



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

SAMSI COLLEGE

- Name of the Head of the institution **Tapas Kumar Barman**
- Designation **Principal (in-charge)**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **03513265252**
- Mobile No: **7908039639**
- Registered e-mail **samsicollege.malda@gmail.com**
- Alternate e-mail **tapas.samsi@gmail.com**
- Address **Samsi College Kandaran,
P.S.-Chanchal, Malda**
- City/Town **Malda**
- State/UT **West Bengal**
- Pin Code **732139**

2.Institutional status

- Affiliated / Constitution Colleges **Affiliated**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status UGC 2f and 12(B)
- Name of the Affiliating University UNIVERSITY OF GOUR BANGA, MALDA
- Name of the IQAC Coordinator Dr. Pralay Kanti Ghosh
- Phone No. 03513265252
- Alternate phone No. 9434431649
- Mobile 9434431649
- IQAC e-mail address coordinatoriqac@samsicollege.ac.in
- Alternate e-mail address rameswarmukherjee19@gmail.com

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://www.samsicollege.ac.in/wp-content/uploads/2024/03/AQAR-2019-2020.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.samsicollege.ac.in/wp-content/uploads/2024/04/Academic-calendar-2020-2021.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.02	2017	27/11/2017	26/11/2022

6. Date of Establishment of IQAC

20/05/2014

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Central Govt.	RUSA	UGC	2019 1825	20000000

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 05

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Facilitation of Seamless Transition to Online Teaching and Learning During COVID-19: IQAC was instrumental in enabling the shift to online teaching and learning during the COVID-19 epidemic, assuring continuous academic activity. By offering direction and tools, IQAC assisted faculty members in efficiently using online platforms like as Zoom, Google Meet, and Cisco to conduct classes and engage students remotely. IQAC urged teachers to actively participate in seminars and training sessions to improve their digital literacy abilities, allowing them to provide interesting and interactive online lectures while retaining academic rigor. 2. Implementation of Online Continuous Internal Evaluation (CIE) System: Recognizing the need of ongoing evaluation during the remote learning period, IQAC led the creation of an online CIE system. Students may use the online platform to submit assignments, take quizzes, and participate in interactive assessments, allowing for ongoing monitoring of their academic progress. Together with the faculty, IQAC created a variety of evaluation techniques, such as online tests, talks, and presentations, to gauge how well students understood and retained the subject. 3. Promoting Social Awareness Regarding COVID-19: IQAC instructs teachers to include COVID-19-related conversations and learning activities in their classes. Teachers are advised to rectify misunderstandings, provide accurate information, and emphasize preventative measures to prevent

viral transmission. To successfully teach students these crucial concepts, a variety of venues are used, including lectures, debates, seminars, and workshops. 4. Support for Higher Education Aspirants: IQAC focuses offering additional attention and support to students pursuing higher education at prestigious institutions. Teachers are tasked with offering supplementary lectures, administering mock tests, and providing help and mentorship to students as they prepare for entrance exams and admissions procedures. 5. Faculty Development and Training Programs: IQAC encourages avid participation in professional faculty development programs by teachers as well as non-teaching members. These programs are designed to improve teaching abilities, research capacities, and administrative effectiveness. It is advised that faculty members attend a variety of workshops, seminars, and training sessions on subjects including pedagogy, assessment techniques, research methodology, and ICT integration in order to remain updated with developments in the field of education. This strategy makes sure that the college's employees have the abilities and know-how needed to provide excellent instruction and make valuable contributions to the general growth of the institution.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p style="text-align: center;">Adopt Innovative Teaching Methods</p>	<p style="text-align: center;">Faculty trained in modern pedagogical techniques and online teaching tools, leading to improved student engagement and learning outcomes.</p>
<p style="text-align: center;">Organize online webinars, and cultural programs.</p>	<p style="text-align: center;">Departments successfully conducted various online events, expanding knowledge sharing and cultural exposure for students.</p>
<p style="text-align: center;">Enhance ICT Infrastructure and Digital Learning Tools</p>	<p style="text-align: center;">Upgradation of ICT infrastructure to support online learning and teaching. Integration of digital learning tools and platforms into the educational delivery system.</p>
<p style="text-align: center;">Facilitate Professional Development</p>	<p style="text-align: center;">Encouraged participation of teaching and non-teaching staff in online professional training courses, enhancing their skills and knowledge. Increased readiness of staff to adapt to changing educational landscapes.</p>
<p style="text-align: center;">Promote Research Culture</p>	<p style="text-align: center;">Significant increase in the number of research papers submitted and published at national and international levels by faculty members. Enhanced research skills among faculty through workshops and seminars</p>
<p style="text-align: center;">Develop and implement a process for collecting and analyzing student feedback on online learning experiences.</p>	<p style="text-align: center;">Valuable student feedback was gathered through surveys and online forums, informing strategies to improve the effectiveness and quality of online teaching methods. Based on this feedback, the IQAC recommended the adoption of specific online learning tools and platforms to enhance student</p>

	engagement .
Conduct COVID-19 Awareness Campaign	Increased awareness about COVID-19 safety measures among students and staff.
Student Support Services Enhancement	Strengthened student support services through counseling, mentoring, and career guidance programs. Implemented initiatives to promote holistic student development and well-being.
Promote weekly sanitization of the college campus.	Consistent sanitization ensured a clean and safe learning environment for staff and students during the pandemic. The IQAC also explored and implemented additional hygiene protocols, such as installing hand sanitizer stations at key locations throughout the college.
Organize a vaccination drive on campus.	Collaboration with health officials facilitated on-campus vaccination, promoting community health and safety. The IQAC's efforts resulted in a significant increase in the vaccination rate among college staff and students.

13. Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A**Data of the Institution**

1.Name of the Institution	SAMSI COLLEGE
• Name of the Head of the institution	Tapas Kumar Barman
• Designation	Principal(in-charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03513265252
• Mobile No:	7908039639
• Registered e-mail	samsicollege.malda@gmail.com
• Alternate e-mail	tapas.samsi@gmail.com
• Address	Samsi College Kandaran, P.S.-Chanchal, Malda
• City/Town	Malda
• State/UT	West Bengal
• Pin Code	732139
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	UNIVERSITY OF GOUR BANGA, MALDA
• Name of the IQAC Coordinator	Dr. Pralay Kanti Ghosh
• Phone No.	03513265252

• Alternate phone No.	9434431649				
• Mobile	9434431649				
• IQAC e-mail address	coordinatoriqac@samsicollege.ac.in				
• Alternate e-mail address	rameswarmukherjee19@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.samsicollege.ac.in/wp-content/uploads/2024/03/AQAR-2019-2020.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.samsicollege.ac.in/wp-content/uploads/2024/04/Academic-calendar-2020-2021.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.02	2017	27/11/2017	26/11/2022
6.Date of Establishment of IQAC			20/05/2014		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Central Govt.	RUSA	UGC	2019 1825	20000000	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			05		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have			Yes		

been uploaded on the institutional website?	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
<p>1. Facilitation of Seamless Transition to Online Teaching and Learning During COVID-19: IQAC was instrumental in enabling the shift to online teaching and learning during the COVID-19 epidemic, assuring continuous academic activity. By offering direction and tools, IQAC assisted faculty members in efficiently using online platforms like as Zoom, Google Meet, and Cisco to conduct classes and engage students remotely. IQAC urged teachers to actively participate in seminars and training sessions to improve their digital literacy abilities, allowing them to provide interesting and interactive online lectures while retaining academic rigor. 2. Implementation of Online Continuous Internal Evaluation (CIE) System: Recognizing the need of ongoing evaluation during the remote learning period, IQAC led the creation of an online CIE system. Students may use the online platform to submit assignments, take quizzes, and participate in interactive assessments, allowing for ongoing monitoring of their academic progress. Together with the faculty, IQAC created a variety of evaluation techniques, such as online tests, talks, and presentations, to gauge how well students understood and retained the subject. 3. Promoting Social Awareness Regarding COVID-19: IQAC instructs teachers to include COVID-19-related conversations and learning activities in their classes. Teachers are advised to rectify misunderstandings, provide accurate information, and emphasize preventative measures to prevent viral transmission. To successfully teach students these crucial concepts, a variety of venues are used, including lectures, debates, seminars, and workshops. 4. Support for Higher Education Aspirants: IQAC focuses offering additional attention and support to students pursuing higher education at prestigious institutions. Teachers are tasked with offering supplementary</p>	

