# Yearly Status Report - 2017-2018

| Part A | |
|---|---|
| **Data of the Institution** | |
| **1. Name of the Institution** | **SAMSI COLLEGE** |
| Name of the head of the Institution | **Tapas Kumar Barman** |
| Designation | **Principal(in-charge)** |
| Does the Institution function from own campus | **Yes** |
| Phone no/Alternate Phone no. | **03513265252** |
| Mobile no. | **7908039639** |
| Registered Email | **samsicollege.malda@gmail.com** |
| Alternate Email | **tapas.samsi@gmail.com** |
| Address | **Samsi College Kandaran, P.S.-Chanchal, Malda** |
| City/Town | **Malda** |
| State/UT | **West Bengal** |
| Pincode | **732139** |

## 2. Institutional Status

| | |
|---|---|
| Affiliated / Constituent | **Affiliated** |
| Type of Institution | **Co-education** |
| Location | **Rural** |
| Financial Status | **state** |
| Name of the IQAC co-ordinator/Director | **Dr. Pralay Kanti Ghosh** |
| Phone no/Alternate Phone no. | **03513265252** |
| Mobile no. | **9434431649** |
| Registered Email | **coordinatoriqac@samsicollege.ac.in** |
| Alternate Email | **rameswarmukherjee19@gmail.com** |

## 3. Website Address

| | |
|---|---|
| Web-link of the AQAR: (Previous Academic Year) | https://www.samsicollege.ac.in/aqar/ |

## 4. Whether Academic Calendar prepared during the year

| | |
|---|---|
| **4. Whether Academic Calendar prepared during the year** | **Yes** |
| if yes,whether it is uploaded in the institutional website: Weblink : | https://www.samsicollege.ac.in/wp-content/uploads/2023/05/ACADEMIC-CALENDER-2017_2018.pdf |

## 5. Accrediation Details

| Cycle | Grade | CGPA | Year of Accrediation | Validity | |
|---|---|---|---|---|---|
| | | | | Period From | Period To |
| **1** | **B** | **2.02** | **2017** | **27-Nov-2017** | **26-Nov-2022** |

## 6. Date of Establishment of IQAC

| | |
|---|---|
| **6. Date of Establishment of IQAC** | **20-May-2014** |

## 7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|---|---|
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
| **Educational Awareness** | **13-Aug-2017** | **70** |

| | | |
|---|---|---|
| Campaign | 1 | |
| Cleanliness Drive | 14-Aug-2017 1 | 151 |
| Interdisciplinary national seminar on literature and society in 20th century | 25-Aug-2017 2 | 130 |
| Awareness Programme on Equal Opportunity and Education | 15-Sep-2017 2 | 105 |
| International Workshop & Symposium on Cross Cultural Transactions : Text & Performance | 15-Jan-2018 2 | 140 |
| Golden Jubilee Celebration -2018 | 14-Feb-2018 3 | 1500 |
| Bhasa Diwas Celebration | 21-Feb-2018 1 | 180 |
| Student feedback | 28-Mar-2018 7 | 195 |

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| College | Seminar / Workshop | UGC | 2017 365 | 129100 |
| College | Grants for the Science Building (class) | DPI (West Bengal) | 2017 365 | 1331267 |
| | | [View Uploaded File] | | |

| | |
|---|---|
| **9. Whether composition of IQAC as per latest NAAC guidelines:** | **Yes** |
| Upload latest notification of formation of IQAC | [View Link] |
| **10. Number of IQAC meetings held during the year :** | **8** |
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website | **Yes** |

| | |
|---|---|
| Upload the minutes of meeting and action taken report | [View Uploaded File](#) |
| **11. Whether IQAC received funding from any of the funding agency to support its activities during the year?** | No |

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

. Academic Calendar is prepared by the Academic Calendar Subcommittee of the IQAC before the commencement of the new academic session to ensure effective implementation of the curriculum continuous evaluation The IQAC always encourages teachers for their promotion under CAS by doing Refresher Course, Orientation Programme/Faculty Induction Programme, Workshop, Seminar, and Conference etc. The IQAC has done one Drama Festival. The IQAC has organized an awareness programme on Equal Opportunity and Education and two National Seminars during the year. The IQAC has taken care of effective teaching learning process of all department of the College by using ICT, PPTs, videos, charts etc. for internal development of the College.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

| Plan of Action | Achivements/Outcomes |
|---|---|
| Academic Calendar of the Institution | Before the commencement of the new academic session Academic Calendar is prepared to ensure effective implementation of the curriculum continuous evaluation |
| Ensuring for a junk food free canteen | Implementation pending |
| To organize Awareness Programme on Equal Opportunity and Education | Target Completed |
| Proper and smooth functioning of regular classes, internal examinations, evaluations and publish the result on the notice board in time. | Target completed |
| To organize Special Lecture/ Seminar at National/International Level/ Workshop/ Conference at National/International Level | Two National Seminars and one Special Lecture organized by the two Departments of the College |
| To strengthen Cultural Activities | Various Cultural Activities were organized like International Mother Tongue day, Freshers Wecome and cultural programme, Celebration of Rabindra Jayanti, Independence Day, Teachers' Day, College Foundation Day, Saraswati Puja etc. |
| Ensuring a plastic free campus | Target Completed |

| Ensuring Incremental Benefit , Study Leave etc. | One teacher ensured to get incremental benefit for his qualification of M. Phil. and One teacher ensured to get Study Leave for his Doctoral Research |
|---|---|
| To organize Drama Festival | Target Completed |
| Proper utilisation of RUSA Fund Project for internal development of the College | Ongoing |
| [View Uploaded File](#) | |

| **14. Whether AQAR was placed before statutory body ?** | **Yes** |
|---|---|

| Name of Statutory Body | Meeting Date |
|---|---|
| **Governing Body** | **27-May-2023** |

