

Yearly Status Report - 2019-2020

| Part A | | |
|-----------------------------------------------|-----------------------------------------------|--|
| Data of the Institution | | |
| 1. Name of the Institution | SAMSI COLLEGE | |
| Name of the head of the Institution | Tapas Kumar Barman | |
| Designation | Principal(in-charge) | |
| Does the Institution function from own campus | Yes | |
| Phone no/Alternate Phone no. | 03513265252 | |
| Mobile no. | 7908039639 | |
| Registered Email | samsicollege.malda@gmail.com | |
| Alternate Email | tapas.samsi@gmail.com | |
| Address | Samsi College Kandaran, P.SChanchal, Malda | |
| City/Town | Malda | |
| State/UT | West Bengal | |
| Pincode | 732139 | |

| Affiliated |
|------------------------------------------------------------------------------|
| Co-education |
| Rural |
| state |
| Dr. Pralay Kanti Ghosh |
| 03513265252 |
| 9434431649 |
| coordinatoriqac@samsicollege.ac.in |
| rameswarmukherjee19@gmail.com |
| |
| https://www.samsicollege.ac.in/wp-content/uploads/2024/03/AQAR-2018-2019.pdf |
| Yes |
| https://www.samsicollege.ac.in/academic- calender/ |
| |

5. Accrediation Details

| Cycle | Grade | CGPA | Year of | Vali | dity |
|-------|-------|------|--------------|-------------|-------------|
| | | | Accrediation | Period From | Period To |
| 1 | В | 2.02 | 2017 | 27-Nov-2017 | 26-Nov-2022 |

6. Date of Establishment of IQAC 20-May-2014

7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture | | | |
|---------------------------------------------------------------------------|-----------------|---------------------------------------|--|
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries | |

| Cleanliness Drive | 10-Jul-2019 10 | 63 |
|-----------------------------------------------------------------------------------------------------------------|--------------------|------|
| Kanyashree Diwas and Awareness Rally | 14-Aug-2019 1 | 66 |
| Encouragement for Research Publications | 01-Oct-2019 270 | 43 |
| Seminar on Poverty Induced Depression | 11-Nov-2019 1 | 101 |
| Environmental Awareness Programme | 02-Dec-2019 1 | 81 |
| Celebration of International Mother Language Day (Bhasha Diwas) | 21-Feb-2020 2 | 112 |
| Special Lecture for SC/ST/OBC and Physically Challenged Students on Equal Opportunity and Education | 06-Mar-2020 1 | 103 |
| Transition to Online Classes Due to COVID-19 Lockdown | 03-Apr-2020 87 | 8318 |

L::asset('/'),'public/').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'.\$instdata->uploa d_special_status)}}

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Departmen t/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---------------------------------|--------|----------------|-----------------------------|---------|
| Central Govt. | RUSA | UGC | 2019 1825 | 2000000 |
| <u>View Uploaded File</u> | | | | |

| 9. Whether composition of IQAC as per latest NAAC guidelines: | Yes |
|--------------------------------------------------------------------------------------------------------------|---------------------------|
| Upload latest notification of formation of IQAC | <u>View Link</u> |
| 10. Number of IQAC meetings held during the year : | 6 |
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website | Yes |
| Upload the minutes of meeting and action taken report | <u>View Uploaded File</u> |

| 11. Whether IQAC received funding from any of |
|-----------------------------------------------|
| the funding agency to support its activities |
| during the year? |

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Organizing Seminars and Awareness Programmes: IQAC supported the organization of seminars on important topics such as povertyinduced depression and environmental awareness, promoting mental health awareness and environmental conservation among students and faculty. Focus on Research Publications: Encouraged and facilitated teachers to write quality research papers for publication at national or international levels, promoting academic growth and recognition under the CAS scheme. Supporting Kanyashree Diwas and Awareness Rally: IQAC actively participated in and supported the organization of Kanyashree Diwas and the associated awareness rally, promoting gender sensitization and awareness on saving the girl child. Inclusive Education Efforts: Supported the organization of a special lecture on Equal Opportunity and Education for SC/ST/OBC and Physically Challenged Students, promoting inclusivity and equal access to education. Transition to Online Classes: Responded effectively to the COVID19 lockdown by initiating online classes for all departments, ensuring the uninterrupted continuation of academic activities and providing psychological support to students during the challenging times of social isolation.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achivements/Outcomes |
|----------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|
| Preparation of Academic Calendar (2019 2020) | Successful finalization of academic calendar, ensuring organized academic sessions. |
| Cleanliness Drive | Increased awareness about cleanliness and hygiene through cleanliness drives. |
| Kanyashree Diwas and Awareness Rally | Promoted gender sensitization and awareness through Kanyashree Diwas celebrations and rallies. |
| Encouragement for Research Publications | Enhanced research publication culture among faculty members. |
| Seminar on Poverty Induced Depression | Raised awareness about social issues such as poverty-induced depression |
| Environmental Awareness Programme: | Promoted student and faculty participation in environmental activities. |
| Ensuring Junk Food Free Canteen | Successfully implemented a junk food- free canteen initiative, promoting healthy eating habits among students and faculty. |
| Strengthen Cultural and Sports Activities | Promoted student and faculty participation in cultural, and sports |

| | activities. | |
|----------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| International Seminar on Bengal and Bengali in Arts and Literature: | Provided platforms for academic exchange and discourse through this seminar | |
| Transition to Online Classes Due to COVID-19 Lockdown | Ensured continuity of academic activities through the transition to online classes during the COVID-19 lockdown, prioritizing student wellbeing and academic progress. | |
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| 14. Whether AQAR was placed before statutory body ? | No | |
| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning? | No | |
| 16. Whether institutional data submitted to AISHE: | Yes | |
| Year of Submission | 2020 | |
| Date of Submission | 20-Feb-2020 | |
| 17. Does the Institution have Management Information System ? | Yes | |
| If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words) | Samsi College manages information through various modules. 1. The college has an official website: https://www.samsicollege.ac.in/. The college website serves as the central electronic interface publishing relevant notices, circulars and institutional highlights for widespread access. It provides essential college details, including administrative and faculty profiles, course offerings, and department histories. The website also keeps informed about cultural events, seminars, workshops, sporting activities, and competitions. A photo gallery showcases the institutes history. Additionally, the site provides essential information related to examinations, admissions, and results. Crucial information related to examination, admission and result is provided on the website. During the COVID19 pandemic this website played a crucial role to circulate key information to the students, teachers | |