lectures, administering mock tests, and providing help and mentorship to students as they prepare for entrance exams and admissions procedures. 5. Faculty Development and Training Programs: IQAC encourages avid participation in professional faculty development programs by teachers as well as non-teaching members. These programs are designed to improve teaching abilities, research capacities, and administrative effectiveness. It is advised that faculty members attend a variety of workshops, seminars, and training sessions on subjects including pedagogy, assessment techniques, research methodology, and ICT integration in order to remain updated with developments in the field of education. This strategy makes sure that the college's employees have the abilities and know-how needed to provide excellent instruction and make valuable contributions to the general growth of the institution.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p style="text-align: center;">Adopt Innovative Teaching Methods</p>	<p style="text-align: center;">Faculty trained in modern pedagogical techniques and online teaching tools, leading to improved student engagement and learning outcomes.</p>
<p style="text-align: center;">Organize online webinars, and cultural programs.</p>	<p style="text-align: center;">Departments successfully conducted various online events, expanding knowledge sharing and cultural exposure for students.</p>
<p style="text-align: center;">Enhance ICT Infrastructure and Digital Learning Tools</p>	<p style="text-align: center;">Upgradation of ICT infrastructure to support online learning and teaching. Integration of digital learning tools and platforms into the educational delivery system.</p>
<p style="text-align: center;">Facilitate Professional Development</p>	<p style="text-align: center;">Encouraged participation of teaching and non-teaching staff in online professional training courses, enhancing their skills and knowledge. Increased readiness of staff to adapt to changing educational landscapes.</p>
<p style="text-align: center;">Promote Research Culture</p>	<p style="text-align: center;">Significant increase in the number of research papers submitted and published at national and international levels by faculty members. Enhanced research skills among faculty through workshops and seminars</p>
<p style="text-align: center;">Develop and implement a process for collecting and analyzing student feedback on online learning experiences.</p>	<p style="text-align: center;">Valuable student feedback was gathered through surveys and online forums, informing strategies to improve the effectiveness and quality of online teaching methods. Based on this feedback, the IQAC recommended the adoption of</p>

	specific online learning tools and platforms to enhance student engagement.
Conduct COVID-19 Awareness Campaign	Increased awareness about COVID-19 safety measures among students and staff.
Student Support Services Enhancement	Strengthened student support services through counseling, mentoring, and career guidance programs. Implemented initiatives to promote holistic student development and well-being.
Promote weekly sanitization of the college campus.	Consistent sanitization ensured a clean and safe learning environment for staff and students during the pandemic. The IQAC also explored and implemented additional hygiene protocols, such as installing hand sanitizer stations at key locations throughout the college.
Organize a vaccination drive on campus.	Collaboration with health officials facilitated on-campus vaccination, promoting community health and safety. The IQAC's efforts resulted in a significant increase in the vaccination rate among college staff and students.
13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	

Year	Date of Submission
2020-22021	10/02/2021

15. Multidisciplinary / interdisciplinary

The College of Gour Banga (CBCS) provides interdisciplinary and inter-disciplinary courses as part of its curriculum. General electives, Ability Enhancement Courses, and Skill Enhancement Courses from various departments are available for students to select from in order to broaden their knowledge and get ready for competitive examinations. To ensure that students receive a well-rounded education, the institution encourages them to experiment with diverse course options and to participate in multidisciplinary conversations. Students gain a greater comprehension of subjects and make connections across various disciplines of study by combining courses from different departments.

16. Academic bank of credits (ABC):

The institutional preparedness in implementation of Academic Bank of Credits is dependent on the guidelines of the Affiliated University (University of Gour Banga) and Higher Education Department, Govt. of West Bengal. With the implementation of the NEP 2020, it will be mandatory for all students of the Samsi College, under the University of Gour Banga to register for the Academic Bank of Credits from that academic session. To satisfy the purpose of this initiative, a link between centralised database and the database of the college is to be established for digitally storing the academic credits earned by the students from various courses. ABC will allow higher education institutions to maintain a digital repository of credits earned by students. This will enable student mobility across higher education institutions in India and will also enable a seamless integration of skills and experiences into a Credit based system.

17. Skill development:

Educational institutions today need to equip students with skills aligned to changing job market demands in the 21st century work landscape. The National Education Policy (NEP) 2020 emphasizes skill acquisition for Samagra Shiksha. The college is conducting skill enhancement courses designed by the University of Gour Banga since the 3rd semester. The college also encourages the soft skill development of the students by arranging lectures by experts from various fields. The college also aims to create a

skilled ecosystem through workshops, talks, interactive sessions, and certificate courses.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college has been promoting the use of Indian language, culture, and value system since before the NEP 2020. It uses a bilingual method for teaching and celebrates commemorative days to raise awareness of Indian heritage. The institute also organizes programs to commemorate the birth anniversary of Rabindranath Tagore and Kazi Nazrul Islam in Bengali. The college aims to integrate culture and language with education, emphasizing local culture and food habits. Students are encouraged to participate in events that enhance the integration of Indian knowledge systems. This year, an online orientation program was launched to make students aware of the program outcomes.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

In 2019, the Choice Based Credit System (CBCS) was introduced by the University of Gour Banga. The method places emphasis on specific learning objectives for every course. Students are given an orientation prior to enrolled in a course, which covers the objectives of the course, the topics that will be covered, and the general organization of the content.

This emphasis on explicit learning outcomes is especially significant because CBCS provides students with a broader selection of course alternatives. Students are better able to choose their courses by having a clear understanding of the material that will be covered in each one. This enables individuals to select classes that correspond with their desired careers in the future.

20.Distance education/online education:

The college provides distant education for postgraduate courses in several subjects offered by Rabindra Bharati University. Throughout the Pandemic, post-graduation and under-graduation online classes were held in accordance with the schedule. In order to improve student outcomes, teachers also attend extra online classes as needed.

Extended Profile

1.Programme

1.1	12
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	6977
Number of students during the year	
File Description	Documents
Data Template	View File
2.2	1866
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	1309
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	45
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	48
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	21
4.2 Total expenditure excluding salary during the year (INR in lakhs)	14.30
4.3 Total number of computers on campus for academic purposes	16

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- The institution follows the syllabus framed by its parent university and the same is followed in all its UG courses. As per the guidelines of the university, the internal evaluation is conducted. The college does so for ensuring quality through assessment.
- Students are given assignment so that they can do the needed preparation for the examinations as well as for their self-improvement.
- Students are encouraged to participate in seminars and present papers.

Due to the pandemic situation class room teaching was totally suspended. To handle the unprecedented situation and continuing classes a decision was taken in a meeting to carry on classes in on-line mode. Accordingly, WhatsApp groups were formed for different subjects. Students were provided information about classes through that group and links were shared.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.samsicollege.ac.in/wp-content/uploads/2024/04/Academic-calendar-2020-2021.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The University of Gour Banga publishes an academic calendar each year, which serves as a thorough scheduling reference for its associate colleges. According to state higher education authorities' regulations, undergraduate arts and commerce programmes normally begin in the first week of July to ensure timely progression. The academic subcommittee of the College develops a preliminary academic plan in accordance with this calendar, which is reviewed by the teachers council and Internal Quality Assurance Cell (IQAC). To ensure transparency, the calendar is widely distributed via a variety of online and offline venues, including the college website, notice boards, email, and WhatsApp.

Samsi College uses a novel technique of continuous internal evaluation (CIE) using monthly unit assessments that are connected with the annual teaching plan. Since the implementation of the CBCS system, internal evaluation has been included into the curriculum and includes tasks such as projects, field surveys, seminars, viva voce, and homework assignments. Departments have the authority to administer extra internal assessments, such as quizzes, debates, and elocutions, to improve learning.

During the pandemic, departments have successfully adapted by utilizing online platforms for assessments. These online assessments incorporate various question types, including multiple choice, short answer, short essay. Etc.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.samsicollege.ac.in/academic-calender/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

67

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

67

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Samsi College upholds universal ethical concepts such as honesty, integrity, loyalty, respect for others, conformity to the law, responsibility, doing good, and avoiding harm to others. To support these ideals, many committees have been established, including the Disciplinary Committee and the Grievance Redressal Cell. To guarantee professional ethics, the college's professional code of conduct for teaching and non-teaching personnel is made public on its website. Anti-ragging and anti-sexual harassment committees have been formed to promote gender equality. The Gender Sensitization and Equal Opportunity Cell organises awareness campaigns and online quizzes about gender equality and women's rights to instill gender ideals in students.

Moreover, the University of Gour Banga (affiliated university) a wide range of topics related to gender, the environment, sustainability, human values, and professional ethics are covered

in the varied curriculum of the in undergraduate (UG) programmes. Through a variety of departmental initiatives, socially and environmentally pertinent subjects like human values gender sensitivity, community development, environmental sustainability, professional ethics, human values, and national integration are skillfully included into the curriculum.