| **15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?** | **Yes** |
|---|---|
| Date of Visit | **06-Nov-2017** |
| **16. Whether institutional data submitted to AISHE:** | **Yes** |
| Year of Submission | **2018** |
| Date of Submission | **03-May-2018** |
| **17. Does the Institution have Management Information System ?** | **Yes** |
| If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words) | **Samsi College manages information through various modules. 1. The college has an official website: https://www.samsicollege.ac.in/. This is the main website of the institution, where important notices, circulars, and other relevant information are published. Key information about the college is available here, like the details of the administrative body of the college and head of the institute, teachers' profiles, courses offered, and many other crucial details. A brief introduction and history of each department are also available here. The website publishes information about various cultural programmes, seminars, workshops, sports, competitions, and other events. A photo gallery is also available on the website, which tells** |

the glorious journey of the institute. Crucial information related to examinations, admission, and results is provided on the website. The website plays a crucial role in circulating key information to students, teachers, and guardians and bridges the gap between the institution and all the stakeholders. 2. Samsi college has a dedicated website for admission: http://samsicollegeonlineadmission.org.in/ All notices related to admission are available on the website. A prospectus for each academic year is also provided here. Students can apply for admission through this website, and they can complete all admission procedures, including online fee payment, using this website. To make the admission procedure transparent and fair, all relevant information regarding admission is made available on the website, like the list of applicants, merit lists, selected candidates, vacant seats, reservation policy, fee structure, etc. 3. The college has an automated Integrated Library Management software KOHA to manage library works. The link is: https://samsicollegeopac.kohacloud.in/ 4. The key information about the library is available here. It provides an online public access catalogue and links to relevant online magazines, journals, newspapers, and many other eresources. It also provides links to Massive Open Online Course (MOOC) platforms and many other online learning platforms. It has activated subscriptions to INFLIBNET, NLIST, and other online resources. 5. The college has account management software developed by Aidni Infotech Pvt. Ltd. It manages all financial records, audits, budgets, funds, financial statements, and all other financerelated work.

Part B

## CRITERION I – CURRICULAR ASPECTS

### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is affiliated with the University of Gour Banga. It follows the curriculum of UG courses as designed by the affiliating university. At the

beginning of the academic session, the academic subcommittee of the college develops a timetable, which is followed by each department of B.A. courses (honours and general) consisting of 11 topics and B.Com. courses (general). The timetable is posted on the website, posted on the notice board, and included in the college prospectus so that students can easily access it. The IQAC of the college has kept a close eye on the activities of each department. Blended learning methodologies have been adopted by the college for effective and successful teaching-learning, such as the conventional chalk and blackboard method and ICT-assisted teaching methods like PowerPoint presentations. Faculty members also apply other interactive methods like group discussions, departmental quizzes, debates, and student seminars of the concerned departments, etc. The teachers follow a well-mannered lesson plan. Each department maintains records of regular attendance and internal assessment reports of the students, which are submitted to the IQAC. Every department arranges a meeting with the IQAC and makes a proposal that is approved by the IQAC for the improvement of the teaching-learning system. The college has a laboratory where proper and adequate equipment is available to the students of the geography department for their practical classes. Students are motivated to participate in several co-curricular and extracurricular activities. The college has a well-stocked library, which provides teachers with the necessary learning resources for effective delivery of the curriculum, such as reference books, textbooks, journals, etc. The students have been given permission to access the library for reading and lending. Faculty members and students can easily access the NLIST site, provided with different user IDs and passwords. They can also access the NPTEL lectures and e-pathsala.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entreprene urship | Skill Development |
|---|---|---|---|---|---|
| NIL | NIL | Nil | 0 | NIL | NIL |

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|---|---|---|
| Nill | NIL | Nill |
| View Uploaded File | | |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|---|---|---|
| Nill | NIL | Nill |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

|  | Certificate | Diploma Course |
|---|---|---|
| Number of Students | 0 | 0 |

## 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---|---|---|
| NIL | Nill | 0 |
| View Uploaded File | | |

**1.3.2 – Field Projects / Internships under taken during the year**

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|---|---|---|
| BA | Geography | 10 |
| BA | History | 75 |
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## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| Students | Yes |
|---|---|
| Teachers | Yes |
| Employers | No |
| Alumni | Yes |
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Under the NAAC 's rules, the college collects feedback from all its stakeholders, like students, teachers, employers, parents, and alumni. Student feedback is taken physically from each department on their last academic day before the yearly examination, in the absence of concerned departmental teachers. Several aspects are included in the feedback form, such as the quality of lectures, the use of teaching aids, the office, library, canteen, sanitation, and the overall system approach towards students. The student is given the freedom to choose between unsatisfied, satisfied, good, and excellent grades. Students' suggestions are also part of the feedback. The feedback is analysed, and concrete steps are taken by IAQC to improve the quality of the college. Similarly, the responses of the faculty members are obtained, and a meeting is held in the room of the teacher-in-charge, during which a discussion takes place on the strengths and weaknesses pointed out in the feedback forms. The alumni association occasionally arranges the meeting, and their feedback is given to the college. In order to improve the quality of the college, the teacher council analyses the feedback and submits a report to the IQAC. The college considers the alumnis helpful suggestions to be important. Additionally, feedback is taken from parents whenever a parent-teacher meeting is conducted in the academic year for all the departments. They receive information about their ward's performance, including attendance, exams, results, behaviour, etc. The parents' feedback is analysed by the respective departments, which present a report to the IQAC. Finally, an overall report with an action plan is prepared by the IQAC and sent to the college administrator for approval.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

## 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|---|---|---|---|---|
| BA | HONS | 938 | 2017 | 691 |
| BA | GENERAL | 3144 | 5166 | 2428 |

| BCom | GENERAL | 20 | 37 | 7 |
|---|---|---|---|---|
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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|---|---|---|---|---|---|
| 2017 | 3126 | 103 | 16 | 0 | 43 |

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Numberof smart classrooms | E-resources and techniques used |
|---|---|---|---|---|---|
| 43 | 36 | 2 | 1 | 1 | 80409 |
| View File of ICT Tools and resources | | | | | |
| View File of E-resources and techniques used | | | | | |

