



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		SAMSI COLLEGE
• Name of the Head of the institution	Tapas Kumar Barman	
• Designation	Principal (in-charge)	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	03513265252	
• Mobile No:	7908039639	
• Registered e-mail	samsicollege.malda@gmail.com	
• Alternate e-mail	tapas.samsi@gmail.com	
• Address	Samsi College Kandaran, P.S.-Chanchal, Malda	
• City/Town	Malda	
• State/UT	West Bengal	
• Pin Code	732139	
2.Institutional status		
• Affiliated / Constitution Colleges	Affiliated	
• Type of Institution	Co-education	
• Location	Rural	

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	The University of Gour Banga				
• Name of the IQAC Coordinator	Dr. Pralay Kanti Ghosh				
• Phone No.	03513265252				
• Alternate phone No.	03513265252				
• Mobile	9434431649				
• IQAC e-mail address	coordinatoriqac@samsicollege.ac.in				
• Alternate e-mail address	rameswarmukherjee19@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.samsicollege.ac.in/wp-content/uploads/2024/04/AQAR-2020-2021.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.samsicollege.ac.in/wp-content/uploads/2024/04/ACADEMIC-CALENDAR-2021-2022.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.02	2017	27/11/2017	26/11/2022
6.Date of Establishment of IQAC			20/05/2014		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Central Govt.	RUSA	UGC	2019 1825	20000000	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		

<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9.No. of IQAC meetings held during the year	6	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. Ensured Seamless CBCS Implementation During COVID-19 and Promoted Flexibility and Equity in Learning: The IQAC played a crucial role in facilitating the continued implementation of Choice Based Credit System (CBCS) and assessments during the pandemic. Despite the difficulties, they promoted using technology and creative teaching techniques, which led to a successful academic year. The IQAC acknowledged the wide range of pandemic-related concerns among students. They advocated for flexibility within the CBCS framework, allowing for different learning approaches such as online and blended learning. This ensured equitable access to education for all students. 2. Integrated Technology for Enhanced Learning and Established Mechanisms for CIE: The IQAC strongly recommended the use of digital technologies and resources in the CBCS implementation. This encouraged good communication, collaboration, and assessment processes in the online learning environment. They also provided staff and students with the required training and support to fully realize the benefits of these technologies. Recognizing the pandemic's dynamic nature, the IQAC devised a framework for ongoing monitoring and evaluation of the CBCS deployment. This featured regular feedback systems, data analysis, and review procedures. The data gathered was utilized to identify difficulties, evaluate efficacy, and make changes to ensure the quality and relevance of CBCS. 3. Prioritized Student Well-being</p>		

During Challenging Times: The IQAC acknowledged that the epidemic had an influence on students' mental health and well-being. To address these issues, the IQAC prioritized student support programs, proposing counseling, academic mentoring, and social and emotional learning opportunities. These programs sought to provide students with the skills and resources they needed to handle the hurdles of online learning while also maintaining their mental well-being during the challenging period.

4. Approved Diverse College Events and Activities: The IQAC assessed and authorized a wide range of college events and activities geared toward holistic student development. These events focused on cultural awareness, social responsibility, literary appreciation, and academic enrichment, all of which contributed to a well-rounded educational experience.

5. Supported Faculty Career Progression under CAS: The IQAC actively reviewed and processed faculty promotion applications under the Career Advancement Scheme (CAS). This resulted in the successful promotion of Mr. Tapas Kumar Barman, Mr. Kausik Biswas, Dr. Medha Kumari, and Dr. Rameswar Mukherjee, recognizing their achievements and contributions in teaching, research, and service to the institution.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>Effective Implementation of CBCS :</p>	<p>Emphasized leveraging technology and innovative pedagogical approaches for seamless CBCS implementation and continuous assessments during and post-COVID era. Promoted flexibility in the CBCS framework to accommodate diverse learning needs and preferences. Supported integration of digital tools and resources for effective communication and assessment practices.</p>
<p>Utilize technological tools and innovative pedagogical strategies to implement CBCS during the COVID-19 pandemic:</p>	<p>Successfully implemented technology and innovative teaching methods for CBCS and assessments during the COVID-19 pandemic, ensuring academic continuity and quality.</p>
<p>Establish mechanisms for continuous monitoring and evaluation of CBCS:</p>	<p>Established mechanisms for continuous monitoring and evaluation of CBCS implementation and internal assessments. Prioritized student support services for holistic development and resilience. Focused on future preparedness and resilience in CBCS implementation.</p>
<p>Smooth Functioning of E-learning and Evaluation:</p>	<p>Monitored classes through E-learning system for effective teaching-learning process. Assigned responsibility for internal examinations and result publication through online mode to Examination Committee.</p>
<p>Prioritize student support services for mental health and well-being</p>	<p>Successfully prioritized student support services by offering counseling services, academic guidance, and opportunities for social and emotional learning to</p>

	support students' overall well-being during challenging times.
Institutional Stakeholders' Feedback Mechanisms:	Developed online/offline feedback platform for capturing responses from key stakeholders. Conducted focus group meetings for gaining insights. Analyzed feedback annually to identify improvement areas.
Review and Analysis of Planned College Events:	Conducted review and analysis of proposed events and activities for promoting holistic development and academic enrichment among students. Approved diverse range of events to enrich academic and extracurricular experiences.
Introduction of Add-on Programs:	Developed Add-on Courses Proposal Formats aligning with existing degree courses. Proposed Add-on programs in relevant domains with clear syllabus mapping and assessment plans. Compiled detailed documentation on resource requirements and launch timelines.
Faculty Induction/Development Initiatives:	Mandated annual participation in Refresher course and Orientation Programme for teaching staff. Approved on-duty leaves for participation in professional development programs.
Review and process faculty promotion applications under CAS	Reviewed and processed faculty promotion applications under CAS. Promotion applications for Mr. Tapas Kumar Barman, Mr. Kausik Biswas, Dr. Medha Kumari, and Dr. Rameswar Mukherjee were successfully approved.
13. Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	10/02/2022

15. Multidisciplinary / interdisciplinary

The Colleges of the University of Gour Banga provide a curriculum (CBCS) that incorporates both interdisciplinary and multidisciplinary courses. Students can choose from a variety of General Electives, Ability Enhancement Courses, and Skill Enhancement Courses across disciplines. Students are able to grasp subjects more deeply and draw connections between different disciplines of study when courses from various departments are integrated. This interdisciplinary approach promotes a well-rounded education by allowing students to have a thorough understanding of their fields of study and the links between them.

16. Academic bank of credits (ABC):

The Samsi College's readiness to adopt the Academic Bank of Credits (ABC) system is dependent on the recommendations offered by the University of Gour Banga, its affiliated university, and the Higher Education Department of the Government of West Bengal. With the implementation of the National Education Policy (NEP) 2020, all students at Samsi College, affiliated with the University of Gour Banga, will be required to register for the ABC beginning with the scheduled academic session. In order to successfully accomplish the goals of this program, a digital repository for the academic credits earned by students from different courses must be built by connecting a centralized database to the college's database. The Academic Bank of Credits would enable higher education institutions to manage a digital library of student credits. This approach would allow student mobility among India's higher education institutions while also smoothly integrating skills and experiences into a credit-based system.

17. Skill development:

In the current educational environment, it is imperative that institutions equip students with the skills necessary to meet the changing needs of the labor market of the twenty-first century. The National Education Policy (NEP) 2020 emphasizes the importance of skill development through Samagra Shiksha. Samsi College has been offering skill enhancement courses designed by the University of Gour Banga from the third semester. Furthermore, the college recognizes the importance of soft skills for personal and professional development. To cultivate these critical abilities, the college conducts lectures offered by professionals in numerous sectors, providing students with useful insights and exposure to diverse perspectives. The college's commitment to developing a skilled ecology goes beyond traditional classroom settings. It intends to offer a holistic learning experience through workshops, presentations, interactive sessions, and additional courses. These efforts are intended to supplement academic learning by providing students with the skills they need to succeed in today's changing job market.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college actively promoted the use of Indian languages, cultural heritage, and value systems prior to the National Education Policy (NEP) 2020 was implemented. The institution has taken a multilingual approach to teaching, ensuring that students remain grounded in their linguistic heritage while simultaneously learning other languages. The college enthusiastically observes commemoration days, using the opportunity to spread knowledge of India's rich cultural legacy and foster a sense of national pride in its pupils. Notably, the institute arranges events to commemorate the birth anniversaries of literary icons such as Rabindranath Tagore and Kazi Nazrul Islam, recognizing their contributions to Bengali literature and culture. The college's commitment to integrating culture and language into education goes beyond the classroom. It actively promotes local culture, customs, and eating habits, emphasizing the necessity of preserving and honoring India's beautiful tapestry of diversity. Students are encouraged to take part in events and activities that promote a better understanding and respect of Indian knowledge systems. Through these programs, students will be able to embrace current knowledge while yet feeling deeply rooted in their heritage. The goal is to close the gap between conventional wisdom and modern education.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

In 2019, the University of Gour Banga implemented the Choice Based

Credit System (CBCS), which focuses on specific learning objectives for each course. Prior to enrolling in a course, students are given a full introduction that defines the course objectives, subjects to be covered, and overall organization of the content. This specific focus on learning goals is especially important because the CBCS provides students with a broader range of course selections. The CBCS symbolizes a paradigm shift in higher education, moving away from a one-size-fits-all approach and toward a more personalized and student-centered one. Through the provision of transparent information about learning outcomes and course material, the system gives students the tools they need to traverse the wide range of course offerings and customize a curriculum that suits their individual aspirations and learning preferences.