Besides, these values are instilled among students, alumni, and staff through the celebration of various programs, such as the 125th Anniversary of the Chicago Address by Swami Vivekananda, the Birth anniversary of Rabindranath Tagore and Kazi Nazrul Islam, and the International Mother Language Day celebration.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

3990

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.samsicollege.ac.in/feedback/

TEACHING-LEARNING AND EVALUATION**2.1 - Student Enrollment and Profile****2.1.1 - Enrolment Number Number of students admitted during the year**

2.1.1.1 - Number of sanctioned seats during the year

4102

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

1290

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Learning level of the students is done through classroom interaction and performance in internal assessment, tutorial or end term examinations. This process helps the faculties to identify the advance and slow learners. Accordingly, steps are taken by the concerned departments. In the session 2020-2021 this process was hampered a bit due to the locked-down for unprecedented Covid-19 situation. Many students could not even attend classes due to the lack of infrastructural facilities and poor connectivity. Following support is provided to the advanced learners.

- Advanced learners are encouraged to publish their papers in college magazine and departmental magazines.
- Different departments of the college organizes departmental student seminars and in these seminars along with general students, students identified as advanced learners are encouraged to prepare and present papers and thereby the habit of public speaking is inculcated amongst them.
- The advanced learners are provided with special sessions to

help them appear for the competitive examinations.

- Additional study materials and guidance is provided by the faculties to the slow learners. They are made aware of some virtual platforms where they can attend classes by experts of the field and may also get quality materials there.

File Description	Documents
Link for additional Information	https://www.samsicollege.ac.in/wp-content/uploads/2024/04/ADVANCED-AND-SLOW-LEARNERS.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
6977	45

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Since classes were taken through online mode throughout the session it was not possible to organise any field visit which cater to the experiential learning process of the students. Usually, the social science departments conduct field visits/ excursions to acquaint students with realistic situations. In the present context the students were given problems to solve through online mode. It helps the students to deal with practical application of the lessons they learn in classes. It also helps in better understanding of the subject matter.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.samsicollege.ac.in/programmes-courses/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Amidst the COVID-19 pandemic, throughout this academic session, all the teachers took online classes through online teaching platform like, zoom, Google meet, Cisco etc. During these sessions, teachers made extensive use of Information and Communication Technology (ICT) resources. PPTs were presented, numerical problems solved using excels spread sheets, and some e-books, articles, study materials were shared.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.samsicollege.ac.in/facilities/it-infrastructure/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

45

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

45

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Regular tests were taken to assess the progress of the students. Tests were taken through online mode. Recognising the limitation of the method, it was the only option available to the faculties of the college. Usually, assessments were made in every month. Question papers were created using Google Forms, and students had to reply within the allotted time constraints. To fully analyse student learning outcomes, other online internal assessment tools were also used, including discussion forums, interactive assignments, and quizzes.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.samsicollege.ac.in/exam-notice-result/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Subject teachers dealt with individual students in such case. Students can ask for answer scripts of respective subjects, if they are not satisfied with the marks. They can get it re-checked by the concerned faculty member and why marks were deducted is also explained.

University has a stand and process for redressal of grievances related to university exam.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.samsicollege.ac.in/exam-notice-result/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The curriculum at our college is based on the Choice Based Credit System (CBCS), and each program's learning objectives and course outcomes have been carefully crafted by the respective departmental teachers. These outcomes are available on the college's website for convenient access and reference.

The institution has implemented a number of measures to ensure that both teachers and students are acquainted with the programme and course outcomes. Every department conducted comprehensive orientation sessions where teachers thoroughly went over the learning outcomes and course objectives with students enrolled in a range of programmes.

At these orientation sessions, teachers highlighted the competences, knowledge, and abilities that students should have by the end of each course and programme. They also talked about specific learning objectives, teaching methodologies, and evaluation techniques that were linked with the stated outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.samsicollege.ac.in/wp-content/uploads/2024/03/PROGRAM-AND-COURSE-OUTCOMES-CBCS-2020-2021.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Emphasis is given for proper grooming of the students so that they can face the competitive world. Students are encouraged to take part in seminars and workshops. They are informed about online courses (both free or paid) to make them more informed. Also they are encouraged to participate in additional extra-curricular and co-curricular activities.

Results of internal and mid-term examinations are monitored by the college. Results are analysed by the academic committee and placed before the IQAC for necessary actions.

The college follows a process of formative and summative assessment. The academic committee and respective departments review the results to ensure that the stated objectives and learning outcomes have been achieved. For academically weaker students the college arranges for tutorial and remedial classes. Personal monitoring is also arranged for students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.samsicollege.ac.in/wp-content/uploads/2024/03/PROGRAM-AND-COURSE-OUTCOMES-CBCS-2020-2021.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1297

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.samsicollege.ac.in/wp-content/uploads/2023/05/AISHE-2020-2021.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.samsicollege.ac.in/wp-content/uploads/2024/03/STUDENT-SATISFACTION-SURVEY-2020-2021.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://icssr.org

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

01

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

07

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

15

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Samsi College students and teachers , non-teaching staff have been actively involved in extension programmes striving at promoting social awareness and holistic development in the surrounding community. Throughout the year, concerted efforts have been undertaken to raise awareness of urgent social concerns among students and the community. The active involvement in boosting immunisation awareness and fundraising endeavours to assist the underprivileged is especially remarkable. Students and professors have exhibited their dedication to social responsibility via a variety of activities, actively interacting with the community to solve essential needs and provide assistance.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/activities/social-and-environmental-activities/
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

00

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

NIL

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is dedicated to provide quality education to the students. The policy of the college is to develop an infrastructure that will not only concentrate in providing education, but also facilitate physical fitness, maintain mental wellbeing and nurture extra-curricular interests of the students. A considerable part of the students are first generation learners and they come from remote villages. Moreover, a large number of students are from economically weaker section. Keeping in mind these socio-economic constraints, the college always try to impart quality education to their students. Realising the shortage of class room, 12 additional class rooms were built just a few years back. There is a library to satisfy knowledge hunt of the students. Computers with internet facilities have been installed where the students can browse their subjects of interest. A smart class room is there in the college where visual aids are used to make classes interesting. It also makes learning easier. Besides, projectors are used in the classes. The college emphasises not only on developing infrastructural facilities but also it looks at maintaining existing infrastructure.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.samsicollege.ac.in/facilities/physical-infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor),

gymnasium, yoga centre etc.

The college encourages sports and cultural interests of the students. Promoting extra-curricular interests of the students is a policy of the college. It has the following facilities to facilitate extra-curricular interests of the students. The facilities available in the college towards this end is listed below -

- An Open-air Stage (Nazrul-Sukanta Mukto Mancha) with visibility from all the floors of the college.
- The college has a drama club where interested students learn stage acting. The drama club regularly stages plays. Some of their productions are meant for social awareness which are played in local areas.
- A play ground is there to play football and cricket. Athletic meets are also organised there.
- There is a space in a side of the play ground where students can practice high jump and long jump (running broad jump).
- There is open air Badminton court in the college premises. Students can practice there even at night.
- Facilities for some indoor games (beside Badminton) are also provided by the college. Those includes - Carom boards, Chess boards, Ludo etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.samsicollege.ac.in/facilities/games-sports/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

04

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

04

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.samsicollege.ac.in/facilities/it-infrastructure/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

13.38

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library automation utilizing an Integrated Library Management System (ILMS) was not available during this session.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.samsicollege.ac.in/library/

4.2.2 - The institution has subscription for the D. Any 1 of the above following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-

books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

1.89

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

0

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college follows online admission process as instructed by the affiliating university. The authorities took assistance of an IT firm for this purpose. AIDNI Infotech Ltd. looks after the

admission process. It also keeps accounts of the college. Whenever any change is needed the responsible IT firm is instructed and they modify the software accordingly. Regarding the wi-fi connection in the college premises, a local service provider City Broadband provide internet facilities. At present the speed of internet is 50 mbps. The college office, Teacher-in-Charge's chamber, college library, smart class rooms, and IQAC room are connected to wi-fi through LAN. Antivirus software is installed in the computers of the college. A local hardware firm has been assigned to check the computers regularly.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.samsicollege.ac.in/facilities/it-infrastructure/

4.3.2 - Number of Computers

16

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

10.02

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has well-defined policies and procedures in place to maintain and utilise its many resources, which include laboratories, libraries, a sports complex, computers, and classrooms. The college has a Development Committee and a Purchase Committee in charge of purchasing and maintaining various infrastructure facilities. Department heads write requisitions for their needs in a logbook, which are subsequently processed.