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The IQAC takes the initiative to implement mentoring for students. To enhance teacher-student relationships and maximise student regularity. Teachers act as guides or motivators, giving advice, enhancing confidence, and providing mental support to students regarding academic issues and professional quests. Unit tests are conducted to identify academically slow learners and arrange tutorial classes for quality improvement. Teachers also play a major role in helping students come out of their personal problems. In order to reach this aim and minimise student dropout rates, a counselling cell has been constituted where some teachers engage, and students visit the cell to talk about the problems they face in their daily lives. The students attendance rate has consequently grown dramatically. Additionally, due to direct communication between mentors and students, there is a healthy environment in the student-teacher relationship.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|---|---|---|
| 7211 | 15 | 1:481 |

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|---|---|---|---|---|
| 21 | 15 | 5 | 0 | 6 |

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---|---|---|---|
| 2018 | Indrajit Biswas, state level | Assistant Professor | Ph.D. award received by |

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|---|---|---|---|---|
| BA | HONOURS | PART III | 31/05/2018 | 01/10/2018 |
| BA | GENERAL | PART III | 05/06/2018 | 29/06/2018 |

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is affiliated with the University of Gour Banga, so it follows the examination pattern of the university. The institution conducts an annual examination for all theory papers in Part II and Part III. All notices relating to academics and examinations are pasted on the bulletin board and uploaded to the website for the convenience of the students. The students who are in the 111 system of examinations have unit tests twice throughout the course of the year until their test examinations. Each department arranges certain internal evaluation procedures, such as unit tests, home assignments, group discussions, debates, student seminars, etc. Some departments take MCQs for the evaluation in the Honours and General UG courses that are prescribed by the university. Tutorial classes are held for slow learners. In accordance with the university syllabus, the B.A. final year students (Part iii) have to submit a project paper on environmental studies to the concerned teacher. After submitting the project, they are given a completion certificate. The Departments of Geography, History, and Sociology conduct their field work as per the tentative schedule allotted in the Academic Calendar and ask students to submit a project report within the stipulated time. A certificate of completion is then given to students after they submit the project.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

At the beginning of every academic year, the University of Gour Banga provides an academic calendar to its affiliated colleges. Following this guideline, the academic subcommittee prepares an academic calendar and presents it to the teacher's council and IQAC for approval. It is then posted on the notice board, uploaded to the website, and sent to all teaching and non-teaching staff through e-mail. The classes of B.A., B.Com. Part I Honours, and General generally commence on the 1st week of July as per instructions of the Higher Education Department. The commencement of classes for B.A., B.Com. Part I, Part II, and Part III Honours and General are mentioned in the academic calendar. The academic calendar covers the yearly schedule of the college, including the list of holidays (national, state, and international level), the tentative schedule of university examinations, and different internal activities such as departmental and committee seminars, sports, exhibitions, parent-teacher meetings, college social programmes, and observance of important days such as the colleges foundation day, National Girls Child Day, Rabindra Jayanti, Republic Day, Independence Day, International Womens Day, etc. The tentative dates of college examinations and the publication of university results are also notified in the academic calendar. The departments of geography, history,

and sociology conduct their fieldwork requirements according to the tentative schedule outlined in the academic calendar.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.samsicollege.ac.in/wp-content/uploads/2023/05/PROGRAM-AND-COURSE-OUTCOMES-2017-18-ACADEMIC-SESSION.pdf

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|---|---|---|---|---|---|
| BNGH | BA | HONS | 88 | 79 | 89.77 |
| ARBH | BA | HONS | 100 | 98 | 98 |
| ENGH | BA | HONS | 64 | 47 | 73.44 |
| GEOH | BA | HONS | 13 | 12 | 92.3 |
| HISH | BA | HONS | 44 | 36 | 81.81 |
| PHIH | BA | HONS | 19 | 11 | 57.89 |
| PLSH | BA | HONS | 25 | 21 | 84 |
| SANH | BA | HONS | 71 | 47 | 66.19 |
| SOCH | BA | HONS | 0 | 0 | 0 |

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.samsicollege.ac.in/naac/student-satisfaction-survey-report/

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|---|---|---|---|---|
| Nill | 0 | NIL | 0 | 0 |

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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---|---|---|
| NIL | NIL | |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|---|---|---|---|---|
| NIL | NIL | NIL | Nill | NIL |

| 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year |||||| 
|---|---|---|---|---|---|
| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
| NIL | NIL | NIL | NIL | NIL | Nill |

## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|---|---|---|
| 0 | 0 | 0 |

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|---|---|
| NIL | 0 |

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|---|---|---|---|
| International | Geography | 2 | 3.12 |
| National | Sanskrit | 2 | 0 |

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|---|---|
| Bengali | 2 |
| English | 1 |
| Sanskrit | 4 |
| Political Science | 1 |
| History | 3 |

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|---|---|---|---|---|---|---|
| NIL | NIL | NIL | Nill | 0 | NIL | 0 |

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|---|---|---|---|---|---|---|
| NIL | NIL | NIL | Nill | 0 | 0 | 0 |

| 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year : | | | | |
|---|---|---|---|---|
| Number of Faculty | International | National | State | Local |
| **Attended/Seminars/Workshops** | 3 | 7 | 0 | 1 |

## 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---|---|---|---|
| **NIL** | **NIL** | 0 | 0 |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---|---|---|---|
| **kanyashree scheme** | **First Prize** | **Block level , Govt. of West Bengal** | 50 |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activites | Number of students participated in such activites |
|---|---|---|---|---|
| **Awareness Program** | **Samsi College in collaboration with Malda Debipur Chetna NGO** | **Awareness program on prevention of Trafficking child** | 3 | 30 |

## 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|---|---|---|---|
| **NIL** | **NIL** | **NIL** | 0 |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry | Duration From | Duration To | Participant |
|---|---|---|---|---|---|

| /research lab with contact details | | | | | |
|---|---|---|---|---|---|
| NIL | NIL | NIL | Nill | Nill | 0 |

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|---|---|---|---|
| Malda Debipur Chetna | 15/03/2018 | Social cultural and legal awareness activities | 3 |

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# CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