and guardians and bridged the gap between the institution and all the stakeholders. 2. Samsi college has a dedicated website for admission: http:/ /samsicollegeonlineadmission.org.in/ All admission notices and the yearly prospectus are readily available on the website. Students can streamline their application process by applying and paying fees online. To ensure a fair and transparent admission process, the website provides detailed information including applicant lists, merit lists, selected candidates, vacant seat information, the reservation policy, and the fee structure. 3. The college has an automated Integrated Library Management software KOHA to manage library works. The link is: https://samsicollegeopac.kohacloud.in/ The key information about the library is available here. It provides online public access catalog and links of relevant online magazines, journals, newspapers and many eresources. It also provides links of Massive Open Online Course (MOOC) platforms and many online learning platforms. It has activated subscription to INFLIBNET, NLIST and other online resources. 4. The college has an account management software developed by Aidni Infotech Pvt. Ltd. It manages all financial records, audits, budgets, funds, financial statements and all other finance related works.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Samsi College, like most institutions, recognizes the importance of providing a well-planned education. We believe in adapting to evolving needs and are committed to continuous improvement. Following the UGC's guidelines, Samsi College, affiliated with the University of Gour Banga, adopted the Choice-Based Credit System (CBCS) model syllabus in 2019. This system offers students greater flexibility and diverse learning experiences. Our dedicated faculty, across various Arts and Commerce departments, actively engage students in their learning journey. Each department head collaborates with faculty to distribute syllabus topics, ensuring clear understanding. Additionally, periodic meetings facilitate discussions on subjects, curriculum, and examinations. A dedicated committee addresses any student concerns regarding the syllabus and seeks solutions through the Principal-in Charge and IQAC Coordinator. To provide well planned education is a great initiative for the development of society. This

will lead a country to a great aim. It is really a sensitive matter to consider that students are taught by exchanging the departmental teacher for one department to another department by conducting different discussion ways like seminar, workshop, conference, symposium by using technological advancements like projector display, internet. And also the tutorial exam, fine art exhibition, Remedial class, library access etc. are also provided to the students for their learning development. The college prioritizes open communication by holding regular parent-teacher meetings to keep guardians informed about student progress. During the pandemic, the college seamlessly transitioned to online learning. All departments effectively conducted online classes, ensuring uninterrupted education for our students. This commitment to technology integration continues to be a cornerstone of our teaching and learning approach.

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entreprene urship | Skill Development |
|-------------|-----------------|--------------------------|----------|-------------------------------------------|----------------------|
| NIL | NIL | Nil | 0 | NIL | NIL |

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction | |
|---------------------------|--------------------------|-----------------------|--|
| Nill | NIL | Nill | |
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------|-------------------------------------------------------|
| BA | ARABIC | 01/07/2019 |
| BA | BENGALI | 01/07/2019 |
| BA | ECONOMICS | 01/07/2019 |
| BA | EDUCATION | 01/07/2019 |
| BA | ENGLISH | 01/07/2019 |
| BA | HISTORY | 01/07/2019 |
| BA | PHILOSOPHY | 01/07/2019 |
| BA | POLITICAL SCIENCE | 01/07/2019 |
| BA | SANSKRIT | 01/07/2019 |
| BA | SOCIOLOGY | 01/07/2019 |
| BSc | GEOGRAPHY | 01/07/2019 |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | 0 | 0 |

1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

| | T | |
|---------------------|----------------------|-----------------------------|
| Value Added Courses | Date of Introduction | Number of Students Enrolled |
| | | |

| NIL | Nill | 0 | |
|---------------------------|------|---|--|
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1.3.2 - Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships | |
|---------------------------|--------------------------|--------------------------------------------------------------|--|
| BA | GEOGRAPHY (HONS) | 16 | |
| BA | HISTORY (HONS) | 40 | |
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1.4 - Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| Students | Yes |
|-----------|-----|
| Teachers | Yes |
| Employers | No |
| Alumni | Yes |
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

We actively gather feedback from various stakeholders and value their input highly. We carefully analyze all feedback, regardless of whether it calls for small adjustments or major changes. Some suggestions might focus on improving our facilities, while others might emphasize enhancing the quality of our programs. We prioritize feedback that aligns with our goals, but we seriously consider all ideas – even those that initially seem less relevant. We weigh the pros and cons of each suggestion while keeping the unique context of our institution in mind. Our goal is to thoughtfully assess all feedback, as even unexpected opinions can offer valuable insights that benefit the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|--------------------------|-----------------------------|---------------------------|-----------------------------------|-------------------|
| BA | HONS | 938 | 4039 | 938 |
| BA | GENERAL | 3144 | 3709 | 3144 |
| BCom | GENERAL | 20 | 25 | 1 |
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2.2 - Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution | institution | Number of teachers teaching both UG and PG courses |
|------|--------------------------------------------------------------|-----------------------------------------------------|----------------------------------------------------------|-------------|-------------------------------------------------------------|
| | (00) | ` ' | teaching only UG courses | | |

| 2019 8318 24 43 0 16 |
|----------------------|
|----------------------|

2.3 - Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), Elearning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e- Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Numberof smart classrooms | E-resources and techniques used |
|-------------------------------|-----------------------------------------------------------|-----------------------------------|----------------------------------------|---------------------------|---------------------------------|
| 43 | 37 | 2 | 1 | 1 | 80409 |

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

This institute has implemented a mentoring system to facilitate open discussions between teachers and students, help students overcome difficulties, build strong teacher-student rapport, evaluate student concerns, involve parents/guardians to understand and resolve student problems, report issues to the IQAC for action, arrange individual semester monitoring with weekly reporting, conduct monthly department meetings to address persistent problems, use audio-visual aids for effective teaching, organize group discussions, conduct examinations and re-examinations to gauge understanding, inform students about government scholarships, and take special initiatives for SC/ST/OBC students - all aimed at creating a supportive environment, early identification of student issues, stakeholder involvement, and implementation of remedial measures for holistic student development while upholding the traditional guru-shishya parampara (teacher-student relationship).