The relevant department heads submit written requisitions for academic facilities such as reference books, journals, seminars, lectures, laboratory equipment, chemicals, and study materials, along with an estimate of the budget. These requisitions are submitted in meetings of the governing body, finance committee, library committee, and other pertinent committees. While bulk purchases are made through tender calls, modest purchases are made from local vendors in strict accordance with government financial regulations. The college's support team is in charge of the daily maintenance of the facilities. Physical verification of laboratory items is carried out at the end of each session, and computers are equipped with anti-virus software for cyber security. The college has appointed local vendors for the maintenance of its IT infrastructure, including Wi-Fi and computers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.samsicollege.ac.in/facilities/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

6576

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	https://www.samsicollege.ac.in/programmes-courses/add-on-course/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

64

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Samsi College's Student Council is quite active, and they have particular committees that look after the requirements of students throughout the academic year, beginning with the admissions process. Student council members, as well as other students, are encouraged to actively participate in a variety of co-curricular and extracurricular activities. The college has a dramatic club where students are trained about various aspects of play acting and production. The dramatic club has staged various plays in local area and outside. But during the session 2020-2021 they could not produce any play due to the locked down situation.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/administration/committees-cells/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college's Alumni Association, which is made up of former students, plays an important role in cultivating long-lasting relationships and lifelong ties with the alma mater. Alumni meet on a regular basis to network and remember, establishing a sense of friendship and community. Membership is offered year-round, allowing interested alumni to sign up through simple online or on-campus registration processes, providing inclusion and accessibility for all. Furthermore, despite the hurdles provided by the COVID-19 pandemic, alumni members have shown extraordinary support for local communities and current students.

Their persistent commitment to service and solidarity during times of need is exemplified by their acts of generosity, which have

made a major effect and included financial aid, food, water, medicine, and other necessities. The Alumni Association continues to be a source of unity and support, expressing the enduring ethos of the college's alumni community.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Samsi College is an affiliated State-aided undergraduate college that follows the laws and regulations established by the State Government, the UGC, and the University of Gour Banga in Malda. The college maintains a well-defined organisational structure that allows for effective management.

The Administrative Body, which consists of the Administrator and the Teacher-in-Charge, makes the decisions. In order to execute decisions and policies alongside the teaching and non-teaching staff and create a supportive academic environment, this body collaborates closely with the Teacher-in-Charge, who acts as the Head of the Institution.

Teaching, learning, and assessment activities are administered by the Teachers' Council, which consists of all regular faculty members, with the Teacher-in-Charge serving as chairperson and an elected secretary. The college's Internal Quality Assurance Cell (IQAC) promotes quality improvement and looks after internal standards. Regular meetings of the Student Council are used to plan extracurricular activities and discuss matters pertaining to students.

The action plans take into account the diverse needs of all stakeholders, concentrating on optimal resource utilisation, infrastructure upgrades, revising academic programmes, increasing inclusivity, and creating a holistic campus atmosphere. Despite disruptions during the COVID-19 outbreak, Samsi College remained committed to providing quality education while prioritizing the well-being of its community.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/about-us/vision-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Samsi College values decentralization in its academic and administrative operations, which promotes inclusive governance and empowers stakeholders. The Administrator (SDO) serves as the apex authority, while the Teacher-in-Charge plays a pivotal role in shaping policies and making crucial decisions related to academic and administrative affairs.

The Secretary of the Teachers' Council and the Bursar both actively participate in the creation of policies and the governance of the college, which further strengthens its governance framework. The Internal Quality Assurance Cell (IQAC) monitors the execution of academic policies and makes decisions about curricular, co-curricular, and extracurricular activities to ensure compliance with the institution's mission and quality standards.

Samsi College has formed a number of committees to encourage participation in decision-making and simplify operations. These committees include the Equal Opportunity, Finance and Purchase, Building, Admission, Examination, Development Monitoring, Gender Sensitization, Grievance and Redressal, Research, Placement committees etc. When these committees make decisions, they convey them directly to the higher authorities for approval, ensuring that initiatives are carried out effectively and on time.

Stakeholders such as parents, alumni, and students are often consulted in order to address problems, obtain insightful

information, and include a variety of viewpoints in the decision-making processes.

This inclusive strategy encourages transparency, accountability, and continual improvement, ensuring that the institution's operations meet the changing demands and expectations of its stakeholders.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/administration/organogram/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Samsi College has unveiled a strategic plan to digitize its administration at all levels, including admissions, fee record keeping, accounts, assessment processes, and the college website. To properly coordinate the admissions process, the institution has developed a separate Online Admission Committee. This makes it possible to determine the prerequisites for admission to each academic session. Prospective applicants can easily obtain information about the college's policies, available seats, and admission process because of to the online admission system. In addition, the HRMS software is the major tool used by the college to keep track of accounts and finances.

Besides, the college website serves as a comprehensive digital hub, providing access to essential information and resources. It includes the academic calendar, digital class routines, departmental websites, e-learning materials, open-access library resources, and access to INFLIBNET. Additionally, the website facilitates continuous internal evaluation through online platforms, shares the college prospectus, digital notices, student information brochures, and other student support services. It also provides the code of conduct, a list of mentors, and avenues for feedback from alumni and guardians, as well as information about college administration.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.samsicollege.ac.in/policies/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

All governing functions of the GB were transferred to the Administrator with the appointment of the SDO of Chanchal Sub Division, Malda as the Administrator, pursuant to Order Ref No. 811/UGB/R-16 dated 24.08.2016. The Administrator and the Teacher-in-Charge work together to govern the college through well-documented resolutions and note sheets. The Administrator, in consultation with the Teacher-in-Charge, determines major administrative policies, including the implementation of new initiatives and appointments to key positions such as Bursar, IQAC coordinator, and members of various statutory bodies, in accordance with the rules of the Government of West Bengal and the statutes of the affiliating university.

The Teachers' Council, which includes all regular faculty members, supervises teaching, learning, and evaluation activities, with the Teacher-in-Charge serving as chairperson and an elected secretary. The Internal Quality Assurance Cell (IQAC) of the college is in charge of promoting quality improvement and sustaining internal standards. The Administrator and the Teacher-in-Charge constitute statutory committees, whilst the Teacher-in-Charge and the IQAC coordinator form non-statutory committees to look after the college's proper upkeep and day-to-day functioning. Furthermore, the Academic Council, led by the Teacher-in-Charge and comprised of departmental heads, plays a key position in determining significant academic decisions.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/administration/governing-body/
Link to Organogram of the Institution webpage	https://www.samsicollege.ac.in/administration/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has various effective financial and non-financial welfare measures for teaching and non- teaching staff, some of them are: -

There is a general provident fund called the Employees' Provident Fund, which is managed by the college principal and deposited into an account in the relevant district treasury. Each and every permanent employee, including non-teaching staff, is required to contribute at least 7% of their basic salary. The Contributors are eligible to borrow up to 70% of the total amount, including interest and deposits, on their credit. There is no interest for the subscriber to pay on the advance.

CCL and Maternity leave for teaching and non- teaching staff.

Festival advance for non-teaching staff.

Advance Salary from college fund before fixation of salary for newly appointed teacher.

Bonus for non-teaching casual staff.

Moreover, the institution provides health insurance coverage for all staff members, including access to medical facilities and reimbursement for medical expenses.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/policies/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

07

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The teaching staff assessment process follows the guidelines provided in GO No.1373-Edn(CS)/5P-52/98, dated December 7, 2017. The Career Advancement Scheme monitors substantive teacher performance and requires them to submit a self-appraisal form to

the IQAC once a year. Similarly, every year, students submit comments on their lecturers and the college's teaching atmosphere. The IQAC analyses these evaluations and offers input with teachers to improve student well-being.

Non-teaching personnel are appraised after 10 and 20 years of service under MCAS.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/rules-regulations/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

College administration prepares audits in cooperation with the Bursar and Accountant. External auditing is done on a regular basis at the college. The college's Governing Body (GB) nominated Bursar is responsible for regularly reviewing the college's financial statements and books of accounts. On behalf of the College, the Bursar conducts an internal audit of the book of accounts. The college's annual financial statement is audited by a licensed Audit and Accounts service at the end of each financial year.

The 2020-2021 Audit has been completed, albeit the process was delayed owing to the COVID19 pandemic. External audit is done by the nominee designated by the Director of Public Instruction, Government of West Bengal.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/administration/administrative-audit/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has a transparent financial framework that ensures money are allocated for holistic development and academic events. The Administrative body approves budget planning at the outset of each session, which precedes regular audits by government-appointed auditors. Following mobilization, the Finance and purchase Committee, led by the Teacher-in-Charge and in cooperation with the Administrator, regulates tender proceedings while carefully adhering to financial rules. Funding sources include RUSA grants, student fees, interest on savings, and revenue from leasing the campus pond and renting premises, alumni contributions also bolster funds. The institution encourages faculty members to submit research projects for grants and funding from various agencies.