## 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|---|---|
| 61 | 58.29 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|---|---|
| Campus Area | Existing |
| Class rooms | Existing |
| Laboratories | Existing |
| Seminar Halls | Existing |
| Classrooms with LCD facilities | Existing |
| Seminar halls with ICT facilities | Existing |
| Video Centre | Existing |
| Value of the equipment purchased during the year (rs. in lakhs) | Existing |
| Others | Existing |

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## 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or patially) | Version | Year of automation |
|---|---|---|---|
| KOHA | Partially | 3.22 | 2017 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|---|---|---|---|---|---|---|
| Text Books | 8589 | 322399 | 324 | 14968 | 8913 | 337367 |

| | | | | | | |
|---|---|---|---|---|---|---|
| e-Books | 80409 | 0 | 0 | 0 | 80409 | 0 |
| Journals | 10 | 27765 | 0 | 0 | 10 | 27765 |
| e-Journals | 3828 | 0 | 0 | 0 | 3828 | 0 |
| Others(specify) | 243 | 0 | 0 | 0 | 243 | 0 |

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives &amp; institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---|---|---|---|
| NIL | NIL | 0 | Nill |

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## 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|---|---|---|---|---|---|---|---|---|---|
| Existing | 16 | 2 | 1 | 16 | 1 | 5 | 11 | 50 | 0 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 16 | 2 | 1 | 16 | 1 | 5 | 11 | 50 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|---|---|
| NIL | NIL |

## 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurredon maintenance of physical facilites |
|---|---|---|---|
| 38 | 37.27 | 61 | 58.29 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Since the college is located in a rural area and is five decades old, it needs a large amount of resources to maintain its existing facilities as well as those that have just been added. The following mechanisms are in place for the maintenance of physical facilities: 1) Campus beautification and maintenance are overseen by a subcommittee of the college, which reports

regularly to the IQAC. 2) In order to keep a constant watch and uphold the safety of campus, the college has appointed security guards and installed surveillance cameras. 3) A permanent electrician is employed to supervise the wiring and electrical systems 4) The college provides uninterrupted power to its entire campus with a pump and a noiseless generator. 5) The college has drinking water facility, and pure drinking water machine has also been installed in the hostel. The library has an automated Integrated Library Management software, KOHA, to manage library collections. A library inventory book is kept. The library committee oversees the maintenance of the current books, decides what new books should be purchased, distributes funds, and tries to fulfil the requests for books by the department heads and students. Subscriptions to journals (national and global) are also routinely regularised. Regular maintenance and repairs are done on geography lab equipment. The library is open on all working days from 10:00 a.m. to 5:00 p.m. The library consists of three sections: reference, lending, and the reading room. A stock register of desktop computers and laptops at the college is maintained, and annual maintenance is done. Students and staff of the college have easily used the reading room in the library, as well as computers and internet access. The college has 16 spacious classrooms with proper lighting and ventilation. The teaching staff room is a well decorated and cosy work environment. There is a guesthouse at the college. The office, classrooms, and toilets, are being cleaned, and waste boxes are kept on every floor. The whiteboard is also kept up. The whiteboard should be replaced with a digital board. Tables, maps, charts, and atlases are kept on hand in the classrooms as necessary auxiliary materials to aid in learning. The college maintains a student sports complex. Students' mental health depends on their participation in sports activities. Both indoor and outdoor activities are encouraged, and a football field and tennis court are kept up.

https://www.samsicollege.ac.in/policies/

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

|  | Name/Title of the scheme | Number of students | Amount in Rupees |
|---|---|---|---|
| Financial Support from institution | NIL | 0 | 0 |
| Financial Support from Other Sources |  |  |  |
| a) National | OASIS, OSP, TSP | 6742 | 31466400 |
| b)International | NIL | 0 | 0 |
| View File | | | |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved |
|---|---|---|---|
| NIL | Nill | 0 | 0 |
| View File | | | |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited | Number of benefited | Number of students who | Number of studentsp placed |
|---|---|---|---|---|---|

| students for competitive examination | students by career counseling activities | have passedin the comp. exam | |
|---|---|---|---|
| Nill | NIL | 0 | 0 | 0 | 0 |

<div align="center">

[View File](#)

</div>

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---|---|---|
| 2 | 2 | 7 |

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|---|---|---|---|---|---|
| Nameof organizations visited | Number of students participated | Number of stduents placed | Nameof organizations visited | Number of students participated | Number of stduents placed |
| NIL | 0 | 0 | NIL | 0 | 0 |

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5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Depratment graduated from | Name of institution joined | Name of programme admitted to |
|---|---|---|---|---|---|
| 2018 | 20 | B.A. HONOURS | ARABIC | BHU, VARANASI EFLU, HYDERA BADMANNU, HY DERABADAMU, ALIGARHUGB, MALDAALIAH UNIVERSITY, KOLKATA | M.A. IN ARABIC |
| 2018 | 10 | B.A. HONOURS | SANSKRIT | UGB, MALDA, | M.A. IN SANSKRIT |
| 2018 | 4 | B.A. HONOURS | GEOGRAPHY | CSJM UNIVERSITY, KANPUR; UNIVERSITY OF NORTH BENGAL | M.A. IN GEOGRAPHY |
| 2018 | 5 | B.A. HONOURS | HISTORY | UGB, MALDA | M.A. IN HISTORY |
| 2018 | 5 | B.A. HONOURS | PHILOSOPHY | UGB, MALDA | M.A. IN PHILOSOPHY |
| 2018 | 8 | B.A. HONOURS | BENGALI | UGB, MALDA; NSOU; NORTH BENGAL UNIVERSITY; | M.A. IN BENGALI |

| 2018 | 7 | B.A. HONOURS | POLITICAL SCIENCE | UGB, MALDA | M.A. IN POLITICAL ECIENCE |
|------|---|--------------|-------------------|------------|---------------------------|
|      |   |              |                   | THE UNIVERSITY OF BURDWAN; |  |
| 2018 | 12 | B.A. HONOURS | ENGLISH | UGB, MALDA | M.A. IN ENGLISH |