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|------------------------------------------------|-----------------------------|-----------------------|
| 8318 | 16 | 1:520 |

2.4 - Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|------------------------------------------|--------------------------|
| 21 | 16 | 5 | 3 | 7 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| | Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies | | |
|---|--------------------|------------------------------------------------------------------------------------------------------------|-------------|---------------------------------------------------------------------------------------|--|--|
| | Nill | NIL | Nill | NIL | | |
| T | View Uploaded File | | | | | |

2.5 - Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year- end examination | Date of declaration of results of semester-end/year-endexamination |
|----------------|----------------|----------------|-----------------------------------------------------------------|--------------------------------------------------------------------|
| BA | HONS | Year | 25/08/2020 | 29/10/2020 |
| BA | General | Year | 03/09/2020 | 29/10/2020 |

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Samsi College takes a proactive approach to student learning through continuous internal evaluation (CIE) system. This begins with a diagnostic test for newly admitted students to gauge their literary background and identify any advanced or slow learners. The CIE system employs a diverse range of assessments, including class tests, viva-voce, final tests, Group Discussion, assignment based-student seminar, and MCQ tests etc. Results of these tests are promptly declared within a stipulated period, and teachers discuss measures for further improvement with students in class. To support slow learners, a supplementary test system has been introduced to enhance their chances of success in university examinations. Additionally, honours students test results are shared with parents and guardians through parent-teacher meetings, fostering transparency and parental involvement in students academic progress. Field projects and dissertation papers are evaluated by teachers from the relevant department, ensuring thorough assessment and feedback. Samsi College has also implemented the Choice Based Credit System (CBCS) from the 2019-2020 session, transitioning to a semester system. Internal assessment is conducted based on various factors including class tests, viva-voce, and presentations of term papers. Evaluation of end semester papers is performed by both internal and external examiners, ensuring a comprehensive and fair assessment process.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The University of Gour Banga issues an annual academic calendar, serving as a coordinated scheduling reference for its affiliated colleges. Following directives from state higher education authorities, undergraduate arts and commerce programs typically commence in the first week of July to ensure timely completion. The institutions academic subcommittee formulates a draft academic plan aligned with this calendar, which undergoes review by the teachers council and Internal Quality Assurance Cell (IQAC). Once finalized, the calendar is disseminated widely through various online and offline channels such as the college website, notice boards, email, and WhatsApp to ensure transparency. Distributed to students at the start of the session, the academic calendar serves as a roadmap for academic and extracurricular activities, updating them about upcoming events, seminars, field trips, and the continuous evaluation system. Departments adhere to the centrally prepared academic calendar for conducting class tests, test examinations, practical examinations, viva-voce sessions, and other forms of continuous internal assessment. Furthermore, the calendar notifies students and faculty members about tentative college examination dates and expected university result publication dates. Departments like Geography, History, and Sociology plan their fieldwork activities in accordance with the academic calendars tentative schedule.

2.6 - Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.samsicollege.ac.in/wp-content/uploads/2024/03/PROGRAM-AND-COURSE-OUTCOMES-CBCS-2019-2020.pdf

2.6.2 - Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year | Number of students passed in final year examination | Pass Percentage |
|-------------------|-------------------|-----------------------------|-----------------------------------------------|-----------------------------------------------------|-----------------|
| | | | , | examination | |
| | | | examination | | |

| HONS | BA | HONOURS | 452 | 361 | 78.87 | |
|---------------------------|----|---------|------|-----|-------|--|
| GEN | BA | GENERAL | 1203 | 967 | 80.38 | |
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2.7 - Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.samsicollege.ac.in/wp-content/uploads/2024/03/STUDENT-SATISFACTION-SURVEY-2019 2020.pdf

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year | | |
|----------------------------|----------|----------------------------|------------------------|---------------------------------|--|--|
| Nill 0 NIL 0 | | | | 0 | | |
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3.2 - Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---------------------------|-------------------|------|
| NIL | NIL | |

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category | | |
|-------------------------|-----------------|-----------------|---------------|----------|--|--|
| NIL | NIL | NIL | Nill | NIL | | |
| View Uploaded File | | | | | | |

3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsered By | Name of the Start-up | Nature of Start- up | Date of Commencement |
|---------------------------|------|--------------|-------------------------|------------------------|----------------------|
| NIL | NIL | NIL | NIL | NIL | Nill |
| <u>View Uploaded File</u> | | | | | |

3.3 - Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| 0 | 0 | 0 |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded | |
|------------------------|-------------------------|--|
| NIL | 0 | |

3.3.3 - Research Publications in the Journals notified on UGC website during the year

| Туре | Department | Number of Publication | Average Impact Factor (if any) |
|----------|------------|-----------------------|--------------------------------|
| National | SANSKRIT | 3 | 0.97 |

| National | ENGLISH | 1 | Nill | | |
|-------------------|---------|---|------|--|--|
| National | HISTORY | 1 | Nill | | |
| No file uploaded. | | | | | |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication | |
|---------------------------|-----------------------|--|
| NIL | 0 | |
| <u>View Uploaded File</u> | | |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/Web of Science or PubMed/Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|-----------------------|---------------------------|------------------|---------------------|----------------|-----------------------------------------------------------|---------------------------------------------|
| NIL | NIL | NIL | Nill | 0 | NIL | 0 |
| | <u>View Uploaded File</u> | | | | | |

3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|-----------------------|----------------------------|------------------|---------------------|---------|---------------------------------------------|-----------------------------------------------------------|
| NIL | NIL | NIL | Nill | 0 | 0 | 0 |
| | <u> View Uploaded File</u> | | | | | |

3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|---------------------------|---------------|----------|-------|-------|
| Presented papers | 6 | 6 | 2 | 0 |
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3.4 - Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| | Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities | |
|---|-------------------------|-------------------------------------------------|----------------------------------------------------|----------------------------------------------------|--|
| | NIL | NIL | 0 | 0 | |
| Ī | <u>View File</u> | | | | |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited | |
|----------------------|-------------------|-----------------|---------------------------------|--|
| NIL | 0 | NIL | 0 | |
| <u>View File</u> | | | | |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| | Name of the scheme | Organising unit/Agen cy/collaborating agency | Name of the activity | Number of teachers participated in such activites | Number of students participated in such activites |
|---|--------------------------|-----------------------------------------------------|-----------------------------------------|---------------------------------------------------|---------------------------------------------------|
| | Child labour in India | Samsi College in collaboration with Debipur Chetana | Awareness program on Child Labour | 5 | 54 |
| ı | | | <u>View File</u> | | |

3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration | |
|--------------------|-------------|-----------------------------|----------|--|
| NIL | 0 | 0 | 0 | |
| View File | | | | |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|-------------------|-------------------------|---------------------------------------------------------------------------------|---------------|-------------|-------------|
| NIL | NIL | NIL | Nill | Nill | 0 |
| | <u>View File</u> | | | | |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs | |
|------------------|--------------------|--------------------|-----------------------------------------------------|--|
| NIL | Nill | NIL | 0 | |
| <u>View File</u> | | | | |