20.Distance education/online education:

The college collaborates with Rabindra Bharati University to provide distant education programs for postgraduate degrees in a variety of subjects. The college smoothly made the switch to an online curriculum for both undergraduate and graduate courses during the COVID-19 epidemic while maintaining a regular timetable.

The college has effectively integrated virtual teaching methods into its normal teaching activities, making online education a crucial component of its overall educational strategy. The institution effectively delivers course content and administers evaluations using online platforms such as Zoom, Google Meet, and Google Classroom. Online education was used exclusively till November 16th, 2021. Following then, a blended learning approach was used until all limitations were removed and the college started operating fully again on campus.

Extended Profile

1.Programme

1.1 12

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 8428

Number of students during the year

File Description	Documents
Data Template	View File

2.2

2789

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

2172

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

46

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

48

Number of Sanctioned posts during the year

Extended Profile

1. Programme

1.1	12
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	8428
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	2789
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	2172
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	46
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	48
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	21
Total number of Classrooms and Seminar halls	
4.2	57.84
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	16
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Samsi College prepares effective curriculum based on periodical performance through a satisfactory planning combined with evidence. After careful consideration of all the following aspects in the planning committee, different sub-committees are formed and they prepare their plans of action.

- Some teachers of our college are members of the BoS, University of Gour Banga. The modify curricula as per the changing needs.
- Our college makes major steps of planning -
- The Academic subcommittee, in collaboration with IQAC of our college, prepares the Academic Calendar before the beginning of the Educational Academic Session.
- All HODs distribute their departmental syllabus among the teachers and the students through departmental groups.
- Syllabus progression monitoring committee monitor the teaching learning process and support the teachers in

various ways when their need arise.

- Internal Examination, Assignment and Evaluation process are guided regularly.
- To provide special classes and remedial teaching for backward students and slow learners.
- All departments arrange guardian teacher meetings for all round development of the students.
- For effective and better achievement of all concerned co-operation and co-ordination of all staff are ensured.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.samsicollege.ac.in/wp-content/uploads/2024/04/ACADEMIC-CALENDAR-2021-2022.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Samsi College follows the academic calendar issued by the University of Gour Banga, which normally begins undergraduate programs in early July, as required by the state's regulations. To supplement this framework, the college's academic subcommittee develops a thorough academic plan that incorporates feedback from faculty councils and the Internal Quality Assurance Cell (IQAC). This plan is then extensively communicated via the college website, notice boards, email, and WhatsApp to ensure transparency.

Samsi College has adopted a unique system of continuous internal evaluation (CIE) that incorporates monthly unit assessments that correspond to the annual teaching plan. Since the implementation of the CBCS system, internal evaluation has become an essential component of the curriculum, including projects, field surveys, seminars, oral examinations, and homework assignments. Departments have the authority to conduct supplementary evaluations such as quizzes, debates, and elocution competitions to promote learning. Notably, throughout the pandemic, departments effectively converted to online platforms, including numerous question types such as multiple choice, short answer, and short essays to ensure effective online assessments.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.samsicollege.ac.in/wp-content/uploads/2024/04/ACADEMIC-CALENDAR-2021-2022.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

200

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

200

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Samsi College upholds universal ethical principles such as honesty, integrity, loyalty, respect for others, adherence to the law, responsibility, beneficence, and non-maleficence. To uphold these values, the college has established several committees, including the Disciplinary Committee and the Grievance Redressal Cell. To ensure professional ethics, the college's code of conduct for teaching and non-teaching staff is publicly available on its website. Anti-ragging and anti-sexual harassment committees have been formed to promote gender equality and create a safe environment for all.

Furthermore, the Gender Sensitization and Equal Opportunity Cell

organizes awareness campaigns and online quizzes on gender equality and women's rights, fostering a deep understanding and appreciation of these principles among the student community.

The curriculum of the undergraduate (UG) programs offered by the University of Gour Banga, the affiliated university, encompasses a wide range of topics related to gender, the environment, sustainability, human values, and professional ethics. Through various departmental initiatives, socially and environmentally relevant subjects such as gender sensitivity, community development, environmental sustainability, professional ethics, human values, and national integration are seamlessly integrated into the curriculum.

Moreover, these values are instilled in students, alumni, and staff through the celebration of various programs, such as the birth anniversaries of Swami Vivekananda, Rabindranath Tagore, and Kazi Nazrul Islam, as well as the International Mother Language Day celebration. These events serve as platforms to promote and reinforce the significance of ethical conduct, social responsibility, and cultural heritage.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

3930

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.samsicollege.ac.in/feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

4702

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

2123

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

There are different categories of students according to their capabilities, learning and adaptive power in the academic field which can be ruled out on the basis of alertness, attentiveness in the classroom and also from their class test and internal examination conducted in the college. Accordingly, the students are guided by the teachers in solving their issues related to the subject matter.

Advanced Students are active in the class and they visit library for reference books and for slow learners the study material and special classes are provided by the teachers so that they may be able to cope up with the advanced students and fulfill their dreams in near future. Slow learner students need guidance so they are mentored by the teacher regarding their academic development.

Apart from academics, the college gives utmost importance to the extra-curricular activities which is very important for the overall development of the students.

The students are encouraged to participate in various activities like seminars, debate competition, Youth Parliament, Freshers Welcome and Group discussion which help the students in Ice-breaking and enhance their interest towards particular activity. The students are also encouraged for Leadership and Research skills, Sports and Games, Social Service and Cultural Activities.

File Description	Documents
Link for additional Information	https://www.samsicollege.ac.in/wp-content/uploads/2024/04/ADVANCED-AND-SLOW-LEARNERS_21-22.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
8428	45

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college organizes Educational excursion, study tour, field survey, planned visits for the students to various places to enrich the students and to take learning beyond the four walls of the classroom. The department of Geography, History and Sociology organize field trips and Educational trips to strategically and historically important places and facilitate the students to reach out for information beyond the text books. These trip promotes teamwork and social skills and get exposure to real life situations. They learn to plan, to organize, to co-ordinate and be responsible. It involves group activities and require students to work together which help them to develop teamwork or social skills.

To shape the students for their future endeavour, the companies come to college for their placement and make them aware of the job opportunities and to mold the students for employment and other job opportunities in the years to come.

The students are supposed to prepare project and assignments in every semester to enhance their writing skills and to improve their language. Co-curricular activities are vital for the overall improvement of the students for which Drama Festival, Cultural Program, Freshers Welcome, Sports, Quiz, Debate were organized.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.samsicollege.ac.in/programmescourses/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

During the pandemic, the department-wise whatsapp groups were started for each semester where the students were provided with study materials, reference notes and links. Online classes were taken by the teachers using various means such as laptops and mobile phones. By the end of October 2021, there was a decrease in covid cases and physical or offline classes started in the college.

For Effective Teaching Learning process, Projectors are used in the smart class for better understanding and Power point presentation are done by teachers which help students to acquire more knowledge. Teachers use their personal laptops so that the study materials are given to the students whenever needed. Beyond classrooms, online classes are taken by the teachers to help them in case of doubts. The library is equipped with desktop computers that are useful for the students to access online free e-resources (N-LIST subscribed) and the students can search book through OPAC.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.samsicollege.ac.in/facilities/it-infrastructure/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

45

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

46

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

11

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

7

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Throughout the pandemic, students' progress was regularly assessed. These assessments were offered online, knowing the limitations but acknowledging that it was the only choice accessible to college faculty. Typically, assessments were conducted on a monthly basis. Google Forms were used to produce question sheets, and students were expected to respond within the time limitations.

The college used a variety of different online internal assessment tools, such as discussion forums, interactive assignments, and quizzes, to fully analyze student learning outcomes. These assessments sought to give a comprehensive evaluation of student performance and comprehension. However, after the lockdown limitations were lifted, the college resumed conducting physical on-site examinations and assessments, providing for a more traditional and regulated assessment atmosphere.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.samsicollege.ac.in/examnotice-result/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

In such cases, subject teachers interacted with individual students. If students are dissatisfied with their internal marks, they have the option to request the answer scripts of their respective subjects. Students can request a review from a faculty member and receive an explanation for any deductions.

The university of Gour Banga has a framework in place to address issues regarding semester exams.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.samsicollege.ac.in/exam-noticeresult/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Samsi College follows the Choice Based Credit System (CBCS) curriculum, in which the learning objectives and course outcomes for each program are rigorously created by departmental faculty members. These well-defined outcomes are made available to all stakeholders via the college's website, ensuring transparency and clarity of reference. The institution has devised a comprehensive plan to guarantee that both professors and students are well informed about the program and course results. Every department holds extensive orientation seminars at the start of each academic year, during which teachers participate in in-depth conversations with students enrolled in various programs. These sessions provide an opportunity for professors to clarify the learning goals, course objectives, and specific competencies, knowledge, and skills that students are expected to gain by the end of each course and program.