[View File](#)

## 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|-------|------------------------------------------|
| Nill | 0 |

[View File](#)

## 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|----------|-------|------------------------|
| Annual Sports | College | 30 |
| Death Anniversary of Rabindranath Tagore | College | 110 |
| Independence Day celebration | College | 205 |
| College Foundation Day | College | 220 |
| Teacher's Day Celebration | College | 300 |
| freshers and cultural programme | College | 1200 |
| Birthday of Swami Vivekananda | College | 70 |
| Saraswati Puja | College | 1400 |
| Celebrate Netaji S C Bose Birthday | College | 55 |
| Golden Jubilee Celebration -2018 | College | 1500 |

[View File](#)

## 5.3 – Student Participation and Activities

### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|------|-------------------------|------------------------|------------------------------|-------------------------------|-------------------|---------------------|
| 2017 | NIL | Nill | 0 | 0 | NIL | NIL |
| 2018 | NIL | Nill | 0 | 0 | NIL | NIL |

[View File](#)

### 5.3.2 – Activity of Student Council &amp; representation of students on academic &amp; administrative bodies/committees of the institution (maximum 500 words)

The college has a well-structured IQAC team. The IQAC has formed some important subcommittees to plan and provide a safe and secure working environment for the teachers and an effective teaching-learning environment for the students. They also look after maintaining the highest standards of quality education in the institution. The important subcommittees are (i) Anti-Ragging Committee, (ii) Gender Sensitisation Committee, (iii) Equal Opportunity Cell, (iv) Counselling Cell, (v) Grievance Redressal Committee, (vi) Sports Committee, (vii) Cultural Committee, (viii) Discipline Committee, etc. These subcommittees include a representative from the Student Council. Students selected the General Secretary pursuant to Government Order No. 168-ILC/OM-34L12017, dated 07.06.2017. The Student Council is guided by the guidelines outlined by the Department of Higher Education, Government of West Bengal. Through proper planning and execution, the Student Council participates actively in the students programmes, along with the teachers and the college authority. They inform the respective subcommittees and the IAQC about the students requirements regarding academic and professional issues, different types of scholarships and stipends, etc. They organise various programmes throughout the year, such as Republic Day, Independence Day, Saraswati Puja, celebration of Womens Day and Teachers Day, Fresher's Welcome, sports, gender sensitization awareness programme, and blood donation camp, etc.

## 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

There is an alumni association, made up of former students of the college. Alumni meetings are conducted from time to time. Former students can join the Alumni Association at any time throughout the year, online or offline. The association organises several activities, such as blood donation camps, health check-up camps, and raising awareness of various issues.

5.4.2 – No. of enrolled Alumni:

| 50 |
| --- |

5.4.3 – Alumni contribution during the year (in Rupees) :

| 20000 |
| --- |

5.4.4 – Meetings/activities organized by Alumni Association :

Conducted Afforestation programme in the college premises Conducted free health checkup camp Conducted free blood donation camp

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college has at least two bodies which contribute to decentralization. These are the Teachers Council and the Students Union. The Council looks after the various requirements of the teachers, and the Union does the same for the students. These bodies significantly lessen the burden on the college authority.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

### 6.2 – Strategy Development and Deployment

| 6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each): | |
|---|---|
| Strategy Type | Details |
| Curriculum Development | The college is affiliated with the University of Gour Banga and thus abides by the curriculum designed by it. The faculty of the different departments of the college help the Board of Studies design the curriculum for the UG course. The college follows the curriculum and takes measures to make it accessible and attractive to the students. To do this, simplifications are made possible, and supplementary materials are included as auxiliary reading material to support the main curriculum. Interactive classroom teaching is conducted following a well-distributed timetable that is centrally outlined. |
| Teaching and Learning | In order to implement the curriculum, the college follows an interactive lecture method along with debates, group discussions, assignments, project-writing, seminars, etc. The college has a smart class, which enhances the teaching-learning process and makes it more effective and interesting. The Mock Parliament is organised by the Political Science department to help young students understand the parliamentary process. In order to review the performance of the students, unit tests are carried out in each class in every department. After analysing the results of the students, the teachers identify the slow learners and fast learners, prepare an action plan, and send it to the IQAC for approval. Tutorial classes are carried out by way of each department for slow learners and doubt-clearing classes for advanced learners. In this way, the college has a strong mentor-mentee system to promote the personal and professional development of students. The faculty gets on-duty leaves for participating in orientation programmes, refresher courses, seminars, and workshops outside the institution. The institution's library contains a large number of books that assist the teachers in enhancing their teaching skills as well as their research abilities. |
| Examination and Evaluation | Examinations are conducted within the framework of guidelines provided by the |

| | |
|---|---|
| | affiliated university, and as per the proposed dates, they are notified in the academic calendar. Additionally, unit tests and internal evaluations are held regularly to review the performance of the students, identify weak students, and all departments present a report with suggestions for approval by the IQAC. Students are shown the answer scripts of unit tests, and they are given suggestions by their departmental faculty so that they can identify their weaknesses and perform better on their final examination. Additionally, the History, Geography, Sociology, and Environmental Studies departments arrange project work or educational field trips within the state. Some teachers are also engaged in the evaluation of answer scripts for university examinations. |
| Research and Development | The publication subcommittee of the college publishes its own magazine, Usoshree. The faculty members and students are motivated to publish their research papers in international, national, and state-level seminars as well as in peer-reviewed journals. One teacher was awarded a Ph.D. degree during the academic year. A group of college teachers have registered their names for Ph.D. during the current year. The college also motivates faculty members to apply for major and Minor Research Project. The IQAC encourages teachers to participate in national and international conferences, seminars, workshops, etc. There are several student seminars the college organises and participates in, in order to encourage students to consider careers in research later in life. Each department in the college has a wall magazine (except commerce). |
| Library, ICT and Physical Infrastructure / Instrumentation | The institution has a well-stocked library that is connected with Nlist and INFLIBNET. The library provides the following facilities: browsing, OPAC, textbooks, and 10 hard copy journals. Students have free access to computers with internet connections both in the college library and the computer centre. The college has one seminar hall well-equipped with a modernised sound system for conducting seminars, workshops, etc. The institute has one smart classroom for enhancing effective |