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--------------------------------------------------|------------------------------------------------|
| 22 | 21.95 |

4.1.2 - Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|--------------------------------|-------------------------|
| Campus Area | Existing |
| Class rooms | Existing |
| Laboratories | Existing |
| Seminar Halls | Existing |
| Classrooms with LCD facilities | Existing |

| Seminar halls with ICT facilities | Existing | |
|-----------------------------------------------------------------|----------|--|
| Value of the equipment purchased during the year (rs. in lakhs) | Existing | |
| Others | Existing | |
| <u>View File</u> | | |

4.2 - Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or patially) | Version | Year of automation |
|---------------------------|------------------------------------------|---------|--------------------|
| NIL | Nill | NIL | 2020 |

4.2.2 - Library Services

| Library Service Type | Exis | ting | Newly | Added | To | tal |
|-------------------------|-----------|--------|-------|--------|-------|--------|
| Text Books | 9674 | 486559 | 332 | 107874 | 10006 | 594433 |
| Journals | 10 | 27765 | 0 | 0 | 10 | 27765 |
| Others(s pecify) | 243 | 0 | 0 | 0 | 243 | 0 |
| | View File | | | | | |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & Earning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e- content | |
|---------------------|--------------------|---------------------------------------|---------------------------------|--|
| NIL | NIL | NIL | Nill | |
| <u>View File</u> | | | | |

4.3 - IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Туре | Total Co mputers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departme nts | Available Bandwidt h (MBPS/ GBPS) | Others |
|--------------|---------------------|-----------------|----------|------------------|---------------------|--------|-----------------|--------------------------------------------|--------|
| Existin g | 16 | 2 | 1 | 16 | 1 | 5 | 11 | 50 | 0 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 16 | 2 | 1 | 16 | 1 | 5 | 11 | 50 | 0 |

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 - Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--------------------------------------------|------------------------------------------------------------------------|
| NIL | NIL |

4.4 - Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurredon maintenance of physical facilites |
|----------------------------------------|------------------------------------------------------------|----------------------------------------|----------------------------------------------------------|
| 9 | 8.7 | 22 | 21.95 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

To guarantee peak performance, our laboratory equipment undergoes regular inspections. During these checks, we identify potential issues and implement corrective measures promptly to ensure their continued functionality, even when not actively in use. Our libraries are maintained with the utmost care to safeguard valuable resources. Special attention is paid to book preservation, minimizing wear and tear. To prevent the growth of mold and mildew, the library environment is controlled using silica gel as a dehydrating agent. Additionally, paradichloro-benzene acts as an effective insect repellent and insecticide. Regular dusting ensures both the cleanliness of the library space and the books themselves. We maintain sports complexes, both for indoor and outdoor games. There is a badminton court and a football field. Both are well maintained. The grass in the field is regularly cut at regular intervals to keep a uniform length. We prioritize regular computer maintenance. This includes the timely repair and replacement of components as needed. We usually keep the computers under warranty and whenever possible, take extended warranty covering the hardware of the computers. Regular cleaning keeps our classrooms looking their best and provides a comfortable learning environment. We also address wear and tear promptly, replacing worn-out benches and other essential elements, such as whiteboards, to ensure a functional and well-maintained space for focused learning.

https://www.samsicollege.ac.in/policies/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees | |
|--------------------------------------|--------------------------------------------------|--------------------|------------------|--|
| Financial Support from institution | NIL | 0 | 0 | |
| Financial Support from Other Sources | | | | |
| a) National | OASIS,WBMDFC, AIKYASHREE Post Matric Scholarship | 7866 | 40787940 | |
| b)International | NIL | 0 | 0 | |
| <u>View File</u> | | | | |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved |
|-------------------------------------------|-----------------------|-----------------------------|------------------------------|
| Spoken English Course | 03/01/2020 | 61 | English Department, Samsi |

| | | | College | |
|---------------------------|------------|----|------------------------------------------|--|
| Spoken Arabic Course | 03/01/2020 | 71 | Arabic Department, Samsi College | |
| Spoken Sanskrit Course | 03/01/2020 | 33 | Sanskrit Department, Samsi College | |
| <u>View File</u> | | | | |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passedin the comp. exam | Number of studentsp placed |
|------------------|--------------------|----------------------------------------------------------------------|--------------------------------------------------------------|--------------------------------------------------------------|----------------------------|
| Nill | NIL | 0 | 0 | 0 | 0 |
| <u>View File</u> | | | | | |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---------------------------------------------|
| 5 | 5 | 7 |

5.2 - Student Progression

5.2.1 – Details of campus placement during the year

| | On campus | | | Off campus | |
|------------------------------------|---------------------------------------|---------------------------|------------------------------------|---------------------------------------|---------------------------|
| Nameof organizations visited | Number of students participated | Number of stduents placed | Nameof organizations visited | Number of students participated | Number of stduents placed |
| NIL | 0 | 0 | Nill | 0 | 0 |
| <u>View File</u> | | | | | |

5.2.2 - Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Depratment graduated from | Name of institution joined | Name of programme admitted to |
|------|-------------------------------------------------------------|-----------------------------|---------------------------|------------------------------------------------------------------------------------------------------|-------------------------------|
| 2020 | 30 | B.A. HONOURS | ARABIC | AMU, ALIGA RH,ALIAH UNIVERSITY, KOLKATA, UGB, Malda,EFLU, HYDERABAD,BH U, VARANASI, MANNU, HYDERABAD | M.A in ARABIC |
| 2020 | 3 | B.A. HONOURS | BENGALI | UGB, MALDA, | M.A. IN BENGALI |

| | | | | RAIGANJ UNIERSITY | |
|------------------|----|-----------------|--------------------------------|-----------------------------------------------|---------------------------------|
| 2020 | 2 | B.A. HONOURS | ENGLISH | UGB, MALDA | M.A. IN ENGLISH |
| 2020 | 6 | B.A. HONOURS | SANSKRIT (HONS) | UGB, MALDA | M.A. IN SANSKRIT |
| 2020 | 1 | B.A. HONOURS | GEOGRAPHY (HONS) | DR. C V RAMAN UNIVERSITY | M.A. IN GEOGRAPHY |
| 2020 | 6 | B.A. HONOURS | PHILOSOPHY | North Bengal University , UGB, MALDA | M.A. IN PHILOSOPHY |
| 2020 | 10 | B.A. HONOURS | POLITICAL SCIENCE (HONS) | AU, RBU,UGB, MALDA | M.A. IN POLITICAL SCIENCE |
| 2020 | 3 | B.A. HONOURS | HISTORY | UGB, MALDA | M.A. IN HISTORY |
| <u>View File</u> | | | | | |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying | |
|-------|-----------------------------------------|--|
| Nill | 0 | |
| View | 7 File | |