The college has both an internal and an external auditing procedure. The Administrative Body appoints a competent auditor to conduct an internal audit. An external / statutory audit is performed by a government auditor appointed by the Department of Higher Education, Government of West Bengal.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/administration/administrative-audit/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has played an important role in promoting professional development among professors and staff by encouraging active participation in external faculty development programs, workshops, and seminars. This effort strives to improve teaching skills, research capabilities, and administrative efficiency, all of which contribute to overall institutional excellence.

Another significant practice initiated by the IQAC is the promotion of social awareness regarding COVID-19 among students. Through this initiative, teachers are being instructed to incorporate conversations and educational activities in their curricula to dispel myths, provide accurate information, and emphasize safety precautions. Furthermore, the IQAC has aided in the implementation of vaccination drives on campus by working with local health officials to promote immunization among students and staff.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/iqac/action-taken-report/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

To achieve continual progress, the IQAC conducts frequent reviews of the teaching and learning process, operational structures, and methodology. For example, in response to the COVID-19 epidemic, the IQAC adopted online teaching techniques and internal evaluation systems. Teachers are advised to use a variety of assessment techniques, such as multiple-choice questions, viva voce, and online seminars, to maintain academic integrity and learning standards during these difficult times. These measures have supported a smooth transition to online learning and improved the overall efficacy of teaching and learning at the institution.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/iqac/meeting-minutes/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.samsicollege.ac.in/iqac/meeting-minutes/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Samsi College placed a high priority on student wellbeing and gender equality even during the shutdown of 2020–2021. Courses supporting women's empowerment and gender equality were included of the undergraduate CBCS-based curricula. Co-curricular programs, however virtual, aimed to raise gender awareness through seminars and online debates.

Samsi College remains committed to gender equality through its dedicated Gender Sensitization Committee, Equal Opportunity Cell,

and Grievance Redressal Committee. These committees are attentive in dealing with gender-related issues, maintaining a safe and inclusive environment for all students. Notably, the institution demonstrates its commitment to gender equality by including a considerable number of women on its statutory and non-statutory committees.

File Description	Documents
Annual gender sensitization action plan	https://www.samsicollege.ac.in/wp-content/uploads/2024/04/GENDER-SENSITIZATION-PLAN.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.samsicollege.ac.in/wp-content/uploads/2024/04/Specific-facilities-provided-for-women-during-2020-2021.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has two pits, one beside the pond on the other side of the college building and the other on the backyard the college. These pits are used to deposit the solid wastes which are biodegradable. After decomposition the waste is used as compost in the garden of the college. Liquid wastes from the wash rooms are flown to the high drain which passes just outside the college premises. Waste water from the air condition machines are collected and used for watering the flower plants in the college. Same is done for the excess water flowing from the water filters.

Till now, the college does not have any e-waste management system. These type wastes are now kept separately in a designated space.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://www.samsicollege.ac.in/activities/social-and-environmental-activities/
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other

diversities (within 200 words).

We hope that our efforts to foster inclusivity and social cohesion will contribute to the region's overall development and well-being. Our strategy eliminates the potential of competing religious consciousness by promoting secular ideals through religions. People may live in harmony and tolerance in our increasingly inclusive and tolerant society, even in the face of religious differences, by highlighting the universal principles and teachings that all religions uphold. We can dismantle barriers and create a more peaceful community where acceptance and respect for one another are the norm by fostering debate and knowledge.

Our inclusive approach is further enhanced by our attempts to comprehend and record the traditional knowledge and practices of the indigenous people. Our goal is to encourage a sense of pride and belonging among the community members by appreciating and protecting their cultural heritage. Regarding the linguistic aspect, we try to emphasize the connections between various languages and thus adopt an inclusive approach because the dialect spoken in the area is a blend of many languages spoken in various parts of eastern India.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

We organize a number of awareness initiatives for students to help them develop the moral principles needed to be responsible learners. We emphasize the proverb that says "right implies duty." Every citizen is entitled to several fundamental rights under our constitution. However, this leads to the obligations to uphold the constitution. Essential components of citizenship are the civil responsibilities. We must be receptive to one another and the country at large. We set up group conversations to help the pupils become more united. This encourages mutual sensitivity amongst people. Mutual support and a cooperative mindset are critical for both fulfilling civic duties and promoting overall well-being. We work to inculcate these principles.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

India, known for its cultural richness, celebrates a variety of festivals that reflect the country's rich legacy. To retain these ideals, our College celebrates national festivals as well as the birth/death anniversaries of famous figures, encouraging students to be united, harmonious, and secular. Despite the problems provided by the COVID-19 epidemic, the Samsi College was proactive in marking different national and international remembrance days during the academic year 2020-2021. The Samsi College smoothly migrated to online platforms for event management while adhering to the COVID-19 rules and criteria provided by the Governments of

India and West Bengal. The observance covered key dates like as Independence Day, Republic Day, Gandhi Jayanti, Netaji Subhas Chandra Bose's Birth Anniversary, World Mother Language Day, Rabindra Jayanti and Nazrul Jayanti, Teachers' Day and International Women's Day, among others.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1: Student-Centric Strategies for Effective Two-Way Teaching-Learning Approach Aligned with Outcome-Based Education

Objectives:

Samsi College aims to shift from input-output focused education to outcome-based learning

The Context:

Outcome-based education in Indian higher education is gaining popularity, but challenges remain like faculty ICT training and practical learning approaches.

The Practice:

The practice includes formative assessments, interactive sessions, and student mentorship programs.

Evidence of Success:

The college has seen improvement in student performance and higher placement rates since 2019.

Problems Encountered and Resources Required:

Challenges include limited ICT resources, internet connectivity issues, and securing funding for ICT infrastructure and digitization.

Best Practice 2: Development of Social Responsibility among Students during the COVID-19 Pandemic

Objectives:

To inculcate a sense of social responsibility, empathy for marginalized communities, and active participation in community service.

The Context:

The COVID-19 pandemic make crucial to instill a sense of social responsibility and collective action among students.

The Practice:

The college conducted awareness campaigns on the COVID-19 pandemic's impact on marginalized communities and encouraged students to contribute through monetary donations and essential item donations.

Evidence of Success:

Students from all disciplines actively participated in the college's social responsibility initiatives, receiving positive feedback from beneficiaries

Challenges and Resource Needs:

logistical challenges and additional funding were required to organize relief operations.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The distinct thrust of Samsi College is the thorough integration of information and communication technology (ICT) into the processes of teaching and learning. Recognising the obstacles that rural students experience, the college has prioritised the construction of robust ICT systems. This goal is consistent with its basic objective of enabling equal access to quality education in the digital age.

The institution has converted the majority of its Honours classrooms into ICT-enabled venues, allowing for intriguing presentations, video lectures, and easy access to internet resources. The college website is an important academic support tool, giving simple access to information, resources, and opportunities for online feedback.

Continuous internal evaluations and tutorial examinations use online multiple-choice question (MCQ) formats to familiarise students with the current examination patterns used in competitive exams. The online feedback tool promotes openness and responsiveness to stakeholder input.

Samsi College's ICT integration extends to administrative operations, including dedicated website sections for notifications and tenders, which promote transparency. Online fee payment using student IDs simplifies financial operations and improves accessibility.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- The institution follows the syllabus framed by its parent university and the same is followed in all its UG courses. As per the guidelines of the university, the internal evaluation is conducted. The college does so for ensuring quality through assessment.
- Students are given assignment so that they can do the needed preparation for the examinations as well as for their self-improvement.
- Students are encouraged to participate in seminars and present papers.

Due to the pandemic situation class room teaching was totally suspended. To handle the unprecedented situation and continuing classes a decision was taken in a meeting to carry on classes in on-line mode. Accordingly, WhatsApp groups were formed for different subjects. Students were provided information about classes through that group and links were shared.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.samsicollege.ac.in/wp-content/uploads/2024/04/Academic-calendar-2020-2021.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The University of Gour Banga publishes an academic calendar each year, which serves as a thorough scheduling reference for its associate colleges. According to state higher education authorities' regulations, undergraduate arts and commerce programmes normally begin in the first week of July to ensure timely progression. The academic subcommittee of the College develops a preliminary academic plan in accordance with this calendar, which is reviewed by the teachers council and

Internal Quality Assurance Cell (IQAC). To ensure transparency, the calendar is widely distributed via a variety of online and offline venues, including the college website, notice boards, email, and WhatsApp.

Samsi College uses a novel technique of continuous internal evaluation (CIE) using monthly unit assessments that are connected with the annual teaching plan. Since the implementation of the CBCS system, internal evaluation has been included into the curriculum and includes tasks such as projects, field surveys, seminars, viva voce, and homework assignments. Departments have the authority to administer extra internal assessments, such as quizzes, debates, and elocutions, to improve learning.