Furthermore, orientation sessions allow teachers to explain the teaching methodology, pedagogical approaches, and evaluation strategies that are in keeping with the stated learning outcomes. This seamless integration of curricular objectives, instructional methodologies, and assessment systems guarantees that students have a unified and outcome-focused learning experience.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.samsicollege.ac.in/wp-content/uploads/2024/04/PROGRAM-AND-COURSE-OUTCOMES-CBCS-2021-2022.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Samsi College prioritizes preparing students for future challenges. They encourage participation in seminars, workshops, and online courses (both free and paid) to expand knowledge and stay informed. Promoting well-rounded development, they further encourage involvement in extracurricular and co-curricular activities.

Academic performance is closely monitored through internal and mid-term exams. Results are analyzed by the Academic Committee and reviewed by the IQAC for potential improvements. The college utilizes both formative and summative assessments to ensure learning objectives are met. The Academic Committee and departments collaborate to review results, and for struggling students, the college offers tutorial and remedial classes along with personalized monitoring.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.samsicollege.ac.in/wp-content/uploads/2024/04/PROGRAM-AND-COURSE-OUTCOMES-CBCS-2021-2022.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1527

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.samsicollege.ac.in/wp-content/uploads/2023/05/6th_Sem_2022_Reg_2019.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.samsicollege.ac.in/wp-content/uploads/2024/04/STUDENT-SATISFACTION-SURVEY-2021-2022.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://icssr.org

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

01

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

17

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension Activities play a vital role for the development of the society. The mission of the college is not only to educate students but also to put a positive impact on the society or neighbourhood

community. The college has various committees which actively takes part in Social Awareness programme, Blood Donation, Plantation of Trees, Environmental Awareness Programme.

The students participated in Youth Parliament Competition, Quiz competition and Sports competition. There was an Awareness Program regarding Student Credit card for the students by the College Student Credit Card Cell. The students are made aware of the scholarship programmes by the college which may be helpful for the needy students..

Every year there is a celebration of Saraswati Puja, Milad, Rabindra Jayanti, Mother Language Day, Teachers Day in the college. The students and staff actively participate in activities like Drama festivals.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/activities/social-and-environmental-activities/
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/

YRC etc., during the year

00

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

00

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

00

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities,

industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Samsi College has a comprehensive and well-equipped infrastructure to ensure a high-quality teaching and learning experience. The college has an adequate number of spacious classrooms, ensuring that all classes for the current semesters may be accommodated comfortably. Classrooms are outfitted with whiteboards, allowing instructors to generate compelling graphics and illustrations to supplement their courses. Furthermore, the college promotes practical learning by offering enough laboratory facilities that are customized to the needs of students who study lab-based disciplines. The well-kept geography laboratory exemplifies the institution's commitment to providing hands-on learning opportunities.

Recognizing the importance of cutting-edge technology in modern teaching, the college has implemented smart classroom settings that allow for multimedia presentations and interactive learning sessions. Furthermore, the campus has internet connectivity, allowing for easy access to digital resources and online learning platforms, boosting the academic experience for students as well as teachers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.samsicollege.ac.in/facilities/physical-infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Samsi College actively supports the pursuit of extracurricular activities, recognizing its importance in developing well-rounded individuals. The college has a number of facilities aimed to promoting students' athletic and cultural interests. The Nazrul-Sukanta Mukto Mancha, an open-air stage visible from all floors, providing a vibrant venue for performances and cultural exhibits.

The college's thriving theater club provides training in stage acting and production, making it a creative asylum for budding actors. The group routinely presents compelling plays, some of which aim to raise social consciousness and are performed in the local community. A big playground complements the cultural programs by allowing students to participate in sports such as football and cricket, as well as athletic events.

To accommodate the wide range of sports interests of its students, the college provides designated playground areas for football, cricket, and practice facilities for high jump and long jump. Furthermore, an open-air badminton court allows students to pursue their passion for the sport even after the sunset. The college also has facilities for indoor activities like carom and chess, ensuring that its students have a well-rounded leisure experience.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.samsicollege.ac.in/facilities/games-sports/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

04

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

04

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.samsicollege.ac.in/facilities/it-infrastructure/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

15.45

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Samsi College Library, which acts as a gateway to information, both staff and students have free access to all library materials, such as books, magazines, journals, e-journals, and e-books. The library has electronic resources that can be accessed from a distance. i.e. Information and Library Network (INFLIBNET)/National Library and Information Services Infrastructure for Scholarly Content (NLIST), and different free e-resources. It has a small collection of local historical items.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.samsicollege.ac.in/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.518578

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

9

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Samsi College follows the online admissions policy specified by its affiliated university. To help with this procedure, the college has hired an IT firm, AIDNI Infotech Ltd. This organization manages the college's accounts as well as oversees the full online admissions process. Whenever alterations or changes are required, the responsible IT firm is notified and the program is updated accordingly.

The college has partnered with a local service provider, SITI Broadband, to provide LAN and wi-fi connectivity on campus. The college currently has a high-speed internet connection of 50 Mbps. The college office, Teacher-in-Charge's Chamber, Office, College Library, Smart Classrooms, and IQAC room are all linked to the wi-fi network via a Local Area Network (LAN). On all computers on campus, antivirus software is installed to guarantee cyber security and safeguard the college's digital infrastructure. To guarantee cyber security and secure the college's digital infrastructure, antivirus software is installed on all computers on campus. In addition, the college has designated professionals from a nearby computer shop to perform routine inspections and maintenance on the computers, guaranteeing their longevity and peak performance.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.samsicollege.ac.in/facilities/it-infrastructure/

4.3.2 - Number of Computers

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

57.83

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has well-established regulations and processes in place to assure the proper upkeep and use of its numerous resources, which include laboratories, libraries, a sports complex, computers, and classrooms. The college has a specialized Development Committee and a Purchase Committee that manage the procurement and upkeep of various infrastructural facilities. The procedure begins with department heads entering requisitions for

specific requirements into a logbook, which are then processed for action. Academic facilities such as reference books, journals, seminars, lectures, laboratory equipment, chemicals, and study materials are requisitioned in writing by department heads, along with an expected expenditure. These requisitions are then submitted and considered at meetings of the governing body, finance committee, library committee, and other relevant committees. While large purchases are made through tender calls, smaller purchases are made from local vendors while adhering to government financial regulations. The college's support staff is responsible for the day-to-day maintenance of the facilities. Physical verification of laboratory materials occurs at the end of each session, and computers are equipped with anti-virus software to assure cyber security. Furthermore, the college has hired local contractors to manage its IT infrastructure, which includes Wi-Fi and computer systems.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.samsicollege.ac.in/facilities/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

8639

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	View File
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	https://www.samsicollege.ac.in/programmes/courses/add-on-course/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

64

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Samsi College has an active Student Council, which is made up of dedicated committees who work tirelessly throughout the academic year to satisfy the various requirements of the students. The Student Council plays an important role in establishing a seamless and welcoming experience for prospective students beginning with the admissions process.

The institution actively encourages Student Council members, as well as all students, to participate enthusiastically in a wide range of co-curricular and extracurricular activities. More importantly, students can practice acting, producing, stagecraft, and other theater-related abilities on the Dramatic Club of the Samsi College. This Dramatic Club has produced numerous compelling plays via rigorous training and coaching, which have been played not only in the local community but also at notable venues outside of the college campus.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/administration/committees-cells/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

07

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Former Samsi College students established the Alumni Association, which plays an important role in fostering long-lasting connections and cherished relationships with the alma mater. Alumni members foster a strong sense of community and camaraderie by networking, remembering past experiences, and hosting regular get-togethers. The association welcomes diversity and provides year-round membership, which is made possible by easy online and on-campus registration procedures that guarantee accessible for all interested alumni. To their credit, alumni members have shown remarkable solidarity and persistent support for current students and local communities despite the hurdles faced by the COVID-19 pandemic. Their actions of compassion and charity have had a significant impact, as seen by financial aid and the distribution of food, water, medicine, and other necessities to those in need. During difficult times, the Alumni Association demonstrated the continuing spirit and ethos of the college's alumni community. Beyond the epidemic, the Alumni Association remains a symbol of togetherness, support, and collective strength, embodying the institution's long-standing principles. Alumni members help to preserve the college's legacy by actively participating and contributing, instilling pride and inspiration in future generations.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Samsi College, a State-aided undergraduate institution, adheres to the guidelines set forth by the State Government, the University Grants Commission (UGC), and the University of Gour Banga in Malda. The college employs a well-structured organizational framework to ensure efficient management.

The Administrative Body, comprising the Administrator and the Teacher-in-Charge, serves as the decision-making authority. This body collaborates closely with the Teacher-in-Charge, who acts as the Head of the Institution, to implement decisions and policies in conjunction with the teaching and non-teaching staff, fostering a supportive academic environment.

The Teachers' Council, chaired by the Teacher-in-Charge and an elected secretary, oversees teaching, learning, and assessment activities, ensuring academic excellence. Additionally, the Internal Quality Assurance Cell (IQAC) promotes continuous improvement and maintains internal standards.

Recognizing the importance of student engagement, the college facilitates regular meetings of the Student Council to plan extracurricular activities and address student-related matters. The action plans encompass diverse stakeholder needs, focusing on optimal resource utilization, infrastructure enhancements, academic program revisions, inclusivity, and cultivating a

holistic campus atmosphere.