5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

| A . d. 14 | 1 | N. okazat Partida at |
|---------------------------------------------------------------------------|---------|------------------------|
| Activity | Level | Number of Participants |
| Death Anniversary of Rabindranath Tagore, By Department of Bengali. | College | 110 |
| kanyashre Diwas Celebration, an awareness rally on Save Girl child | College | 66 |
| 73rd Independence Day Celebration | College | 172 |
| College Foundation Day Celebration | College | 144 |
| Teacher's Day Celebration | College | 360 |
| Inter College Sport's Meet | College | 30 |
| Birthday celebration of Swami Vivekananda | College | 102 |
| Saraswati Puja | College | 1700 |
| Netaji S C Bose Birthday Celebration | College | 105 |
| National Girl Child Day Celebration, an awareness | College | 63 |

rally on Save Girl child by Gender sensitization and Save girl child committee

View File

5.3 - Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|-----------|-------------------------|---------------------------|-----------------------------------|-------------------------------------|----------------------|---------------------|
| Nill | NIL | Nill | Nill | Nill | Nill | NIL |
| View File | | | | | | |

5.3.2 – Activity of Student Council & Expresentation of students on academic & Expresentative bodies/committees of the institution (maximum 500 words)

Samsi College has student council and students actively get involved in various committees— The students' council performs various activities. The council takes responsibility for all the issues of a student. The council, it may be said, helps a student both mentally and materially. If a student faces a mental low due to some academic setbacks, the council gives mental support. This helps, as we have seen, to do better in subsequent events. The material supports that the council gives include financial matters. The council also discharges social responsibilities through the students. It organizes various medical camps, blood donation camps, camps where garments are distributed to the poor etc. The council raises the students' issues on various platforms, besides the college administration and teachers. In fact, the council plays a significant role in propagating the image of the college. The council has a representative in the governing body, but in the absence of G.B., he/she presents the issues of the students to the administrator and urges him/her to resolve the issue as quickly and sympathetically as possible.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The colleges Alumni Association, comprising former students as members, plays a pivotal role in fostering continued engagement and lifelong bonds with the alma mater. Periodic alumni meets are coordinated to bring together former graduates, providing opportunities for networking and reminiscing. Interested alumni can join the association throughout the year via online or on-campus registration modes, ensuring inclusivity and accessibility.

5.4.2 - No. of enrolled Alumni:

300

5.4.3 – Alumni contribution during the year (in Rupees):

2500

5.4.4 - Meetings/activities organized by Alumni Association:

The colleges esteemed alumni have proven their lasting ties to the institution through active participation in various initiatives. The Alumni Association spearheads various socially relevant initiatives, including blood donation camps, health check-up camps, and drives to raise awareness on key issues

through active volunteer participation. In a nod to environmental sustainability, the alumni network spearheaded an afforestation program, replenishing the colleges green spaces. These initiatives not only benefit the community but also strengthen the alumni network and identity with the college ethos. Moreover, they provide opportunities for alumni to meaningfully contribute to community service, reinforcing their connection with the alma mater beyond graduation years. Furthermore, the alumni members have played a significant role in supporting local communities and current students during the COVID-19 pandemic, providing essential items such as money, food, water, medicine, and other necessities to those in need.

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

During the past year, the college has actively embraced practices of decentralization and participative management as integral elements of its administrative framework. Understanding that decentralization fosters a democratic environment, the institution has established various committees dedicated to specific objectives. These committees play a crucial role in relieving the college administration of significant responsibilities by efficiently managing various areas of operation. To ensure coherence and unity in decision-making and activities across different committees, a small group of teachers serves as coordinators. This group diligently works to minimize the potential for discord and ensures that the committees function harmoniously towards achieving the institutions overarching goals. Furthermore, these coordinators liaise between the committees and the college administration, facilitating seamless communication and coordination to ensure the smooth functioning of the institution as a whole. Additionally, the Teachers' Council plays a pivotal role in decentralization efforts by significantly reducing the administrative burden. While primarily addressing teacher-related issues, the council goes beyond its traditional role and actively engages in conducting outreach programs envisioned by the institution. By taking on these responsibilities, the council not only supports the college administration but also reinforces the institutions commitment to broader community engagement and social responsibility.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Curriculum Development | The institution takes initiatives for effective curriculum delivery. Academic routine is prepared so that it can cover the curriculum in time. In cases where sequence does not matter in understanding of the curricular material, we plan curriculum delivery in such a way that difficult topics are taught first. In other words, we plan curriculum delivery in order of decreasing difficulty, assuming that in case when the curriculum cannot be |

completed due to unavoidable circumstances, the lesser difficult topics can be understood by the students themselves. However, to prevent such circumstances from happening, we arrange for special classes outside the regular routine to help students cover the whole curriculum. Teaching and Learning We adopt an interactive teaching process. We involve the students in learning, so that the students can themselves understand their needs and problems. The objective of such interactive learning is that the students learn on their own and give proposals in order that the lectures may be designed in a way that best suits their needs. To ensure this, a session of questionnaire is always arranged after a lecture delivering session. Besides this, we always welcome students to present their difficulties before us so that we can try our best to resolve the difficulties. We periodically hold group discussions and debates on various topics of the syllabus, so that the students may learn interactively. We hold PPT lectures so that we may graphically present the subject matter. Examination and Evaluation We have the CBCS system of examination. This choice-based credit system has been designed by the UGC to increase the flexibility of education and increase the field of interest and expertise. This system also gives balanced education, the positive aspects of every discipline can be combined to give an overall and broad outlook to education. The semester system of examination helps to educate students stage by stage or step by step manner so that a student can grasp the whole syllabus without feeling too much stress on them. Evaluation is done to properly test the knowledge of the students. We always motivate teachers to Research and Development undertake research in areas of their interests. The teachers are endorsed to participate in various researchoriented research programmes such Refresher Course, Orientation Programme, different short-term courses, seminars, workshops etc. Research develops the academic milieu