During the pandemic, departments have successfully adapted by utilizing online platforms for assessments. These online assessments incorporate various question types, including multiple choice, short answer, short essay. Etc.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.samsicollege.ac.in/academic-calender/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

67

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

67

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Samsi College upholds universal ethical concepts such as honesty, integrity, loyalty, respect for others, conformity to the law, responsibility, doing good, and avoiding harm to others. To support these ideals, many committees have been established, including the Disciplinary Committee and the Grievance Redressal Cell. To guarantee professional ethics, the college's professional code of conduct for teaching and non-teaching personnel is made public on its website. Anti-ragging and anti-sexual harassment committees have been formed to promote gender equality. The Gender Sensitization and Equal Opportunity Cell organises awareness campaigns and online quizzes about gender equality and women's rights to instill gender ideals in students.

Moreover, the University of Gour Banga (affiliated university) a wide range of topics related to gender, the environment, sustainability, human values, and professional ethics are covered in the varied curriculum of the in undergraduate (UG) programmes. Through a variety of departmental initiatives, socially and environmentally pertinent subjects like human values gender sensitivity, community development, environmental sustainability, professional ethics, human values, and national integration are skillfully included into the curriculum.

Besides, these values are instilled among students, alumni, and staff through the celebration of various programs, such as the 125th Anniversary of the Chicago Address by Swami Vivekananda, the Birth anniversary of Rabindranath Tagore and Kazi Nazrul Islam, and the International Mother Language Day celebration.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

3990

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.samsicollege.ac.in/feedback/
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
4102	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC,	

Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1290

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Learning level of the students is done through classroom interaction and performance in internal assessment, tutorial or end term examinations. This process helps the faculties to identify the advance and slow learners. Accordingly, steps are taken by the concerned departments. In the session 2020-2021 this process was hampered a bit due to the locked-down for unprecedented Covid-19 situation. Many students could not even attend classes due to the lack of infrastructural facilities and poor connectivity. Following support is provided to the advanced learners.

- Advanced learners are encouraged to publish their papers in college magazine and departmental magazines.
- Different departments of the college organizes departmental student seminars and in these seminars along with general students, students identified as advanced learners are encouraged to prepare and present papers and thereby the habit of public speaking is inculcated amongst them.
- The advanced learners are provided with special sessions to help them appear for the competitive examinations.
- Additional study materials and guidance is provided by the faculties to the slow learners. They are made aware of some virtual platforms where they can attend classes by experts of the field and may also get quality materials there.

File Description	Documents
Link for additional Information	https://www.samsicollege.ac.in/wp-content/uploads/2024/04/ADVANCED-AND-SLOW-LEARNERS.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
6977	45

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Since classes were taken through online mode throughout the session it was not possible to organise any field visit which cater to the experiential learning process of the students. Usually, the social science departments conduct field visits/ excursions to acquaint students with realistic situations. In the present context the students were given problems to solve through online mode. It helps the students to deal with practical application of the lessons they learn in classes. It also helps in better understanding of the subject matter.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.samsicollege.ac.in/programmes-courses/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Amidst the COVID-19 pandemic, throughout this academic session, all the teachers took online classes through online teaching platform like, zoom, Google meet, Cisco etc. During these sessions, teachers made extensive use of Information and Communication Technology (ICT) resources. PPTs were presented, numerical problems solved using excels spread sheets, and some e-books, articles, study materials were shared.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.samsicollege.ac.in/facilities/it-infrastructure/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

45

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

45

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Regular tests were taken to assess the progress of the students. Tests were taken through online mode. Recognising the limitation of the method, it was the only option available to the faculties of the college. Usually, assessments were made in every month. Question papers were created using Google Forms, and students had to reply within the allotted time constraints. To fully analyse student learning outcomes, other online internal assessment tools were also used, including discussionforums, interactive assignments, and quizzes.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.samsicollege.ac.in/exam-notice-result/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Subject teachers dealt with individual students in such case. Students can ask for answer scripts of respective subjects, if they are not satisfied with the marks. They can get it re-checked by the concerned faculty member and why marks were deducted is also explained.

University has a stand and process for redressal of grievances related to university exam.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.samsicollege.ac.in/exam-notice-result/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The curriculum at our college is based on the Choice Based Credit System (CBCS), and each program's learning objectives and course outcomes have been carefully crafted by the respective departmental teachers. These outcomes are available on the college's website for convenient access and reference.

The institution has implemented a number of measures to ensure that both teachers and students are acquainted with the programme and course outcomes. Every department conducted comprehensive orientation sessions where teachers thoroughly went over the learning outcomes and course objectives with students enrolled in a range of programmes.

At these orientation sessions, teachers highlighted the competences, knowledge, and abilities that students should have by the end of each course and programme. They also talked about specific learning objectives, teaching methodologies, and evaluation techniques that were linked with the stated outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.samsicollege.ac.in/wp-content/uploads/2024/03/PROGRAM-AND-COURSE-OUTCOMES-CBCS-2020-2021.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Emphasis is given for proper grooming of the students so that they can face the competitive world. Students are encouraged to take part in seminars and workshops. They are informed about online courses (both free or paid) to make them more informed. Also they are encouraged to participate in additional extra-curricular and co-curricular activities.

Results of internal and mid-term examinations are monitored by the college. Results are analysed by the academic committee and place it before the IQAC for necessary actions.

The college follows a process of formative and summative assessment. The academic committee and respective departments review the results to ensure that the stated objectives and learning outcomes have been achieved. For academically weaker students the college arrange for tutorial and remedial classes. Personal monitoring is also arranged for students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.samsicollege.ac.in/wp-content/uploads/2024/03/PROGRAM-AND-COURSE-OUTCOMES-CBCS-2020-2021.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1297

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.samsicollege.ac.in/wp-content/uploads/2023/05/AISHE-2020-2021.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.samsicollege.ac.in/wp-content/uploads/2024/03/STUDENT-SATISFACTION-SURVEY-2020-2021.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://icssr.org

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

01

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

07

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

15

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Samsi College students and teachers , non-teaching staff have been actively involved in extension programmes striving at promoting social awareness and holistic development in the surrounding community. Throughout the year, concerted efforts have been undertaken to raise awareness of urgent social concerns among students and the community. The active involvement in boosting immunisation awareness and fundraising endeavours to assist the underprivileged is especially remarkable. Students and professors have exhibited their dedication to social responsibility via a variety of activities, actively interacting with the community to solve essential needs and provide assistance.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/activities/social-and-environmental-activities/
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the

year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

00

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

NIL

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is dedicated to provide quality education to the students. The policy of the college is to develop an infrastructure that will not only concentrate in providing education, but also facilitate physical fitness, maintain mental wellbeing and nurture extra-curricular interests of the students. A considerable part of the students are first generation learners and they come from remote villages. Moreover, a large number of students are from economically weaker section. Keeping in mind these socio-economic constraints, the college always try to impart quality education to their students. Realising the shortage of class room, 12 additional class rooms were built just a few years back. There is a library to satisfy knowledge hunt of the students. Computers with internet facilities have been installed where the students can browse their subjects of interest. A smart class room is there in the college where visual aids are used to make classes interesting. It also makes learning easier. Besides, projectors are used in the classes. The college emphasises not only on developing infrastructural facilities but also it looks at maintaining existing infrastructure.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.samsicollege.ac.in/facilities/physical-infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college encourages sports and cultural interests of the students. Promoting extra-curricular interests of the students is a policy of the college. It has the following facilities to facilitate extra-curricular interests of the students. The facilities available in the college towards this end is listed below -

- An Open-air Stage (Nazrul-Sukanta Mukto Mancha) with visibility from all the floors of the college.
- The college has a drama club where interested students learn stage acting. The drama club regularly stages plays. Some of their productions are meant for social awareness which are played in local areas.
- A play ground is there to play football and cricket. Athletic meets are also organised there.
- There is a space in a side of the play ground where students can practice high jump and long jump (running broad jump).
- There is open air Badminton court in the college premises. Students can practice there even at night.
- Facilities for some indoor games (beside Badminton) are also provided by the college. Those includes - Carom boards, Chess boards, Ludo etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.samsicollege.ac.in/facilities/games-sports/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

04

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

04

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.samsicollege.ac.in/facilities/it-infrastructure/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

13.38

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library automation utilizing an Integrated Library Management System (ILMS) was not available during this session.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.samsicollege.ac.in/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-

D. Any 1 of the above

ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.89

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

0

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college follows online admission process as instructed by

the affiliating university. The authorities took assistance of an IT firm for this purpose. AIDNI Infotech Ltd. looks after the admission process. It also keeps accounts of the college. Whenever any change is needed the responsible IT firm is instructed and they modify the software accordingly. Regarding the wi-fi connection in the college premises, a local service provider City Broadband provide internet facilities. At present the speed of internet is 50 mbps. The college office, Teacher-in-Charge's chamber, college library, smart class rooms, and IQAC room are connected to wi-fi through LAN. Antivirus software is installed in the computers of the college. A local hardware firm has been assigned to check the computers regularly.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.samsicollege.ac.in/facilities/it-infrastructure/

4.3.2 - Number of Computers

16

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

10.02

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has well-defined policies and procedures in place to maintain and utilise its many resources, which include laboratories, libraries, a sports complex, computers, and classrooms. The college has a Development Committee and a Purchase Committee in charge of purchasing and maintaining various infrastructure facilities. Department heads write requisitions for their needs in a logbook, which are subsequently processed.