Despite the challenges posed by the COVID-19 pandemic, Samsi College remained steadfast in its commitment to delivering quality education while prioritizing the well-being of its community members.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/aboutus/vision-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Samsi College embraces a decentralized approach to its academic and administrative operations, fostering inclusive governance and empowering its stakeholders. The Administrator (SDO) serves as the apex authority, while the Teacher-in-Charge plays a pivotal role in shaping policies and making crucial decisions related to academic and administrative matters.

The Secretary of the Teachers' Council and the Bursar actively contribute to policy formulation and college governance, further strengthening the governance framework. The Internal Quality Assurance Cell (IQAC) monitors the execution of academic policies and makes decisions regarding curricular, co-curricular, and extracurricular activities, ensuring compliance with the institution's mission and quality standards.

To encourage participatory decision-making and streamline operations, Samsi College has established numerous committees, including Equal Opportunity, Finance and Purchase, Building, Admission, Examination, Development Monitoring, Gender Sensitization, Grievance and Redressal, Research, Placement committees etc. These committees communicate their decisions directly to higher authorities for approval, ensuring effective and timely implementation of initiatives.

Stakeholders, such as parents, alumni, and students, are actively engaged in addressing issues, gathering insightful information, and incorporating diverse perspectives into the decision-making processes. This inclusive strategy promotes transparency,

accountability, and continuous improvement, ensuring that the institution's operations align with the evolving needs and expectations of its stakeholders.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/administration/organogram/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Samsi College is implementing a digital transformation to improve processes in admissions, finance, examinations, and online presence. A specialized online admissions committee assures a smooth application process, while a new online system delivers clear information and simplifies application procedures for prospective students. The HRMS software simplifies financial record keeping, while the college website serves as a gateway for students, professors, and the larger community.

The dedicated college website provides academic calendar, class schedules, departmental websites, e-learning tools, library resources, and access to research databases. The website also allows for online tests and contains the college prospectus, brochures, and student support services information. Recognizing the value of transparency, it offers a code of conduct, mentor information, and feedback channels to graduates, guardians, and stakeholders. This digital transformation illustrates Samsi College's commitment to technology, resulting in a more seamless and efficient experience for all.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.samsicollege.ac.in/policies/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies,

administrative setup, appointment and service rules, procedures, etc.

Under Order Ref No. 811/UGB/R-16 dated 24.08.2016, the Sub-Divisional Officer (SDO) of Chanchal Sub-Division, Malda, was appointed as the Administrator, and all governing functions of the Governing Body (GB) were passed to the Administrator. The Administrator and the Teacher-in-Charge work together to administer the college using well-documented resolutions and note sheets. The Administrator, in consultation with the Teacher-in-Charge, determines major administrative policies, including the implementation of new initiatives and appointments to key positions such as Bursar, IQAC coordinator, and members of various statutory bodies, in accordance with the rules of the West Bengal Government and the statutes of the affiliating university.

The Teachers' Council, which consists of all regular faculty members and is chaired by the Teacher-in-Charge, has an elected secretary and controls teaching, learning, and evaluation activities. The Internal Quality Assurance Cell (IQAC) of the college is in charge of encouraging quality improvement and upholding internal standards. The Administrator and the Teacher-in-Charge create statutory committees, whilst the Teacher-in-Charge and the IQAC coordinator form non-statutory committees to look after the college's proper maintenance and day-to-day operation.

Furthermore, the Academic Council, chaired by the Teacher-in-Charge and made up of department heads, is responsible for making major academic choices that contribute to the institution's overall academic success.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/administration/governing-body/
Link to Organogram of the Institution webpage	https://www.samsicollege.ac.in/administration/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The institution implemented a variety of effective financial and non-financial welfare initiatives for both teaching and non-teaching employees. One such measure is the Employees' Provident Fund, which is a generic provident fund maintained by the college Teacher-in-Charge and deposited in an account at the district treasury. All permanent employees, including non-teaching personnel, must contribute at least 7% of their base income to this fund. Contributors can borrow up to 70% of their credit limit, including interest and deposits, without paying interest on the advance.

Additionally, the institution provides benefits such as Casual Leave (CCL) and Maternity Leave to both teaching and non-teaching employees. Non-teaching staff members are also eligible for a Festival advance. Furthermore, the college provides an Advance Salary from the college fund to newly appointed teachers prior to the fixation of salary. As part of the welfare measure, non-teaching casual employees are also given a bonus.

The institution also places a high priority on the health and wellbeing of its employees by offering health insurance, access to medical facilities, and payment for any medical costs incurred by all employees, teaching and non-teaching.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/policies/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Samsi College prioritizes continuous improvement through a structured staff evaluation process aligned with government guidelines (GO No.1373-Edn(CS)/5P-52/98). Faculty submit annual self-appraisals to the IQAC, which is complemented by student feedback on teaching and the learning environment. This promotes transparency and allows for constructive feedback to enhance student well-being and teaching effectiveness. Similarly, the MCAS ensures regular performance assessments for non-teaching staff, recognizing their contributions and professional development. Looking ahead, the college is exploring advanced technologies like digital feedback platforms and data analytics to further refine evaluation mechanisms and personalize staff development plans.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/rulesregulations/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Audits are prepared by the college administration in consultation

with the bursar and accountant. The college conducts external audits on a regular basis. The Bursar is appointed by the college's Governing Body (GB) and is in charge of evaluating the college's financial statements and books of accounts on a regular basis. The Bursar performs an internal audit of the book of finances on behalf of the college. Each fiscal year, the college's annual financial statement is audited by a qualified Audit and Accounts firm.

The 2021-2022 Audit was completed, but the process was delayed owing to the COVID-19 pandemic. The external audit is carried out by a nominee designated by the Director of Public Instruction, West Bengal Government.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/administration/administrative-audit/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Samsi College has a transparent financial framework that ensures funds are wisely used for holistic development and academic activities. At the start of each session, the Administrative body methodically plans the budget, which is then audited on a regular basis by government-appointed auditors. Following mobilization,

the Finance and Purchase Committee, chaired by the Teacher-in-Charge and working with the Administrator, controls tender proceedings while strictly following to financial regulations.

The institution's financial sources are various, including RUSA funds, student fees, interest on savings, revenue from leasing the campus pond, and property rentals. Alumni contributions increase the financial resources. Notably, the college actively encourages faculty members to submit research ideas in order to secure grants and financing from various sources, establishing an academic excellence culture.

Samsi College has an effective auditing system in place that includes both internal and external audits. The Administrative Body appoints a qualified auditor to conduct an internal audit, which ensures financial integrity. In addition, an external statutory audit is undertaken by a government auditor appointed by the Department of Higher Education, Government of West Bengal, to ensure financial openness and accountability.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/administration/administrative-audit/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Samsi College's Internal Quality Assurance Cell (IQAC) made significant contributions during the 2021-2022 academic year, ensuring seamless implementation of the Choice Based Credit System (CBCS) despite the challenges posed by the COVID-19 pandemic. The IQAC advocated for flexibility and equity in learning, promoting the use of technology and creative teaching methods to facilitate online and blended learning approaches.

Recognizing the diverse concerns of students, the IQAC devised a framework for continuous monitoring and evaluation of the CBCS implementation, incorporating regular feedback systems, data analysis, and review procedures. Additionally, the IQAC prioritized student well-being by proposing counseling, academic mentoring, and social and emotional learning opportunities to

support students during the challenging times.

Furthermore, the IQAC assessed and approved a diverse range of college events and activities aimed at holistic student development, focusing on cultural awareness, social responsibility, literary appreciation, and academic enrichment. The IQAC also played a crucial role in supporting faculty career progression by actively reviewing and processing promotion applications under the Career Advancement Scheme (CAS), recognizing the achievements and contributions of faculty members in teaching, research, and service to the institution.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/wp-content/uploads/2024/04/IQAC-Plan-of-Action-and-Achievements-2021-2022.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC conducts regular reviews of the teaching and learning process, operational structures, techniques, and learning outcomes. Notably, the IQAC played an important role during the COVID-19 epidemic. The IQAC helped to ensure academic integrity by advocating for technological solutions and flexible evaluation methodologies. Beyond curricular content, the IQAC places a strong emphasis on continual evaluation and modification. They also encourage faculty development and collaboration by granting permission to participate in refreshers courses, orientation programs, training, and research collaborations. This working atmosphere encourages the exchange of best practices and ensures that all faculty members have the necessary tools to conduct captivating lectures.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/wp-content/uploads/2024/04/IQAC-MINUTES-21-22.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.samsicollege.ac.in/wp-content/uploads/2024/04/IQAC-Plan-of-Action-and-Achievements-2021-2022.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Samsi College persevered in its dedication to gender equality and the welfare of students even during the challenging period of 2021-2022 lockdown. Since the university of Gour Bangaimplemented the Choice Based Credit System (CBCS) in 2019, it has proactively introduced courses that address women's empowerment and gender equality into its undergraduate curricula. The faculty members have approached these significant issues with utmost sensitivity and care, ensuring that students have a thorough understanding of the issues.

The college arranged on-site and virtual debates, seminars, events to promote gender consciousness. It also has dedicated groups, such as the Gender Sensitization Committee and the Equal Opportunity Cell, which provide a safe and inclusive atmosphere. Women are strongly represented on many committees, which encourages diversity in decision-making. Samsi College continues

to advocate gender equality by incorporating gender-related courses, encouraging dialogue, and maintaining a strong framework for addressing concerns, all of which contribute to societal goals of gender parity.