| | |
|---|---|
| | learning. The college is under central surveillance with the installation of CCTV cameras at the campus, canteen, library, office, classrooms, etc. The college has a well-equipped laboratory for conducting practical classes in the geography department, as well as an herbal garden, a pond, a guest house, a girls' common room, a rest room, and a sports complex. |
| Human Resource Management | The college has a well-qualified faculty. EPF and gratuities have been made compulsory as a welfare practise among employees. The institution follows all the norms laid down by the affiliated university regarding human resources recruitment. Faculty members are inspired to participate in seminars, conferences, and workshops to upgrade their research potential. The recruitment of permanent faculty is governed by the state government. The college has filled the staff shortage by appointing guest faculty, approved by the college administrator, on a purely temporary basis. The faculty are always allowed to participate in refresher courses, orientation courses, workshops, seminars, and conferences. |
| Industry Interaction / Collaboration | NIL |
| Admission of Students | The college has two streams: B.A. and B.Com. courses. Students in Part I are admitted to the college based on their results in Class XII examinations under different boards, and the college follows the state government norms in the admission process, which are displayed on the website. The admission process of the college is fully computerised, and the list of subjects offered, teachers of different departments, and merit list are uploaded to the website. On the day of commencement of Part I classes, physical verification is conducted by faculty and non-teaching staff. |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governace area | Details |
|---|---|
| Planning and Development | E-governance in the area of planning and development is implemented in the following forms: 1) e-pension 2) West Bengal Health Scheme, 3) Integrated Financial Management System and 4) Human Resource Management System. |

| | |
|---|---|
| Administration | The college regularly uses an online payment facility through various payment gateways. All important announcements and notices are uploaded to the website and also sent to the different departments via college email. Every IQAC notice is circulated to IQAC members via email. The college submits the AISHE report online. Online admission is one of the best practises in college. |
| Finance and Accounts | The entire finance and accounting function of the college is implemented by an ERP solution. The college finance system is maintained by Finaware software. Regular exercises of the e-tendering process through the government portal and regular exercises of the PFMS portal to upload expenditures related to government funds are carried out. Submission of retirement-related documents through the e-pension portal The whole admission fee payment process for students is conducted online using SBI Collect and Bill Desk. On the last day of the month, the salaries of teaching and non-teaching staff are transferred directly to their bank accounts. |
| Student Admission and Support | The admission process is done online, and students apply for admission to the college by applying through the universitys online portal. Once the student has taken admission and deposited the fee at the college, the roll number is automatically generated through the MIS. Information regarding admission, such as courses offered, various departments with faculty, payment of fees, and other facilities, is uploaded to the website. The state government offers various scholarships, which are uploaded to the website, helping students receive financial support. |
| Examination | The college follows the rules of the University of Gour Banga, and all examination procedures, such as student registration, form filling, payment of examination fees, and obtaining hall tickets, are conducted online. The college uploads examination results to its website, and students have the opportunity to apply for online re-evaluation. |

**6.3 – Faculty Empowerment Strategies**

**6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year**

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
| --- | --- | --- | --- | --- |
| 2018 | Kankan Dutta | 20th AND 21st CENTURY TRENDS IN SOCIAL EVOLUTION: DIFFERENT PERSPECTIVES | NA | 500 |
| 2018 | Dr. Shiba Prasa Behera | National Seminar on Sanskrutasya Vidyabaibhavam | NA | 1000 |
| [View File](#) | | | | |

**6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year**

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
| --- | --- | --- | --- | --- | --- | --- |
| 2017 | NIL | NIL | Nill | Nill | 0 | 0 |
| 2018 | NIL | NIL | Nill | Nill | 0 | 0 |
| [View File](#) | | | | | | |

**6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year**

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
| --- | --- | --- | --- | --- |
| Refresher Course in Economics | 1 | 08/12/2017 | 28/12/2017 | 16 |
| Orientation Programme | 1 | 01/02/2018 | 28/02/2018 | 24 |
| [View File](#) | | | | |

**6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):**

| Teaching | | Non-teaching | |
| --- | --- | --- | --- |
| Permanent | Full Time | Permanent | Full Time |
| 15 | 15 | 12 | 12 |

**6.3.5 – Welfare schemes for**

| Teaching | Non-teaching | Students |
| --- | --- | --- |

| | | |
|---|---|---|
| The college has a first aid centre to combat emergencies. Health care facilities such as Swastha Sathi are available for the college staff. | The college has a first aid centre to combat emergencies. Health care facilities such as Swastha Sathi are available for the college staff. | A low-cost accommodation ( at hostel) is provided for the needy students. Full and half fees are available for students, and they can avail themselves of various schemes offered by the central and state governments, such as railway concessions, scholarships for SC and ST students, merit-cum-means scholarships, and Kanyashree Prakalpa. |

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts regular external financial audits. The institution has a transparent and well-planned management system in which the State and Central Governments are the main sources of funds. Daily transactions are verified by the Bursar and the Accountant of the college. The Government funds are utilised properly, and utilisation certificates, duly prepared by a registered Chartered Accountant, are submitted to the concerned department at the end of the financial year. The college conducts an audit for each financial year. All the financial details are meticulously studied by the auditors, and recommendations are provided. The college takes special care to implement the recommendations from the next financial year. The external/statutory auditor is appointed by the Department of Higher Education, Government of West Bengal. The external audit has been completed for the financial year 2017-18.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|---|---|---|
| NIL | 0 | NIL |

View File

6.4.3 – Total corpus fund generated

| |
|---|
| 0 |

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|---|---|---|---|---|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | NIL | Yes | IQAC |
| Administrative | Yes | DPI APPOINTED NOMINEE | Yes | IQAC |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Every department arranges parent-teacher meetings from time to time. Feedback is taken from them on all aspects for the appraisal of the students. They

| | participate occasionally various awareness programme of the college |
| --- | --- |