The relevant department heads submit written requisitions for academic facilities such as reference books, journals, seminars, lectures, laboratory equipment, chemicals, and study materials, along with an estimate of the budget. These requisitions are submitted in meetings of the governing body, finance committee, library committee, and other pertinent committees. While bulk purchases are made through tender calls, modest purchases are made from local vendors in strict accordance with government financial regulations. The college's support team is in charge of the daily maintenance of the facilities. Physical verification of laboratory items is carried out at the end of each session, and computers are equipped with anti-virus software for cyber security. The college has appointed local vendors for the maintenance of its IT infrastructure, including Wi-Fi and computers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.samsicollege.ac.in/facilities/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

6576

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	https://www.samsicollege.ac.in/programmes-courses/add-on-course/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

64

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Samsi College's Student Council is quite active, and they have particular committees that look after the requirements of students throughout the academic year, beginning with the admissions process. Student council members, as well as other students, are encouraged to actively participate in a variety of co-curricular and extracurricular activities. The college has a dramatic club where students are trained about various aspects of play acting and production. The dramatic club has staged various plays in local area and outside. But during the session 2020-2021 they could not produce any play due to the locked down situation.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/administration/committees-cells/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college's Alumni Association, which is made up of former students, plays an important role in cultivating long-lasting relationships and lifelong ties with the alma mater. Alumni meet on a regular basis to network and remember, establishing a sense of friendship and community. Membership is offered year-round, allowing interested alumni to sign up through simple online or on-campus registration processes, providing inclusion and accessibility for all. Furthermore, despite the hurdles provided by the COVID-19 pandemic, alumni members have shown extraordinary support for local communities and current students.

Their persistent commitment to service and solidarity during times of need is exemplified by their acts of generosity, which have made a major effect and included financial aid, food, water, medicine, and other necessities. The Alumni Association continues to be a source of unity and support, expressing the enduring ethos of the college's alumni community.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Samsi College is an affiliated State-aided undergraduate college that follows the laws and regulations established by the State Government, the UGC, and the University of Gour Banga in Malda. The college maintains a well-defined organisational

structure that allows for effective management.

The Administrative Body, which consists of the Administrator and the Teacher-in-Charge, makes the decisions. In order to execute decisions and policies alongside the teaching and non-teaching staff and create a supportive academic environment, this body collaborates closely with the Teacher-in-Charge, who acts as the Head of the Institution.

Teaching, learning, and assessment activities are administered by the Teachers' Council, which consists of all regular faculty members, with the Teacher-in-Charge serving as chairperson and an elected secretary. The college's Internal Quality Assurance Cell (IQAC) promotes quality improvement and looks after internal standards. Regular meetings of the Student Council are used to plan extracurricular activities and discuss matters pertaining to students.

The action plans take into account the diverse needs of all stakeholders, concentrating on optimal resource utilisation, infrastructure upgrades, revising academic programmes, increasing inclusivity, and creating a holistic campus atmosphere. Despite disruptions during the COVID-19 outbreak, Samsi College remained committed to providing quality education while prioritizing the well-being of its community.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/about-us/vision-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Samsi College values decentralization in its academic and administrative operations, which promotes inclusive governance and empowers stakeholders. The Administrator (SDO) serves as the apex authority, while the Teacher-in-Charge plays a pivotal role in shaping policies and making crucial decisions related to academic and administrative affairs.

The Secretary of the Teachers' Council and the Bursar both actively participate in the creation of policies and the

governance of the college, which further strengthens its governance framework. The Internal Quality Assurance Cell (IQAC) monitors the execution of academic policies and makes decisions about curricular, co-curricular, and extracurricular activities to ensure compliance with the institution's mission and quality standards.

Samsi College has formed a number of committees to encourage participation in decision-making and simplify operations. These committees include the Equal Opportunity, Finance and Purchase, Building, Admission, Examination, Development Monitoring, Gender Sensitization, Grievance and Redressal, Research, Placement committees etc. When these committees make decisions, they convey them directly to the higher authorities for approval, ensuring that initiatives are carried out effectively and on time.

Stakeholders such as parents, alumni, and students are often consulted in order to address problems, obtain insightful information, and include a variety of viewpoints in the decision-making processes.

This inclusive strategy encourages transparency, accountability, and continual improvement, ensuring that the institution's operations meet the changing demands and expectations of its stakeholders.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/administration/organogram/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Samsi College has unveiled a strategic plan to digitize its administration at all levels, including admissions, fee record keeping, accounts, assessment processes, and the college website. To properly coordinate the admissions process, the institution has developed a separate Online Admission Committee. This makes it possible to determine the prerequisites for admission to each academic session. Prospective applicants can easily obtain information about the

college's policies, available seats, and admission process because of to the online admission system. In addition, the HRMS software is the major tool used by the college to keep track of accounts and finances.

Besides, the college website serves as a comprehensive digital hub, providing access to essential information and resources. It includes the academic calendar, digital class routines, departmental websites, e-learning materials, open-access library resources, and access to INFLIBNET. Additionally, the website facilitates continuous internal evaluation through online platforms, shares the college prospectus, digital notices, student information brochures, and other student support services. It also provides the code of conduct, a list of mentors, and avenues for feedback from alumni and guardians, as well as information about college administration.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.samsicollege.ac.in/policies/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

All governing functions of the GB were transferred to the Administrator with the appointment of the SDO of Chanchal Sub Division, Malda as the Administrator, pursuant to Order Ref No. 811/UGB/R-16 dated 24.08.2016. The Administrator and the Teacher-in-Charge work together to govern the college through well-documented resolutions and note sheets. The Administrator, in consultation with the Teacher-in-Charge, determines major administrative policies, including the implementation of new initiatives and appointments to key positions such as Bursar, IQAC coordinator, and members of various statutory bodies, in accordance with the rules of the Government of West Bengal and the statutes of the affiliating university.

The Teachers' Council, which includes all regular faculty members, supervises teaching, learning, and evaluation activities, with the Teacher-in-Charge serving as chairperson and an elected secretary. The Internal Quality Assurance Cell

(IQAC) of the college is in charge of promoting quality improvement and sustaining internal standards. The Administrator and the Teacher-in-Charge constitute statutory committees, whilst the Teacher-in-Charge and the IQAC coordinator form non-statutory committees to look after the college's proper upkeep and day-to-day functioning. Furthermore, the Academic Council, led by the Teacher-in-Charge and comprised of departmental heads, plays a key position in determining significant academic decisions.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/administration/governing-body/
Link to Organogram of the Institution webpage	https://www.samsicollege.ac.in/administration/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The institution has various effective financial and non-financial welfare measures for teaching and non-teaching staff, some of them are: -

There is a general provident fund called the Employees' Provident Fund, which is managed by the college principal and deposited into an account in the relevant district treasury. Each and every permanent employee, including non-teaching staff, is required to contribute at least 7% of their basic salary. The Contributors are eligible to borrow up to 70% of the total amount, including interest and deposits, on their credit. There is no interest for the subscriber to pay on the advance.

CCL and Maternity leave for teaching and non- teaching staff.

Festival advance for non-teaching staff.

Advance Salary from college fund before fixation of salary for newly appointed teacher.

Bonus for non-teaching casual staff.

Moreover, the institution provides health insurance coverage for all staff members, including access to medical facilities and reimbursement for medical expenses.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/policies/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

07

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The teaching staff assessment process follows the guidelines provided in GO No.1373-Edn(CS)/5P-52/98, dated December 7, 2017. The Career Advancement Scheme monitors substantive teacher performance and requires them to submit a self-appraisal form to the IQAC once a year. Similarly, every year, students submit comments on their lecturers and the college's teaching atmosphere. The IQAC analyses these evaluations and offers input with teachers to improve student well-being.

Non-teaching personnel are appraised after 10 and 20 years of service under MCAS.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/rules-regulations/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

College administration prepares audits in cooperation with the Bursar and Accountant. External auditing is done on a regular basis at the college. The college's Governing Body (GB) nominated Bursar is responsible for regularly reviewing the

college's financial statements and books of accounts. On behalf of the College, the Bursar conducts an internal audit of the book of accounts. The college's annual financial statement is audited by a licensed Audit and Accounts service at the end of each financial year.