File Description	Documents
Annual gender sensitization action plan	https://www.samsicollege.ac.in/wp-content/uploads/2024/04/Gender-Sensitization-Committee-Plan-2021-2022.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.samsicollege.ac.in/wp-content/uploads/2024/04/Specific-facilities-provided-for-women-during-2021-22.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Samsi College has implemented a comprehensive waste management system to improve environmental sustainability and reduce its ecological imprint. The institution has strategically built two pits, one alongside the pond on the opposite side of the college building and the other in the backyard area.

These pits serve as designated areas for dumping solid biodegradable garbage generated on campus. The waste that has been collected is transformed into nutrient-rich compost via a natural decomposition process. This compost is then used in the college's gardens to support sustainable horticultural practices.

The college has an efficient system in place for managing liquid waste. Wastewater from the restrooms is routed onto a high drain that runs immediately beyond the college grounds, assuring proper disposal while reducing environmental impact. Currently, the college does not have an e-waste management system. These types of garbage are now stored separately in a dedicated space.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://www.samsicollege.ac.in/activities/social-and-environmental-activities/
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Samsi College aims to promote inclusivity and social cohesion, believing that doing so benefits the region as a whole. Their technique supports secular ideas and emphasizes the common ground shared by various religions, so encouraging tolerance and acceptance. Open debate and knowledge exchange are encouraged in order to break down barriers and create a peaceful community where everyone is treated with respect.

This inclusive approach includes respecting and honoring indigenous people's traditional knowledge and traditions. Samsi College strives to instill a sense of pride and belonging in the community by valuing and safeguarding their cultural heritage.

Linguistically, they highlight the interconnection of the languages spoken in the locality, recognizing the distinctive blend that makes up the local dialect. This inclusive attitude leads to a more harmonious and thriving community.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution feels the responsibility to spread the ideal of

Indian Constitution. As the preamble of the Indian Constitution says India is a socialist, secular, democratic republic. To propagate these ideals, the institution organizes various workshops which are meant for the employees. The youth parliament programme is already there for the students which inculcates constitutional obligations, and we try to ensure that these do not remain confined or limited to the students. We encourage the students to spread the constitutional awareness to the employees of the institution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution makes every effort to celebrate important days, because such celebration reminds us about the importance of various issues and connects us to the wider world and helps us relocate within wider contexts. Such celebration extends our mental existence, consciousness and knowledge. So, the institution has celebrated various events of national importance like the Republic Day, the Independence Day etc. Also, events of regional importance are also celebrated with due respect.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title 1: ICT-enabled Teaching-Learning Process

Objectives: Improving teaching quality through ICT integration and promoting interactive learning experiences.

Context: Samsi College uses technology to meet the different requirements of its students and teach them digital skills. Classrooms were turned into ICT-enabled environments for interactive presentations and online resource access. The college website offers academic support. Online evaluations familiarize students with exam formats. The feedback method ensures stakeholder input.

Success: Increased engagement, improved academic performance, readiness for competitive exams, transparent communication.

Challenges: limited infrastructure, stakeholder resistance, and the need for staff and student training.

Resources: Hardware, software, training programs.

Title 2: Community Outreach and Social Awareness Programs

Objectives: empower minority women, address social issues, and promote inclusivity.

Context: Samsi College targets ingrained social practices that limit women's advancement in rural communities.

Practice: Household visits help to raise awareness about the consequences of early marriage. Workshops promote women's education and professional opportunities. Awareness campaigns encourage critical thinking.

Success: Success stories include a decline in young marriages, a rise in females' interest in education and jobs, and enhanced community awareness.

Challenges: Overcoming deep-rooted beliefs, gaining community trust.

Resources: Dedicated personnel, educational materials, financial support.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Samsi College has placed a strong emphasis on integrating information and communication technology (ICT) into its teaching and learning processes. Recognizing the challenges faced by rural students, the college has prioritized the development of robust ICT systems, aligning with its core objective of enabling equal access to quality education in the digital age.

The institution has transformed the majority of its Honours classrooms into ICT-enabled venues, facilitating engaging presentations, video lectures, and easy access to internet resources. The college website serves as a vital academic support tool, providing easy access to information, resources, and opportunities for online feedback.

Continuous internal evaluations and tutorial examinations leverage

online multiple-choice question (MCQ) formats, familiarizing students with current examination patterns used in competitive exams. The online feedback tool promotes transparency and responsiveness to stakeholder input.

Samsi College's ICT integration extends to administrative operations, with dedicated website sections for notifications and tenders, promoting transparency. Online fee payment using student IDs streamlines financial operations and enhances accessibility.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Samsi College prepares effective curriculum based on periodical performance through a satisfactory planning combined with evidence. After careful consideration of all the following aspects in the planning committee, different sub-committees are formed and they prepare their plans of action.

- Some teachers of our college are members of the BoS, University of Gour Banga. The modify curricula as per the changing needs.
- Our college makes major steps of planning -
- The Academic subcommittee, in collaboration with IQAC of our college, prepares the Academic Calendar before the beginning of the Educational Academic Session.
- All HODs distribute their departmental syllabus among the teachers and the students through departmental groups.
- Syllabus progression monitoring committee monitor the teaching learning process and support the teachers in various ways when their need arise.
- Internal Examination, Assignment and Evaluation process are guided regularly.
- To provide special classes and remedial teaching for backward students and slow learners.
- All departments arrange guardian teacher meetings for all round development of the students.
- For effective and better achievement of all concerned co-operation and co-ordination of all staff are ensured.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.samsicollege.ac.in/wp-content/uploads/2024/04/ACADEMIC-CALENDAR-2021-2022.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Samsi College follows the academic calendar issued by the University of Gour Banga, which normally begins undergraduate programs in early July, as required by the state's regulations. To supplement this framework, the college's academic subcommittee develops a thorough academic plan that incorporates feedback from faculty councils and the Internal Quality Assurance Cell (IQAC). This plan is then extensively communicated via the college website, notice boards, email, and WhatsApp to ensure transparency.

Samsi College has adopted a unique system of continuous internal evaluation (CIE) that incorporates monthly unit assessments that correspond to the annual teaching plan. Since the implementation of the CBCS system, internal evaluation has become an essential component of the curriculum, including projects, field surveys, seminars, oral examinations, and homework assignments. Departments have the authority to conduct supplementary evaluations such as quizzes, debates, and elocution competitions to promote learning. Notably, throughout the pandemic, departments effectively converted to online platforms, including numerous question types such as multiple choice, short answer, and short essays to ensure effective online assessments.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.samsicollege.ac.in/wp-content/uploads/2024/04/ACADEMIC-CALENDAR-2021-2022.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

200

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs

during the year

200

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Samsi College upholds universal ethical principles such as honesty, integrity, loyalty, respect for others, adherence to the law, responsibility, beneficence, and non-maleficence. To uphold these values, the college has established several committees, including the Disciplinary Committee and the Grievance Redressal Cell. To ensure professional ethics, the college's code of conduct for teaching and non-teaching staff is publicly available on its website. Anti-ragging and anti-sexual harassment committees have been formed to promote gender equality and create a safe environment for all.

Furthermore, the Gender Sensitization and Equal Opportunity Cell organizes awareness campaigns and online quizzes on gender equality and women's rights, fostering a deep understanding and appreciation of these principles among the student community.

The curriculum of the undergraduate (UG) programs offered by the University of Gour Banga, the affiliated university, encompasses a wide range of topics related to gender, the environment, sustainability, human values, and professional ethics. Through various departmental initiatives, socially and environmentally relevant subjects such as gender sensitivity, community development, environmental sustainability, professional ethics, human values, and national integration are seamlessly integrated into the curriculum.

Moreover, these values are instilled in students, alumni, and staff through the celebration of various programs, such as the birth anniversaries of Swami Vivekananda, Rabindranath Tagore, and Kazi Nazrul Islam, as well as the International Mother Language Day celebration. These events serve as platforms to

promote and reinforce the significance of ethical conduct, social responsibility, and cultural heritage.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

3930

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.samsicollege.ac.in/feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

4702	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
2123	
File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>There are different categories of students according to their capabilities, learning and adaptive power in the academic field which can be ruled out on the basis of alertness, attentiveness in the classroom and also from their class test and internal examination conducted in the college. Accordingly, the students are guided by the teachers in solving their issues related to the subject matter.</p> <p>Advanced Students are active in the class and they visit library for reference books and for slow learners the study material and special classes are provided by the teachers so that they may be able to cope up with the advanced students and fulfill their dreams in near future. Slow learner students need guidance so they are mentored by the teacher regarding their academic development.</p> <p>Apart from academics, the college gives utmost importance to the extra-curricular activities which is very important for the overall development of the students.</p>	

The students are encouraged to participate in various activities like seminars, debate competition, Youth Parliament, Freshers Welcome and Group discussion which help the students in Ice-breaking and enhance their interest towards particular activity. The students are also encouraged for Leadership and Research skills, Sports and Games, Social Service and Cultural Activities.