6.5.3 – Development programmes for support staff (at least three)

| An orientation program is conducted for the support staff regarding office management software. Training on HRMS and IFMS is organized by the Directorate of Public Instruction, Government of West Bengal |
| --- |

6.5.4 – Post Accreditation initiative(s) (mention at least three)

| 1. Regarding the utilization of the RUSA fund of Rupees two crores, it was resolved that the fund will be utilized in the following manner: • 35 of the fund, i.e., Rupees seventy lakhs will be spent on creation of new facilities. • 35 of the fund, i.e., Rupees seventy lakhs will be spent on renovation and upgradation. • 30 of the fund, i.e., Rupees seventy lakhs will be spent on procurement of new equipments. 2. 12 classrooms will be constructed in the annex complex of the college under MSDP fund. (G.B. resolution date: 27/03/2018) 3. It was decided in the G.B. meeting held on 27/03/2018 that CC camera, monitor and DVR will be purchased for security purposes in the college premises. 4. In the meeting of G.B. held on 16/04/2018 it was resolved to take immediate initiative for the purchase of new software for online admission and office management. |
| --- |

6.5.5 – Internal Quality Assurance System Details

| a) Submission of Data for AISHE portal | Yes |
| --- | --- |
| b)Participation in NIRF | No |
| c)ISO certification | No |
| d)NBA or any other quality audit | No |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
| --- | --- | --- | --- | --- | --- |
| 2017 | IQAC Meeting | 11/07/2017 | 11/07/2017 | 11/07/2017 | 11 |
| 2017 | Educational Awareness Campaign | 22/07/2017 | 13/08/2017 | 13/08/2017 | 70 |
| 2017 | Cleanliness Drive | 22/07/2017 | 14/08/2017 | 14/08/2017 | 151 |
| 2017 | Interdisciplinary national seminar on literature and society in 20th century | 22/07/2017 | 25/08/2017 | 26/08/2017 | 130 |
| 2017 | Awareness Programme on Equal Opportunity and Education | 08/09/2017 | 15/09/2017 | 16/09/2017 | 105 |

| 2017 | IQAC Meeting | 01/11/2017 | 01/11/2017 | 01/11/2017 | 10 |
|---|---|---|---|---|---|
| 2017 | IQAC Meeting | 04/12/2017 | 04/12/2017 | 04/12/2017 | 9 |
| 2018 | International Workshop Symposium on Cross Cultural Transactions : Text Performance | 11/07/2017 | 15/01/2018 | 16/01/2018 | 140 |
| 2018 | IQAC Meeting | 29/01/2018 | 29/01/2018 | 29/01/2018 | 9 |
| 2018 | Golden Jubilee Celebration -2018 | 29/01/2018 | 14/02/2018 | 16/02/2018 | 1500 |
| [View File](#) | | | | | |

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|---|---|---|---|---|
| | | | Female | Male |
| Gender Equality Awareness Rally | 14/08/2017 | 14/08/2017 | 13 | 8 |
| Special Lecture on Gender Sensitivity | 24/01/2018 | 24/01/2018 | 40 | 17 |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| Percentage of power requirement of the University met by the renewable energy sources |
|---|
| NIL |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|---|---|---|
| Physical facilities | Yes | 0 |
| Provision for lift | No | 0 |
| Ramp/Rails | Yes | 0 |
| Braille Software/facilities | No | 0 |
| Rest Rooms | Yes | 0 |
| Scribes for examination | No | 0 |
| Special skill | No | 0 |

| | development for differently abled students | | | | | | |
|---|---|---|---|---|---|---|---|
| | Any other similar facility | | No | | | 0 | |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadva ntages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|---|---|---|---|---|---|---|---|
| 2017 | 1 | 1 | 22/07/2017 | 1 | Cleanliness Drive | The locality around road starting from college gate and Samsi station its neighbouring areas were cleaned by the students. | 120 |
| 2017 | 1 | 1 | 13/08/2018 | 1 | Educational Awareness Campaign | Educational Awareness Campaign | 50 |
| 2017 | 1 | 1 | 15/09/2017 | 2 | Awareness Programme on Equal Opportunity and Education | importance of equality | 105 |
| 2018 | 1 | 1 | 31/03/2018 | 1 | Awareness program on prevention of Trafficking child | Awareness to the people on prevention trafficking child | 30 |
| 2018 | 1 | 1 | 07/05/2018 | 1 | AIDS Awareness Program | Awareness on AIDS and its prevention | 24 |

| 2018 | 1 | 1 | 11/05/2018 | 1 | Blood Donation Camp | importance of Blood donation | 60 |
|-------|---|---|------------|---|---------------------|------------------------------|----|
| 2018 | 1 | 1 | 18/05/2018 | 1 | Health Check up Camp | Free check up camp that mainly concentrated on students, working class and neighbors of the college | 132 |

[View File](#)

## 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|-------|---------------------|--------------------------|
| Code of conduct for Teaching,Non-Teaching and Students | 03/07/2017 | the Handbook of Code of conduct for Teaching,Non-Teaching and Students was published on 3rd July 2017 which is guide their human values and professional ethics |

## 7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|----------|---------------|-------------|------------------------|
| Special Lecture on Plagiarism and its role in undermining the value of education | 01/02/2018 | 01/02/2018 | 30 |
| Special Lecture on Role of tolerance and moral values in social justice | 02/04/2018 | 02/04/2018 | 110 |

[View File](#)

## 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• Regular cleaning of the college campus by the appropriate committee • Afforestation by staff and students of the college. • Cleaning of the college ponds regularly • Making the campus plastic-free • Planting medicinal trees • Making the campus smoke-free • Swacchta Abhiyan by the cleaning committee inside the campus