The 2020-2021 Audit has been completed, albeit the process was delayed owing to the COVID19 pandemic. External audit is done by the nominee designated by the Director of Public Instruction, Government of West Bengal.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/administration/administrative-audit/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has a transparent financial framework that ensures money are allocated for holistic development and academic events. The Administrative body approves budget planning at the outset of each session, which precedes regular audits by government-appointed auditors. Following mobilization, the Finance and purchase Committee, led by the Teacher-in-Charge and in cooperation with the Administrator, regulates

tender proceedings while carefully adhering to financial rules. Funding sources include RUSA grants, student fees, interest on savings, and revenue from leasing the campus pond and renting premises, alumni contributions also bolster funds. The institution encourages faculty members to submit research projects for grants and funding from various agencies.

The college has both an internal and an external auditing procedure. The Administrative Body appoints a competent auditor to conduct an internal audit. An external / statutory audit is performed by a government auditor appointed by the Department of Higher Education, Government of West Bengal.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/administration/administrative-audit/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has played an important role in promoting professional development among professors and staff by encouraging active participation in external faculty development programs, workshops, and seminars. This effort strives to improve teaching skills, research capabilities, and administrative efficiency, all of which contribute to overall institutional excellence.

Another significant practice initiated by the IQAC is the promotion of social awareness regarding COVID-19 among students. Through this initiative, teachers are being instructed to incorporate conversations and educational activities in their curricula to dispel myths, provide accurate information, and emphasize safety precautions. Furthermore, the IQAC has aided in the implementation of vaccination drives on campus by working with local health officials to promote immunization among students and staff.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/igac/action-taken-report/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

To achieve continual progress, the IQAC conducts frequent reviews of the teaching and learning process, operational structures, and methodology. For example, in response to the COVID-19 epidemic, the IQAC adopted online teaching techniques and internal evaluation systems. Teachers are advised to use a variety of assessment techniques, such as multiple-choice questions, viva voce, and online seminars, to maintain academic integrity and learning standards during these difficult times. These measures have supported a smooth transition to online learning and improved the overall efficacy of teaching and learning at the institution.

File Description	Documents
Paste link for additional information	https://www.samsicollege.ac.in/igac/meeting-minutes/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.samsicollege.ac.in/igac/meeting-minutes/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Samsi College placed a high priority on student wellbeing and gender equality even during the shutdown of 2020-2021. Courses supporting women's empowerment and gender equality were included of the undergraduate CBCS-based curricula. Co-curricular programs, however virtual, aimed to raise gender awareness through seminars and online debates.

Samsi College remains committed to gender equality through its dedicated Gender Sensitization Committee, Equal Opportunity Cell, and Grievance Redressal Committee. These committees are attentive in dealing with gender-related issues, maintaining a safe and inclusive environment for all students. Notably, the institution demonstrates its commitment to gender equality by including a considerable number of women on its statutory and non-statutory committees.

File Description	Documents
Annual gender sensitization action plan	https://www.samsicollege.ac.in/wp-content/uploads/2024/04/GENDER-SENSITIZATION-PLAN.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.samsicollege.ac.in/wp-content/uploads/2024/04/Specific-facilities-provided-for-women-during-2020-2021.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above
--	------------------------------

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has two pits, one beside the pond on the other side of the college building and the other on the backyard the college. These pits are used to deposit the solid wastes which are biodegradable. After decomposition the waste is used as compost in the garden of the college. Liquid wastes from the wash rooms are flown to the high drain which passes just outside the college premises. Waste water from the air condition machines are collected and used for watering the flower plants in the college. Same is done for the excess water flowing from the water filters. Till now, the college does not have any e-waste management system. These type wastes are now kept separately in a designated space.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://www.samsicollege.ac.in/activities/social-and-environmental-activities/
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

We hope that our efforts to foster inclusivity and social cohesion will contribute to the region's overall development and well-being. Our strategy eliminates the potential of competing religious consciousness by promoting secular ideals through religions. People may live in harmony and tolerance in our increasingly inclusive and tolerant society, even in the face of religious differences, by highlighting the universal principles and teachings that all religions uphold. We can dismantle barriers and create a more peaceful community where acceptance and respect for one another are the norm by fostering debate and knowledge.

Our inclusive approach is further enhanced by our attempts to comprehend and record the traditional knowledge and practices of the indigenous people. Our goal is to encourage a sense of pride and belonging among the community members by appreciating and protecting their cultural heritage. Regarding the linguistic aspect, we try to emphasize the connections between various languages and thus adopt an inclusive approach because the dialect spoken in the area is a blend of many languages spoken in various parts of eastern India.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

We organize a number of awareness initiatives for students to help them develop the moral principles needed to be responsible learners. We emphasize the proverb that says "right implies duty." Every citizen is entitled to several fundamental rights under our constitution. However, this leads to the obligations to uphold the constitution. Essential components of citizenship are the civil responsibilities. We must be receptive to one another and the country at large. We set up group conversations to help the pupils become more united. This encourages mutual

sensitivity amongst people. Mutual support and a cooperative mindset are critical for both fulfilling civic duties and promoting overall well-being. We work to inculcate these principles.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

India, known for its cultural richness, celebrates a variety of festivals that reflect the country's rich legacy. To retain these ideals, our College celebrates national festivals as well as the birth/death anniversaries of famous figures, encouraging students to be united, harmonious, and secular. Despite the

problems provided by the COVID-19 epidemic, the Samsi College was proactive in marking different national and international remembrance days during the academic year 2020-2021. The Samsi College smoothly migrated to online platforms for event management while adhering to the COVID-19 rules and criteria provided by the Governments of India and West Bengal. The observance covered key dates like as Independence Day, Republic Day, Gandhi Jayanti, Netaji Subhas Chandra Bose's Birth Anniversary, World Mother Language Day, Rabindra Jayanti and Nazrul Jayanti, Teachers' Day and International Women's Day, among others.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1: Student-Centric Strategies for Effective Two-Way Teaching-Learning Approach Aligned with Outcome-Based Education

Objectives:

Samsi College aims to shift from input-output focused education to outcome-based learning

The Context:

Outcome-based education in Indian higher education is gaining popularity, but challenges remain like faculty ICT training and practical learning approaches.

The Practice:

The practice includes formative assessments, interactive sessions, and student mentorship programs.

Evidence of Success:

The college has seen improvement in student performance and higher placement rates since 2019.

Problems Encountered and Resources Required:

Challenges include limited ICT resources, internet connectivity issues, and securing funding for ICT infrastructure and digitization.

Best Practice 2: Development of Social Responsibility among Students during the COVID-19 Pandemic

Objectives:

To inculcate a sense of social responsibility, empathy for marginalized communities, and active participation in community service.

The Context:

The COVID-19 pandemic make crucial to instill a sense of social responsibility and collective action among students.

The Practice:

The college conducted awareness campaigns on the COVID-19 pandemic's impact on marginalized communities and encouraged students to contribute through monetary donations and essential item donations.

Evidence of Success:

Students from all disciplines actively participated in the college's social responsibility initiatives, receiving positive feedback from beneficiaries

Challenges and Resource Needs:

logistical challenges and additional funding were required to organize relief operations.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The distinct thrust of Samsi College is the thorough integration of information and communication technology (ICT) into the processes of teaching and learning. Recognising the obstacles that rural students experience, the college has prioritised the construction of robust ICT systems. This goal is consistent with its basic objective of enabling equal access to quality education in the digital age.

The institution has converted the majority of its Honours classrooms into ICT-enabled venues, allowing for intriguing presentations, video lectures, and easy access to internet resources. The college website is an important academic support tool, giving simple access to information, resources, and opportunities for online feedback.

Continuous internal evaluations and tutorial examinations use online multiple-choice question (MCQ) formats to familiarise students with the current examination patterns used in competitive exams. The online feedback tool promotes openness and responsiveness to stakeholder input.

Samsi College's ICT integration extends to administrative operations, including dedicated website sections for notifications and tenders, which promote transparency. Online fee payment using student IDs simplifies financial operations and improves accessibility.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Completing the Modern Administrative Annex: To complete the

Modern Administrative Annex, which was originally scheduled for the previous session but was delayed owing to lockdown problems. We will prioritize project management, work closely with construction partners, distribute resources effectively, and follow safety regulations.

Library Enhancement: Submit a proposal INR 450,000 to DPI for book procurement and reading room infrastructure to enrich academic resources and facilitate research culture.

Campus Security and Recreation: Construction of boundary wall for annex building security and develop the playground area to promote physical activity and student well-being.