File Description	Documents
Link for additional Information	https://www.samsicollege.ac.in/wp-content/uploads/2024/04/ADVANCED-AND-SLOW-LEARNERS_21-22.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
8428	45

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college organizes Educational excursion, study tour, field survey, planned visits for the students to various places to enrich the students and to take learning beyond the four walls of the classroom. The department of Geography, History and Sociology organize field trips and Educational trips to strategically and historically important places and facilitate the students to reach out for information beyond the text books. These trip promotes teamwork and social skills and get exposure to real life situations. They learn to plan, to organize, to co-ordinate and be responsible. It involves group activities and require students to work together which help them to develop teamwork or social skills.

To shape the students for their future endeavour, the companies come to college for their placement and make them aware of the

job opportunities and to mold the students for employment and other job opportunities in the years to come.

The students are supposed to prepare project and assignments in every semester to enhance their writing skills and to improve their language. Co-curricular activities are vital for the overall improvement of the students for which Drama Festival, Cultural Program, Freshers Welcome, Sports, Quiz, Debate were organized.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.samsicollege.ac.in/programmes/courses/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

During the pandemic, the department-wise whatsapp groups were started for each semester where the students were provided with study materials, reference notes and links. Online classes were taken by the teachers using various means such as laptops and mobile phones. By the end of October 2021, there was a decrease in covid cases and physical or offline classes started in the college.

For Effective Teaching Learning process, Projectors are used in the smart class for better understanding and Power point presentation are done by teachers which help students to acquire more knowledge. Teachers use their personal laptops so that the study materials are given to the students whenever needed. Beyond classrooms, online classes are taken by the teachers to help them in case of doubts. The library is equipped with desktop computers that are useful for the students to access online free e-resources (N-LIST subscribed) and the students can search book through OPAC.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.samsicollege.ac.in/facilities/_it-infrastructure/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

45

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

46

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

7

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Throughout the pandemic, students' progress was regularly assessed. These assessments were offered online, knowing the limitations but acknowledging that it was the only choice accessible to college faculty. Typically, assessments were conducted on a monthly basis. Google Forms were used to produce question sheets, and students were expected to respond within the time limitations.

The college used a variety of different online internal assessment tools, such as discussion forums, interactive assignments, and quizzes, to fully analyze student learning outcomes. These assessments sought to give a comprehensive evaluation of student performance and comprehension. However, after the lockdown limitations were lifted, the college resumed conducting physical on-site examinations and assessments, providing for a more traditional and regulated assessment atmosphere.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.samsicollege.ac.in/examnotice-result/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

In such cases, subject teachers interacted with individual students. If students are dissatisfied with their internal marks, they have the option to request the answer scripts of their respective subjects. Students can request a review from a faculty member and receive an explanation for any deductions.

The university of Gour Banga has a framework in place to address issues regarding semester exams.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.samsicollege.ac.in/exam-noticeresult/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Samsi College follows the Choice Based Credit System (CBCS) curriculum, in which the learning objectives and course outcomes for each program are rigorously created by departmental faculty members. These well-defined outcomes are made available to all stakeholders via the college's website, ensuring transparency and clarity of reference. The institution has devised a comprehensive plan to guarantee that both professors and students are well informed about the program and course results. Every department holds extensive orientation seminars at the start of each academic year, during which teachers participate in in-depth conversations with students enrolled in various programs. These sessions provide an opportunity for professors to clarify the learning goals, course objectives, and specific competencies, knowledge, and skills that students are expected to gain by the end of each

course and program.

Furthermore, orientation sessions allow teachers to explain the teaching methodology, pedagogical approaches, and evaluation strategies that are in keeping with the stated learning outcomes. This seamless integration of curricular objectives, instructional methodologies, and assessment systems guarantees that students have a unified and outcome-focused learning experience.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.samsicollege.ac.in/wp-content/uploads/2024/04/PROGRAM-AND-COURSE-OUTCOMES-CBCS-2021-2022.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Samsi College prioritizes preparing students for future challenges. They encourage participation in seminars, workshops, and online courses (both free and paid) to expand knowledge and stay informed. Promoting well-rounded development, they further encourage involvement in extracurricular and co-curricular activities.

Academic performance is closely monitored through internal and mid-term exams. Results are analyzed by the Academic Committee and reviewed by the IQAC for potential improvements. The college utilizes both formative and summative assessments to ensure learning objectives are met. The Academic Committee and departments collaborate to review results, and for struggling students, the college offers tutorial and remedial classes along with personalized monitoring.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.samsicollege.ac.in/wp-content/uploads/2024/04/PROGRAM-AND-COURSE-OUTCOMES-CBCS-2021-2022.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1527

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.samsicollege.ac.in/wp-content/uploads/2023/05/6th_Sem_2022_Reg_2019.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.samsicollege.ac.in/wp-content/uploads/2024/04/STUDENT-SATISFACTION-SURVEY-2021-2022.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://icssr.org

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

01

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

5

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

17

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension Activities play a vital role for the development of the society. The mission of the college is not only to educate students but also to put a positive impact on the society or neighbourhood community. The college has various committees which actively takes part in Social Awareness programme, Blood Donation, Plantation of Trees, Environmental Awareness Programme.

The students participated in Youth Parliament Competition, Quiz competition and Sports competition. There was an Awareness Program regarding Student Credit card for the students by the

College Student Credit Card Cell. The students are made aware of the scholarship programmes by the college which may be helpful for the needy students..

Every year there is a celebration of Saraswati Puja, Milad, Rabindra Jayanti, Mother Language Day, Teachers Day in the college. The students and staff actively participate in activities like Drama festivals.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/activities/social-and-environmental-activities/
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

00

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

00

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Samsi College has a comprehensive and well-equipped infrastructure to ensure a high-quality teaching and learning experience. The college has an adequate number of spacious classrooms, ensuring that all classes for the current semesters may be accommodated comfortably. Classrooms are outfitted with whiteboards, allowing instructors to generate compelling graphics and illustrations to supplement their courses. Furthermore, the college promotes practical learning by offering enough laboratory facilities that are customized to the needs of students who study lab-based disciplines. The well-kept geography laboratory exemplifies the institution's commitment to providing hands-on learning opportunities.

Recognizing the importance of cutting-edge technology in modern teaching, the college has implemented smart classroom settings that allow for multimedia presentations and interactive learning sessions. Furthermore, the campus has internet connectivity, allowing for easy access to digital resources and online learning platforms, boosting the academic experience for students as well as teachers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.samsicollege.ac.in/facilities/_physical-infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Samsi College actively supports the pursuit of extracurricular activities, recognizing its importance in developing well-rounded individuals. The college has a number of facilities aimed to promoting students' athletic and cultural interests. The Nazrul-Sukanta Mukto Mancha, an open-air stage visible from all floors, providing a vibrant venue for performances and cultural exhibits.

The college's thriving theater club provides training in stage acting and production, making it a creative asylum for budding actors. The group routinely presents compelling plays, some of which aim to raise social consciousness and are performed in the local community. A big playground complements the cultural programs by allowing students to participate in sports such as football and cricket, as well as athletic events.

To accommodate the wide range of sports interests of its students, the college provides designated playground areas for football, cricket, and practice facilities for high jump and long jump. Furthermore, an open-air badminton court allows students to pursue their passion for the sport even after the sunset. The college also has facilities for indoor activities like carom and chess, ensuring that its students have a well-rounded leisure experience.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.samsicollege.ac.in/facilities/_games-sports/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

04	
4.1.3.1 - Number of classrooms and seminar halls with ICT facilities	
04	
File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.samsicollege.ac.in/facilities/it-infrastructure/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File
4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)	
4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)	
15.45	
File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File
4.2 - Library as a Learning Resource	
4.2.1 - Library is automated using Integrated Library Management System (ILMS)	
<p>Samsi College Library, which acts as a gateway to information, both staff and students have free access to all library materials, such as books, magazines, journals, e-journals, and e-books. The library has electronic resources that can be accessed from a distance. i.e. Information and Library Network (INFLIBNET)/National Library and Information Services Infrastructure for Scholarly Content (NLIST), and different</p>	

free e-resources. It has a small collection of local historical items.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.samsicollege.ac.in/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.518578

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

9

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Samsi College follows the online admissions policy specified by its affiliated university. To help with this procedure, the college has hired an IT firm, AIDNI Infotech Ltd. This organization manages the college's accounts as well as oversees the full online admissions process. Whenever alterations or changes are required, the responsible IT firm is notified and the program is updated accordingly.

The college has partnered with a local service provider, SITI Broadband, to provide LAN and wi-fi connectivity on campus. The college currently has a high-speed internet connection of 50 Mbps. The college office, Teacher-in-Charge's Chamber, Office, College Library, Smart Classrooms, and IQAC room are all linked to the wi-fi network via a Local Area Network (LAN). On all computers on campus, antivirus software is installed to guarantee cyber security and safeguard the college's digital infrastructure. To guarantee cyber security and secure the college's digital infrastructure, antivirus software is installed on all computers on campus. In addition, the college has designated professionals from a nearby computer shop to perform routine inspections and maintenance on the computers, guaranteeing their longevity and peak performance.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.samsicollege.ac.in/facilities/_it-infrastructure/

4.3.2 - Number of Computers

16

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

57.83

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has well-established regulations and processes in place to assure the proper upkeep and use of its numerous resources, which include laboratories, libraries, a sports complex, computers, and classrooms. The college has a specialized Development Committee and a Purchase Committee that

manage the procurement and upkeep of various infrastructural facilities. The procedure begins with department heads entering requisitions for specific requirements into a logbook, which are then processed for action. Academic facilities such as reference books, journals, seminars, lectures, laboratory equipment, chemicals, and study materials are requisitioned in writing by department heads, along with an expected expenditure. These requisitions are then submitted and considered at meetings of the governing body, finance committee, library committee, and other relevant committees. While large purchases are made through tender calls, smaller purchases are made from local vendors while adhering to government financial regulations. The college's support staff is responsible for the day-to-day maintenance of the facilities. Physical verification of laboratory materials occurs at the end of each session, and computers are equipped with anti-virus software to assure cyber security. Furthermore, the college has hired local contractors to manage its IT infrastructure, which includes Wi-Fi and computer systems.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.samsicollege.ac.in/facilities/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

8639

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	https://www.samsicollege.ac.in/programmes/courses/add-on-course/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

00

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

64

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Samsi College has an active Student Council, which is made up of dedicated committees who work tirelessly throughout the academic year to satisfy the various requirements of the students. The Student Council plays an important role in establishing a seamless and welcoming experience for prospective students beginning with the admissions process.