| Our library boasts an extensive collection of books, journals, periodicals, magazines, and newspapers, encompassing both online and offline resources. Rigorous and frequent indexing ensures easy accessibility to |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| books, while online cataloging expedites the search process, providing swift information on the status of each book—whether it is currently borrowed, lost, or available on the shelf. The library offers two distinct services: lending, allowing users to take books home, and reference, providing on-the-spot reading facilities. Moreover, the library is equipped with a high-bandwidth internet connection, enhancing the overall research and study experience for users. |
| Ensuring a conducive working environment is a top priority for us, and we understand the importance of fostering positive mental conditions and psychological well-being among our employees Furthermore, we actively encourage both teaching and nonteaching staff to participate in orientation programs, refresher courses, workshops, and training programs aimed at upgrading their skills and updating their knowledge. By providing comprehensive support for both mental well-being and professional development, we strive to create an enriching and fulfilling environment for all members of our college. |
| Not Applicable |
| Admission of students is done purely on the basis of merit. Soon after the results of H.S./ICSE/CBSE are published, notification of admission is given on the website and thereafter the admission process commences. The process is automated and computerized so that no human biases can creep in. |
| |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governace area | Details | | |
|-------------------------------|----------------------------------------------------------------------------------|--|--|
| Student Admission and Support | The college adheres to a strict merit- based admissions policy. Following the | | |

| | completion of Higher Secondary/ICSE/ISC exams, admission notifications are posted on our website. Applications are carefully reviewed, and merit lists are then compiled based on academic achievement. Admissions are offered strictly according to the number of seats allocated to each department by the university. We are committed to a transparent and unbiased process, ensuring that only academic merit influences admissions decisions. |
|--------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Examination | The college adheres to the comprehensive examination protocols established by the University of Gour Banga. This ensures a smooth and efficient process for all students. Our online system streamlines student registration, form submission, and exam fee payment. For added convenience, exam results are uploaded directly to the college website, allowing students to easily apply for re-evaluations. |
| Planning and Development | The college is committed to continuous improvement and expansion. To achieve this, we have undertaken new building projects to enhance our infrastructure. Funds provided by the central and state governments have been strategically allocated to support these endeavors. This includes the construction of new buildings, acquisition of new books and equipment, repairs to existing structures, and initiatives to beautify the college campus. A significant role in this development has been played by the RUSA (Rashtriya Uchhatara Shiksha Abhiyan) fund, which has fueled both our physical and intellectual growth. |
| Administration | The college administration benefits greatly from the collaborative efforts of the S.D.O. (Sub Divisional Officer) and the Principal-in-Charge. The S.D.O. has consistently demonstrated exceptional cooperation, readily offering solutions to college-related issues and proposing valuable improvements. Their unwavering support, particularly during challenging times, has proven invaluable in navigating various obstacles. The Teacher-in-Charge, serving as the head of the Institution, has consistently fulfilled their duties with dedication and excellence. |

| Finance and Accounts | The college prioritizes sound |
|----------------------|-----------------------------------------|
| | financial management practices. Regular |
| | audits are conducted internally to |
| | ensure meticulous recordkeeping of |
| | income and expenditure. These audits |
| | have consistently confirmed the absence |
| | of any discrepancies or financial |
| | improprieties. |

6.3 - Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|------------------|-----------------|-------------------------------------------------------------------------------------|--------------------------------------------------------------------|-------------------|
| Nill | NIL | NIL | NIL | 0 |
| <u>View File</u> | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|------|------------------------------------------------------------------------------|---------------------------------------------------------------------------------|-----------|---------|--------------------------------------------------|---------------------------------------------|
| Nill | NIL | NIL | Nill | Nill | Nill | Nill |
| | <u>View File</u> | | | | | |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|----------------------------------------------------------------------------------|------------------------------------|------------|------------|----------|
| E-Training Programme on Sustainable Livelihoods and Adaptation to Climate Change | 1 | 27/05/2020 | 09/06/2020 | 13 |
| Remote Sensing and GIS Applications in Civil Engineering | 1 | 08/06/2020 | 13/06/2020 | 6 |
| Online Training Course on "Remote Sensing GIS Technology and Applications | 1 | 13/06/2020 | 01/07/2020 | 18 |

| for University | | |
|--------------------------|------------------|--|
| Teachers | | |
| Government Officials" | | |
| | <u>View File</u> | |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teac | hing | Non-te | aching |
|-----------|-----------|-----------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| 16 | 16 | 12 | 12 |

6.3.5 - Welfare schemes for

| Teaching | Non-teaching | Students |
|---------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| The college has a first aid centre to combat emergencies. Health care facilities such as Swastha Sathi are available for the college staff. | The college has a first aid centre to combat emergencies. Health care facilities such as Swastha Sathi are available for the college staff. | Needy students are offered affordable accommodation at the hostel, with options for both full and half fees. Additionally, students have access to a range of schemes provided by both central and state governments, including railway concessions, scholarships specifically designed for SC and ST students, merit-cum-means scholarships, and the Kanyashree Prakalpa initiatives. |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

The college prioritizes financial transparency and responsible management. Our primary funding comes from the State and Central Governments. To ensure proper utilization of these funds, daily transactions undergo rigorous verification by the Bursar and Accountant. Following the end of each fiscal year, we submit utilization certificates, meticulously prepared by a registered Chartered Accountant, to the relevant government department. Furthermore, the college undergoes both internal and external audits. An external auditor, appointed by the Department of Higher Education of West Bengal, conducts a comprehensive audit for each financial year. This external audit for the 2019-2020 fiscal year has been completed. In addition to external oversight, the colleges Internal Quality Assurance Cell (IQAC) conducts regular internal audits. These internal audits focus on the quality of teaching, learning, research, and infrastructure development. Their aim is to identify areas for improvement, offer valuable suggestions, and ultimately maintain the colleges overall excellence. These audits play a crucial role in driving continuous improvement, aligning with our commitment to long-term growth and academic leadership.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|----------------------------------------------------------|-------------------------------|---------|
| | | |

| NIL | 0 | NIL |
|-----|------------------|-----|
| | <u>View File</u> | |

6.4.3 - Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Inte | rnal |
|----------------|---------------------------|------|--------|-----------|
| | Yes/No Agency | | Yes/No | Authority |
| Academic | No | Nill | Yes | IQAC |
| Administrative | Yes DPI APPOINTED NOMINEE | | Yes | IQAC |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The college prioritizes open communication between parents and faculty. Each department regularly hosts parent-teacher meetings, fostering collaboration and providing valuable opportunities to discuss student progress. These meetings go beyond academics, allowing parents to share their perspectives on all aspects of their childs development. This comprehensive feedback contributes to a deeper understanding of each students needs. In addition to these meetings, departments actively participate in various college-wide awareness programs.