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

BEST PRACTICES FOR 2017-2018 ACADEMIC SESSION I) HOLISTIC STUDENT EDUCATION OBJECTIVES Our institution believes in true and responsible citizenship. The aim of higher education, according to our belief, is to inculcate the feeling

of oneness with the nation and promote values which endures the prosperity of nation. Education emancipates one's soul and this, in a large or collective sense, frees a nation from superstitions and malpractices. Samsi college, always keeps this in mind and adopts various programmes like awareness campaigns, special talks, seminars etc. to instill this notion of effective learning i.e., learning as applied to problems of nation. THE PRACTICE Various steps are taken to enrich the students. They are encouraged to view syllabus not only to excel in exams, but to meet broader challenges in life. Teaching is done in such a way so that they can understand social responsibilities. THE CONTEXT Our students come from socially challenging background. They face various problems in life which hinders them from proper studies, and a healthy lifestyle. Various social constraints imposed upon them to live life with its full scope. So, discharging social responsibilities is of special importance to them. THE CHALLENGES We had to face significant challenges, as this approach required seemingly unnecessary efforts. It was difficult for us to convince them that these efforts would pay off in the long run. Also, if some extra expense were needed, this should not be taken as a wastage. EVIDENCE OF SUCCESS The students secured good marks in the exams and also performed social duties as well. The social malpractices or narrowness in outlook dwindled to a significant extent. We observed that the instances of social stigma were not so evident as these were before. BEST PRACTICES II: DRAMA EDUCATION OBJECTIVES As a somewhat contrast to the above macro-level perspective, a micro-level effort is also undertaken by the college. We conduct a drama programme which tries to reflect the local social issues through various performances. Our locality is economically poor and socially backward. The specific problems of the local society are attempted to be expressed through dramatization. We think that through drama, we can represent the local society to the wider audience and create a broad-based consciousness. THE PRACTICE Drama classes are held on Sundays. From January 3, 1918 drama classes started with the students of different departments of the college. The classes taught different aspects related to drama like play, acting, diction, lighting, sounds, songs, costumes, choreography etc. THE CONTEXT The college locality has a noticeable tradition of cultural performances. Drawing upon this tradition, it is deemed proper to further this tradition in a formal way. This initiated the drama classes. THE CHALLENGES We have serious need of funds. Fund allocation for this purpose has always been a challenge for us. Also, convincing the students about the necessity of this programme was challenging, because they had to devote a considerable time outside their studies. EVIDENCE OF SUCCESS The Drama Centre of this college conducts various publications which are highly appreciated. The drama performances are also highly appreciated. Some performances are done inside the Malda, and some outside it. Special mention may be made of the performance at Falakata on 28.12.2018.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.samsicollege.ac.in/about-us/best-practices/

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Samsi College, formerly affiliated to the University of North Bengal from 1968 to 2008 and presently affiliated to the University of Gour Banga since 2008, is the second oldest college in Malda district and the first one in Chanchal Sub-Division (i.e., North Malda) of the district. Founded in 1968 by the philanthropists and social activists of the Samsi area, it was initially established to spread educational seeds in North Malda. It soon reached beyond the border of the locality and proved itself as an institute of higher

education, not only in North Malda but also in West Bengal. Samsi College, which initiated its journey as an intermediate and graduate-level college with a few arts subjects, is today an institute of higher studies with B.A., B.Sc., B.Com., and P.G. courses (distance mode) with a large number of subjects to meet the needs of the students. It currently runs undergraduate courses with arts and humanities in twelve (12) subjects, science in four (4) subjects, and commerce in allied subjects. The college also has postgraduate courses on distance learning in seven (7) subjects. The Anti-Ragging Cell of the College educates all of the newly admitted students, in various groups, about the menace of ragging, and also through one-on-one interactions with members of anti-ragging squads and various grievance redressal committees of the college. Our students display admirable performances in cultural programmes regularly organized by the college. They have won inter-college events organized by other institutions in the district. The College has a Natya Prashikshan Kendra with natya dol of its own. This drama centre has been playing a responsible socio-cultural role to inspire and train the students of the college. The institute pays adequate attention to the students mental well-being. The mentor-mentee system is set up to guarantee that the students can have contact with the committed academic staff. Along with organizing free health check-ups in the campus, the college encourages the students to participate in the physical sports like football, cricket, volleyball, etc. The college team has a big playground of its own. To make the campus eco-friendly and the students environmentally sensitive, the college encourages them to undertake regular plans and actions towards it. To facilitate the academic and co-curricular activities, there is a continuous effort for infrastructural development, including the libraries, INFLIBNET facility, smart ICT-enabled classrooms, computer terminals and laptops with Internet access, scanner-printer facilities for the departments, 24 hour uninterrupted power supply, CCTV surveillance, and different hostels for male and female students. To organize all these facilities and activities, the college has the Governing Body, the Teachers' Council, the Non-teaching Staff Council, the Students' Union, the Alumni Association, and the Internal Quality Assurance Cell (IQAC) including many other cells under IQAC. The supreme motto of this institute of higher learning is to enable the students to become responsible members of the society, of the nation, of the state, and of the world as a whole.

| Provide the weblink of the institution |
|---|
| https://www.samsicollege.ac.in/about-us/institutional-distinctiveness/ |

## 8.Future Plans of Actions for Next Academic Year

1. Regarding the utilization of the RUSA fund of Rupees two crores, it was resolved that the fund will be utilized in the following manner: • 35 of the fund, i.e., Rupees seventy lakhs will be spent on creation of new facilities. • 35 of the fund, i.e., Rupees seventy lakhs will be spent on renovation and upgradation. • 30 of the fund, i.e., Rupees seventy lakhs will be spent on procurement of new equipments. 2. 12 classrooms will be constructed in the annex complex of the college under MSDP fund. (G.B. resolution date: 27/03/2018) 3. It was decided in the G.B. meeting held on 27/03/2018 that CC camera, monitor and DVR will be purchased for security purposes in the college premises. 4. In the meeting of G.B. held on 16/04/2018 it was resolved to take immediate initiative for the purchase of new software for online admission and office management. 5. For filling up the vacant teaching posts it was decided in the G.B. meeting held on 16/04/2018 that the data related to vacant posts will be sent to WBCSC. 6. It was decided in the G.B. meeting held on 24/05/2018 to complete sanitation, plumbing works and electrification of the areas in the college premises where it is necessary.