The institution actively encourages Student Council members, as well as all students, to participate enthusiastically in a wide range of co-curricular and extracurricular activities. More importantly, students can practice acting, producing, stagecraft, and other theater-related abilities on the Dramatic Club of the Samsi College. This Dramatic Club has produced numerous compelling plays via rigorous training and coaching, which have been played not only in the local community but also at notable venues outside of the college campus.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/administration/committees-cells/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

07

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Former Samsi College students established the Alumni Association, which plays an important role in fostering long-lasting connections and cherished relationships with the alma mater. Alumni members foster a strong sense of community and camaraderie by networking, remembering past experiences, and hosting regular get-togethers. The association welcomes diversity and provides year-round membership, which is made possible by easy online and on-campus registration procedures that guarantee accessible for all interested alumni. To their credit, alumni members have shown remarkable solidarity and persistent support for current students and local communities despite the hurdles faced by the COVID-19 pandemic. Their actions of compassion and charity have had a significant impact, as seen by financial aid and the distribution of food, water, medicine, and other necessities to those in need. During difficult times, the Alumni Association demonstrated the continuing spirit and ethos of the college's alumni community. Beyond the epidemic, the Alumni Association remains a symbol of togetherness, support, and collective strength, embodying the institution's long-standing principles. Alumni members help to preserve the college's legacy by actively participating and contributing, instilling pride and inspiration in future generations.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) **E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Samsi College, a State-aided undergraduate institution, adheres to the guidelines set forth by the State Government, the University Grants Commission (UGC), and the University of Gour Banga in Malda. The college employs a well-structured organizational framework to ensure efficient management.

The Administrative Body, comprising the Administrator and the Teacher-in-Charge, serves as the decision-making authority. This body collaborates closely with the Teacher-in-Charge, who acts as the Head of the Institution, to implement decisions and policies in conjunction with the teaching and non-teaching staff, fostering a supportive academic environment.

The Teachers' Council, chaired by the Teacher-in-Charge and an elected secretary, oversees teaching, learning, and assessment activities, ensuring academic excellence. Additionally, the Internal Quality Assurance Cell (IQAC) promotes continuous improvement and maintains internal standards.

Recognizing the importance of student engagement, the college facilitates regular meetings of the Student Council to plan extracurricular activities and address student-related matters. The action plans encompass diverse stakeholder needs, focusing on optimal resource utilization, infrastructure enhancements, academic program revisions, inclusivity, and cultivating a

holistic campus atmosphere.

Despite the challenges posed by the COVID-19 pandemic, Samsi College remained steadfast in its commitment to delivering quality education while prioritizing the well-being of its community members.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/aboutus/vision-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Samsi College embraces a decentralized approach to its academic and administrative operations, fostering inclusive governance and empowering its stakeholders. The Administrator (SDO) serves as the apex authority, while the Teacher-in-Charge plays a pivotal role in shaping policies and making crucial decisions related to academic and administrative matters.

The Secretary of the Teachers' Council and the Bursar actively contribute to policy formulation and college governance, further strengthening the governance framework. The Internal Quality Assurance Cell (IQAC) monitors the execution of academic policies and makes decisions regarding curricular, co-curricular, and extracurricular activities, ensuring compliance with the institution's mission and quality standards.

To encourage participatory decision-making and streamline operations, Samsi College has established numerous committees, including Equal Opportunity, Finance and Purchase, Building, Admission, Examination, Development Monitoring, Gender Sensitization, Grievance and Redressal, Research, Placement committees etc. These committees communicate their decisions directly to higher authorities for approval, ensuring effective and timely implementation of initiatives.

Stakeholders, such as parents, alumni, and students, are actively engaged in addressing issues, gathering insightful information, and incorporating diverse perspectives into the decision-making processes. This inclusive strategy promotes

transparency, accountability, and continuous improvement, ensuring that the institution's operations align with the evolving needs and expectations of its stakeholders.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/administration/organogram/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Samsi College is implementing a digital transformation to improve processes in admissions, finance, examinations, and online presence. A specialized online admissions committee assures a smooth application process, while a new online system delivers clear information and simplifies application procedures for prospective students. The HRMS software simplifies financial record keeping, while the college website serves as a gateway for students, professors, and the larger community.

The dedicated college website provides academic calendar, class schedules, departmental websites, e-learning tools, library resources, and access to research databases. The website also allows for online tests and contains the college prospectus, brochures, and student support services information. Recognizing the value of transparency, it offers a code of conduct, mentor information, and feedback channels to graduates, guardians, and stakeholders. This digital transformation illustrates Samsi College's commitment to technology, resulting in a more seamless and efficient experience for all.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.samsicollege.ac.in/policies/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Under Order Ref No. 811/UGB/R-16 dated 24.08.2016, the Sub-Divisional Officer (SDO) of Chanchal Sub-Division, Malda, was appointed as the Administrator, and all governing functions of the Governing Body (GB) were passed to the Administrator. The Administrator and the Teacher-in-Charge work together to administer the college using well-documented resolutions and note sheets. The Administrator, in consultation with the Teacher-in-Charge, determines major administrative policies, including the implementation of new initiatives and appointments to key positions such as Bursar, IQAC coordinator, and members of various statutory bodies, in accordance with the rules of the West Bengal Government and the statutes of the affiliating university.

The Teachers' Council, which consists of all regular faculty members and is chaired by the Teacher-in-Charge, has an elected secretary and controls teaching, learning, and evaluation activities. The Internal Quality Assurance Cell (IQAC) of the college is in charge of encouraging quality improvement and upholding internal standards. The Administrator and the Teacher-in-Charge create statutory committees, whilst the Teacher-in-Charge and the IQAC coordinator form non-statutory committees to look after the college's proper maintenance and day-to-day operation.

Furthermore, the Academic Council, chaired by the Teacher-in-Charge and made up of department heads, is responsible for making major academic choices that contribute to the institution's overall academic success.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/administration/governing-body/
Link to Organogram of the Institution webpage	https://www.samsicollege.ac.in/administration/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in

A. All of the above

**areas of operation Administration Finance
and Accounts Student Admission and
Support Examination**

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The institution implemented a variety of effective financial and non-financial welfare initiatives for both teaching and non-teaching employees. One such measure is the Employees' Provident Fund, which is a generic provident fund maintained by the college Teacher-in-Charge and deposited in an account at the district treasury. All permanent employees, including non-teaching personnel, must contribute at least 7% of their base income to this fund. Contributors can borrow up to 70% of their credit limit, including interest and deposits, without paying interest on the advance.

Additionally, the institution provides benefits such as Casual Leave (CCL) and Maternity Leave to both teaching and non-teaching employees. Non-teaching staff members are also eligible for a Festival advance. Furthermore, the college provides an Advance Salary from the college fund to newly appointed teachers prior to the fixation of salary. As part of the welfare measure, non-teaching casual employees are also given a bonus.

The institution also places a high priority on the health and wellbeing of its employees by offering health insurance, access to medical facilities, and payment for any medical costs incurred by all employees, teaching and non-teaching.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/policies/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

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File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Samsi College prioritizes continuous improvement through a structured staff evaluation process aligned with government guidelines (GO No.1373-Edn(CS)/5P-52/98). Faculty submit annual

self-appraisals to the IQAC, which is complemented by student feedback on teaching and the learning environment. This promotes transparency and allows for constructive feedback to enhance student well-being and teaching effectiveness. Similarly, the MCAS ensures regular performance assessments for non-teaching staff, recognizing their contributions and professional development. Looking ahead, the college is exploring advanced technologies like digital feedback platforms and data analytics to further refine evaluation mechanisms and personalize staff development plans.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/rulesregulations/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Audits are prepared by the college administration in consultation with the bursar and accountant. The college conducts external audits on a regular basis. The Bursar is appointed by the college's Governing Body (GB) and is in charge of evaluating the college's financial statements and books of accounts on a regular basis. The Bursar performs an internal audit of the book of finances on behalf of the college. Each fiscal year, the college's annual financial statement is audited by a qualified Audit and Accounts firm.

The 2021-2022 Audit was completed, but the process was delayed owing to the COVID-19 pandemic. The external audit is carried out by a nominee designated by the Director of Public Instruction, West Bengal Government.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/administration/administrative-audit/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Samsi College has a transparent financial framework that ensures funds are wisely used for holistic development and academic activities. At the start of each session, the Administrative body methodically plans the budget, which is then audited on a regular basis by government-appointed auditors. Following mobilization, the Finance and Purchase Committee, chaired by the Teacher-in-Charge and working with the Administrator, controls tender proceedings while strictly following to financial regulations.