6.5.3 – Development programmes for support staff (at least three)

orientation program is conducted for the support staff regarding office management software. Training on HRMS and IFMS is organized by the Directorate of Public Instruction, Government of West Bengal. Additional financial incentive is provided to casual staff during festive seasons

6.5.4 – Post Accreditation initiative(s) (mention at least three)

To enhance efficiency and collaboration, we plan to construct a modern administrative building with dedicated departmental spaces and cutting-edge technology. Additionally, addressing student growth, we aim to build eight new classrooms with modern amenities and separate, well-maintained restrooms. Furthermore, to enrich the learning experience, we will introduce interactive digital resources, online tools, and hands-on activities. In addition to support academic pursuits, we propose acquiring additional reference books, laboratory instruments, and computers.

6.5.5 - Internal Quality Assurance System Details

| a) Submission of Data for AISHE portal | Yes |
|----------------------------------------|-----|
| b)Participation in NIRF | No |
| c)ISO certification | No |
| d)NBA or any other quality audit | No |

6.5.6 - Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|------------------------------------|-------------------------|---------------|-------------|------------------------|
| 2019 | IQAC Meeting | 10/07/2019 | 10/07/2020 | 10/07/2020 | 10 |
| 2019 | | 10/07/2019 | 17/07/2019 | 27/02/2021 | 63 |

| | Cleanliness Drive | | | | | |
|------|------------------------------------------------------------------|------------|------------|------------|-----|--|
| 2019 | Kanyashree Diwas and Awareness Rally | 10/07/2020 | 14/08/2020 | 14/08/2020 | 66 | |
| 2019 | IQAC Meeting | 01/10/2019 | 01/10/2019 | 01/10/2019 | 11 | |
| 2019 | Encouragem ent for Research Publications | 01/10/2019 | 01/10/2019 | 30/06/2020 | 43 | |
| 2019 | Seminar on Poverty Induced Depression | 01/10/2019 | 11/11/2019 | 11/11/2019 | 101 | |
| 2019 | Environmen tal Awareness Programme | 01/10/2019 | 02/12/2019 | 02/12/2019 | 81 | |
| 2019 | IQAC Meeting | 05/12/2019 | 05/12/2019 | 05/12/2019 | 10 | |
| 2020 | Celebration of Internati onal Mother Language Day (Bhasha Diwas) | 05/12/2019 | 21/02/2020 | 22/02/2020 | 112 | |
| 2020 | IQAC Meeting | 10/02/2020 | 10/02/2020 | 10/02/2020 | 10 | |
| | <u>View File</u> | | | | | |

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|------------------------------------------------------|-------------|------------|------------------------|------|
| | | | Female | Male |
| Kanyashree Diwas and Gender Awareness Rally | 14/08/2019 | 14/08/2019 | 46 | 20 |
| Celebrated National Girl Child Day | 24/01/2020 | 24/01/2020 | 48 | 15 |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Energy-efficient appliances have been installed across campus facilities to

7.1.3 - Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|----------------------------------------------------------|--------|-------------------------|
| Physical facilities | Yes | 0 |
| Provision for lift | No | 0 |
| Ramp/Rails | Yes | 0 |
| Braille Software/facilities | No | 0 |
| Rest Rooms | Yes | 0 |
| Scribes for examination | No | 0 |
| Special skill development for differently abled students | No | 0 |
| Any other similar facility | Yes | 0 |

7.1.4 - Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadva ntages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|------|---------------------------------------------------------------------------|------------------------------------------------------------------------------|----------------|----------|--------------------------|--------------------------------------------------------------------------------------------------------------|--------------------------------------------|
| 2019 | 1 | 1 | 17/07/2 019 | 1 | Cleanli ness drive | Promoting cleanline ss and hygiene a wareness. The college campus and classroom was cleaned by the students. | 63 |
| 2019 | 1 | 1 | 08/08/2 019 | 1 | | Commemo ration of literary work legacy of Rabindran ath | 110 |
| 2019 | 1 | 1 | 14/08/2 019 | 1 | Celebra tion of | Awareness | 66 |

| | | | | | Diwas, an awareness | child and gender se | |
|------|---|---|----------------|---|---------------------------------------------------------------------|-------------------------------------------------------------------|-----|
| 2019 | 1 | 1 | 15/08/2 020 | 1 | Celebra tion of 73nd Inde pendence Day | Patriot ism and national pride | 172 |
| 2019 | 1 | 1 | 25/08/2 019 | 1 | College Foundatio n Day | | 144 |
| 2019 | 1 | 1 | 05/09/2 019 | 1 | Teacher's Day Celeb ration | | 360 |
| 2019 | 1 | 1 | 20/09/2 019 | 1 | | Environ mental co nservatio n and sus tainabili ty | 21 |
| 2019 | 1 | 1 | 11/11/2 019 | 1 | | Mental health aw areness, poverty a lleviatio n | 101 |
| 2019 | 1 | 1 | 02/12/2 019 | 1 | Environ mental awareness programme : National Pollution Control Day | Pollution control and envir onmental conservat ion | 81 |

| 2020 | 1 | 1 | 24/01/2 | 1 | A rally | | 83 |
|------------------|---|---|---------|---|-----------|-----------|----|
| | | | 020 | | on | Advocacy | |
| | | | | | Educate | for girl | |
| | | | | | Girl | child | |
| | | | | | Child by | education | |
| | | | | | Gender se | and | |
| | | | | | nsitizati | gender | |
| | | | | | on and | equality | |
| | | | | | Save girl | | |
| | | | | | child | | |
| | | | | | committee | | |
| <u>View File</u> | | | | | | | |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

7.1.6 - Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants | | |
|------------------------|---------------|-------------|------------------------|--|--|
| MOTHER LANGUAGE DAY | 21/02/2020 | 22/02/2020 | 112 | | |
| <u>View File</u> | | | | | |

7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

• Zero-Waste Events: Efforts have been made to minimize single-use plastics and promote recycling at campus events. • Composting Facility: A composting facility has been established on campus to recycle organic waste into nutrient-rich compost. • Native Plant Landscaping: The institution has prioritized native plant landscaping to conserve water and support local biodiversity. • Energy-Efficient Appliances: Energy-efficient appliances have been installed across campus facilities to reduce electricity consumption. • Environmental Education Programs: Various environmental education programs and workshops are conducted to raise awareness and promote sustainable practices among students, faculty, and staff.