The institution's financial sources are various, including RUSA funds, student fees, interest on savings, revenue from leasing the campus pond, and property rentals. Alumni contributions increase the financial resources. Notably, the college actively encourages faculty members to submit research ideas in order to secure grants and financing from various sources, establishing an academic excellence culture.

Samsi College has an effective auditing system in place that includes both internal and external audits. The Administrative Body appoints a qualified auditor to conduct an internal audit, which ensures financial integrity. In addition, an external statutory audit is undertaken by a government auditor appointed by the Department of Higher Education, Government of West Bengal, to ensure financial openness and accountability.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/administration/administrative-audit/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Samsi College's Internal Quality Assurance Cell (IQAC) made significant contributions during the 2021-2022 academic year, ensuring seamless implementation of the Choice Based Credit System (CBCS) despite the challenges posed by the COVID-19 pandemic. The IQAC advocated for flexibility and equity in learning, promoting the use of technology and creative teaching methods to facilitate online and blended learning approaches.

Recognizing the diverse concerns of students, the IQAC devised a framework for continuous monitoring and evaluation of the CBCS implementation, incorporating regular feedback systems, data analysis, and review procedures. Additionally, the IQAC prioritized student well-being by proposing counseling, academic mentoring, and social and emotional learning opportunities to support students during the challenging times.

Furthermore, the IQAC assessed and approved a diverse range of college events and activities aimed at holistic student development, focusing on cultural awareness, social responsibility, literary appreciation, and academic enrichment. The IQAC also played a crucial role in supporting faculty career progression by actively reviewing and processing promotion applications under the Career Advancement Scheme (CAS), recognizing the achievements and contributions of faculty members in teaching, research, and service to the institution.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/wp-content/uploads/2024/04/IQAC-Plan-of-Action-and-Achievements-2021-2022.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC conducts regular reviews of the teaching and learning process, operational structures, techniques, and learning outcomes. Notably, the IQAC played an important role during the COVID-19 epidemic. The IQAC helped to ensure academic integrity by advocating for technological solutions and flexible evaluation methodologies. Beyond curricular content, the IQAC places a strong emphasis on continual evaluation and modification. They also encourage faculty development and collaboration by granting permission to participate in refreshers courses, orientation programs, training, and research collaborations. This working atmosphere encourages the exchange of best practices and ensures that all faculty members have the necessary tools to conduct captivating lectures.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/wp-content/uploads/2024/04/IQAC-MINUTES-21-22.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.samsicollege.ac.in/wp-content/uploads/2024/04/IQAC-Plan-of-Action-and-Achievements-2021-2022.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Samsi College persevered in its dedication to gender equality and the welfare of students even during the challenging period of 2021-2022 lockdown. Since the university of Gour Bangaimplemented the Choice Based Credit System (CBCS) in 2019, it has proactively introduced courses that address women's empowerment and gender equality into its undergraduate curricula. The faculty members have approached these significant issues with utmost sensitivity and care, ensuring that students have a thorough understanding of the issues.

The college arranged on-site and virtual debates, seminars, events to promote gender consciousness. It also has dedicated groups, such as the Gender Sensitization Committee and the Equal Opportunity Cell, which provide a safe and inclusive atmosphere. Women are strongly represented on many committees, which encourages diversity in decision-making. Samsi College continues to advocate gender equality by incorporating gender-related courses, encouraging dialogue, and maintaining a strong framework for addressing concerns, all of which contribute to societal goals of gender parity.

File Description	Documents
Annual gender sensitization action plan	https://www.samsicollege.ac.in/wp-content/uploads/2024/04/Gender-Sensitization-Committee-Plan-2021-2022.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.samsicollege.ac.in/wp-content/uploads/2024/04/Specific-facilities-provided-for-women-during-2021-22.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

<p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p> <p>Samsi College has implemented a comprehensive waste management system to improve environmental sustainability and reduce its ecological imprint. The institution has strategically built two pits, one alongside the pond on the opposite side of the college building and the other in the backyard area.</p> <p>These pits serve as designated areas for dumping solid biodegradable garbage generated on campus. The waste that has been collected is transformed into nutrient-rich compost via a natural decomposition process. This compost is then used in the college's gardens to support sustainable horticultural practices.</p> <p>The college has an efficient system in place for managing liquid waste. Wastewater from the restrooms is routed onto a</p>

high drain that runs immediately beyond the college grounds, assuring proper disposal while reducing environmental impact. Currently, the college does not have an e-waste management system. These types of garbage are now stored separately in a dedicated space.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://www.samsicollege.ac.in/activities/social-and-environmental-activities/
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Samsi College aims to promote inclusivity and social cohesion, believing that doing so benefits the region as a whole. Their technique supports secular ideas and emphasizes the common ground shared by various religions, so encouraging tolerance and acceptance. Open debate and knowledge exchange are encouraged in order to break down barriers and create a peaceful community where everyone is treated with respect.

This inclusive approach includes respecting and honoring indigenous people's traditional knowledge and traditions. Samsi College strives to instill a sense of pride and belonging in the community by valuing and safeguarding their cultural heritage.

Linguistically, they highlight the interconnection of the languages spoken in the locality, recognizing the distinctive blend that makes up the local dialect. This inclusive attitude leads to a more harmonious and thriving community.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution feels the responsibility to spread the ideal of Indian Constitution. As the preamble of the Indian Constitution says India is a socialist, secular, democratic republic. To propagate these ideals, the institution organizes various workshops which are meant for the employees. The youth parliament programme is already there for the students which inculcates constitutional obligations, and we try to ensure that these do not remain confined or limited to the students. We encourage the students to spread the constitutional awareness to the employees of the institution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days,

events and festivals

The institution makes every effort to celebrate important days, because such celebration reminds us about the importance of various issues and connects us to the wider world and helps us relocate within wider contexts. Such celebration extends our mental existence, consciousness and knowledge. So, the institution has celebrated various events of national importance like the Republic Day, the Independence Day etc. Also, events of regional importance are also celebrated with due respect.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title 1: ICT-enabled Teaching-Learning Process

Objectives: Improving teaching quality through ICT integration and promoting interactive learning experiences.

Context: Samsi College uses technology to meet the different requirements of its students and teach them digital skills. Classrooms were turned into ICT-enabled environments for interactive presentations and online resource access. The college website offers academic support. Online evaluations familiarize students with exam formats. The feedback method ensures stakeholder input.

Success: Increased engagement, improved academic performance, readiness for competitive exams, transparent communication.

Challenges: limited infrastructure, stakeholder resistance, and the need for staff and student training.

Resources: Hardware, software, training programs.

Title 2: Community Outreach and Social Awareness Programs

Objectives: empower minority women, address social issues, and promote inclusivity.

Context: Samsi College targets ingrained social practices that limit women's advancement in rural communities.

Practice: Household visits help to raise awareness about the consequences of early marriage. Workshops promote women's education and professional opportunities. Awareness campaigns encourage critical thinking.

Success: Success stories include a decline in young marriages, a rise in females' interest in education and jobs, and enhanced community awareness.

Challenges: Overcoming deep-rooted beliefs, gaining community trust.

Resources: Dedicated personnel, educational materials, financial support.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Samsi College has placed a strong emphasis on integrating information and communication technology (ICT) into its teaching and learning processes. Recognizing the challenges faced by rural students, the college has prioritized the development of robust ICT systems, aligning with its core objective of enabling equal access to quality education in the digital age.

The institution has transformed the majority of its Honours classrooms into ICT-enabled venues, facilitating engaging presentations, video lectures, and easy access to internet resources. The college website serves as a vital academic support tool, providing easy access to information, resources,

and opportunities for online feedback.

Continuous internal evaluations and tutorial examinations leverage online multiple-choice question (MCQ) formats, familiarizing students with current examination patterns used in competitive exams. The online feedback tool promotes transparency and responsiveness to stakeholder input.

Samsi College's ICT integration extends to administrative operations, with dedicated website sections for notifications and tenders, promoting transparency. Online fee payment using student IDs streamlines financial operations and enhances accessibility.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Completion of Modern Administrative Annex Building:

The building of the Modern Administrative Annex, which was delayed during the previous term because of lockdown issues, will take precedence.

2. Installation of ICT Infrastructure in Classrooms:

To enhance the teaching-learning experience and promote an interactive and technology-driven educational environment, the college plans to install microphones and 63-column speakers in classrooms.

3. Renovation of Boys' Toilet, Common Room, and Office Room:

Recognizing the importance of providing a conducive and well-maintained infrastructure for students and staff, the college aims to undertake renovations of the boys' toilet, common room, and office room.

4. Language and Cultural Study Centre:

Samsi College intends to construct a specialized Language and Cultural Study Centre to promote diversity and intercultural

interaction within the college community. This center will give teachers and students the chance to study and learn a variety of languages while also delving into the diverse customs and rich cultural heritage of various locales.

5. Staff Expansion Proposal:

To effectively meet the growing academic and administrative demands, the college will submit a comprehensive proposal to the West Bengal Higher Education Department for the creation of new teaching and non-teaching positions.