7.2 - Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICES-1: Fostering Open Discourse at Samsi College Objective: To create a vibrant intellectual hub where diverse perspectives collide and ignite academic growth. Context: Samsi College recognizes the power of open discourse in fostering critical thinking and well-rounded individuals. Our initiative transcends traditional learning by facilitating intellectual exchange between faculty, alumni, scholars, students, and experts across institutions. Practice: Samsi College facilitating discussions both online and offline. This allows for broader participation, with alumni and scholars from around the country joining the discourse. Topics range from contemporary issues and Indian cultural folklore to competitive exam preparation (including NET) and personal development. Core Values: • All voices are valued and encouraged, fostering a culture of respect for diverse viewpoints. • Platforms are provided for students to share their unique perspectives and participate actively in discussions. • Renowned faculty, alumni, and scholars contribute their knowledge, enriching the learning experience for all. • The breadth of topics ensures a stimulating intellectual environment that caters to varied interests. Evidence of Success • Interaction with a diverse group of participants exposes students to a multitude of viewpoints, enriching their understanding of complex issues. • Discussions delve beyond textbooks, encouraging students to connect academic concepts with real-world applications. • Students gain valuable insights and guidance from experienced faculty, alumni, and scholars. • Active participation in discussions sharpens students communication and critical thinking skills. • The Open Discussion Group fosters a sense of intellectual community within Samsi College and beyond. • This group has generated a dynamic intellectual environment at Samsi College. Students consistently report increased engagement with their studies, improved communication skills, and a broader understanding of the world around them. This initiative serves as a model for fostering interdisciplinary dialogue and intellectual exploration within academic institutions. Challenges • Coordinating schedules across diverse participants, especially those from outside Samsi College, requires flexibility and effective communication. • Sustaining consistent interest and participation over time can be a challenge. Regularly refreshing topics and exploring new formats can help keep the discussions engaging. • Ensuring equitable participation for those with limited access to technology can be a hurdle. Best Practices -2: Bridging the Digital Divide: ICT-Based Teaching-

Learning at Samsi College Objective: Samsi College recognizes the digital divide faced by students from rural backgrounds, hindering their academic progress. To bridge this gap and equip them for the digital age, the college has implemented a robust ICT-based teaching-learning system. The systems importance was further amplified during the COVID-19 pandemic, ensuring educational continuity despite campus closures. Context: Traditional teaching methods often fall short in fostering key competencies and practical application of knowledge. ICT integration offers a dynamic solution, aligning with contemporary curriculum trends that emphasize performance and enduring learning skills. Practice: Samsi Colleges ICT system encompasses a multifaceted approach: • ICT Enabled Classrooms: Most of the Honours classrooms are equipped with technology to facilitate engaging presentations, video lectures, and online resources. • College Website: The college website provides comprehensive academic support. It showcases academic achievements and provides easy access to vital information and resources and provides easy access to information and links, and allows students to submit online feedback. • Online Assessments: Continuous internal and tutorial exams utilize MCQs, familiarizing students with online testing formats prevalent in many competitive exams. • Online Feedback Mechanism: Students and stakeholders can provide feedback through the website, ensuring transparency and responsiveness. Administrative Benefits: • The website features a dedicated section for notices and tenders, promoting administrative transparency. • Online fee payments using student IDs streamline the process and enhance accessibility. Evidence of Success: • The Digital-Classroom fosters self-directed learning by providing readily accessible resources beyond physical classrooms. • Online MCQ-based assessments expedite results and familiarize students with contemporary exam formats. • Seamless online payments ensure hassle-free transactions and promote financial transparency. • Student feedback through online forms facilitates prompt action and continuous improvement. • The ICT system proved invaluable during the COVID-19 pandemic, enabling uninterrupted education through online classes and communication channels. Challenges and Resource Requirements: • Limited access to smartphones and laptops among students from disadvantaged backgrounds hinders their online participation. • Poor internet connectivity in rural areas disrupts online learning. • Students with minimal digital literacy require initial support to adapt to online learning.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.samsicollege.ac.in/wp-content/uploads/2024/03/BEST-PRACTICES-2019-2020.pdf

7.3 - Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

At the core of Samsi Colleges focus on leadership and community engagement is its robust Student Council and various student-led committees. These platforms provide students with invaluable opportunities to develop and showcase their leadership potential. The Student Council, comprising elected student representatives, serves as the voice of the student body and plays a pivotal role in decision-making processes within the college. Through their active involvement in the Student Council, students learn important leadership skills such as communication, negotiation, and consensus-building. In addition to the Student Council, Samsi College encourages students to take on leadership roles in various student-led committees that focus on specific areas of interest or concern. These committees, which cover a wide range of topics including cultural affairs, environmental sustainability, community service, and academic initiatives, allow students to pursue their passions and drive positive change

within the college community and beyond. One notable example of Samsi Colleges exemplary performance in this area is its annual cultural festival, organized entirely by students under the guidance of the Cultural Committee. The festival showcases the diverse talents and creativity of students through a variety of cultural performances, competitions, and exhibitions. Not only does the cultural festival provide a platform for students to express themselves artistically, but it also fosters a sense of unity and inclusivity within the college community. Furthermore, Samsi College actively promotes community engagement and social responsibility among its students through various outreach programs and initiatives. Students are encouraged to participate in community service projects, volunteer work, and social awareness campaigns, allowing them to contribute meaningfully to the welfare of society while developing empathy and compassion. The colleges commitment to leadership development and community engagement is further exemplified by its emphasis on experiential learning and practical application of knowledge. Students are encouraged to organize and execute projects, events, and initiatives that address real-world issues and challenges, providing them with hands-on experience in leadership, problem-solving, and teamwork.

Provide the weblink of the institution

https://www.samsicollege.ac.in

8. Future Plans of Actions for Next Academic Year

• Completion of New Classrooms: Recognizing the surge in student enrollment, we are committed to finalizing the construction of eight new classrooms during the next session. • Completion of the Modern Administrative Annex: Following the proposed construction of a dedicated administrative building, we are committed to its completion during the next academic session. • Interactive Classrooms for Diverse Learning Styles: Recognizing the importance of catering to varied learning preferences, we plan to fully implement the previously proposed classroom transformations during the next academic session. This will involve equipping classrooms with interactive digital resources, online learning tools, and fostering hands-on activities. • Infrastructure Renovation: refurbishment of boys and girls toilets, common rooms, classrooms, and offices to provide a comfortable and functional environment for all stakeholders.