SAMSI COLLEGE, MALDA

SELF STUDY REPORT 2016
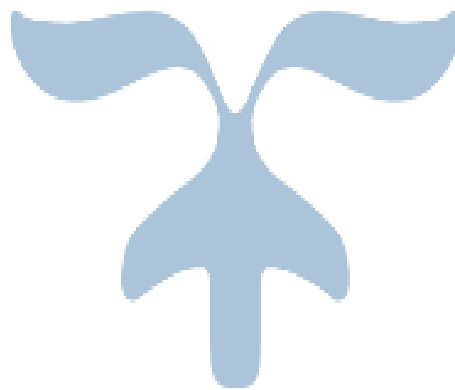
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Preface

It's an opportunity to submit Self Study Report (SSR) of our college to National Assessment & Accreditation Council (NAAC), Bangalore for Accreditation (Cycle-I) for sustenance, enhancement and improvement of quality of our college. The internal quality assurance cell, established in the year 2014 has been playing a vital role in adopting and implementing diverse quality enhancement measures.

Our college is a rural college that is affliated to GourBangaUnivesrsity.It is trying its best to provide good quality education to all the students in and around Malda. The college also has 2(f) and 12 (b). The students in this region are economically weak and the institution is trying its best to cater to all the needs of the students to make them good citizens with moral values.

In view of the above, the institution looks forward to getting validated and accredited as well as getting into process of institutional self-development through cycles of accreditations.

Asserting our firm conviction in the methodology of NAAC assessment I invite the NAAC to help us in our onward journey towards further improvement and sustenance of quality.

Teacher in charge

Dr P K GHOSH

Executive Summary

CRITERION –I: CURRICULAR ASPECT

- The College offers 09 courses with Honours (B.A) , 2 general courses (B.A./ B.Com) at U.G. level .
- Study centre of distance education of Rabindra Bharati University is operating in the college.
- The College also offers UGC assisted Coaching Porgrammes for NET/SET/ and Entry in Services.
- In many departments, faculties have created modular curriculum.

CRITERIA II: TEACHING LEARNING AND EVALUATION

- Efforts are constantly made to keep all the aspects of this most important fact of education on the desired level of excellence despite all circumstantial impediments.
- Absolute transparency is observed in all affairs relating to admission procedure , such as, advertising date and time, submission of application forms, Preparing Merit list and Counselling with alert attention to justice and student welfare.
- The College is the first choice to majority of students which is proved by high merit marks of the applicants admitted to this college
- Attempts are made to identify and meet the individual requirements of both the advanced and backward students of a class through class tests and extra hours of teaching
- There is one seminar hall and one smart class equipped with projectors which are shared across the departments.
- Arrangements for modern technology – aided teaching methods are made increasingly.
- Measures for encouraging students to use library facilities to its full extent are being adopted. Installation of desk – tops with net connectivity in all departments is a positive step towards student welfare.
- Teacher – Parents meet at departmental level and grievance redressal mechanism in general are effective sources of feedback.
- Cultural Programmes, sports events and academic Seminars arranged at regular basis help to build up the students' personality.

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

The college is taking efforts to improve the research area in the college. For this several steps have been taken.

- The college encourages faculty to take part in Major and Minor research projects.
- The college has a research committee setup which encourages the faculties to take up research, participate in research seminars, conferences etc.

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

- The college always tries to help the students to excel in their career.
- Coaching for Entry to Services is provided.
- Health care facilities are available for students.
- Coaching is provided for competitive examinations such as NET/SET etc.

CRITERION V: STUDENT SUPPORT AND PROGRESSION

The college does focus on providing support to students in terms of scholarships, health care facilities etc. These facilities are being urgraded continuously.

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

College recognizes that a good governance is key to a successful institution.

- Since 2012, college is using a software from '*CAMS'* for office automation.
- College has created relevant policies.
- Academic audit, Administrative Audit is conducted.

CRITERIA VII: INNOVATIONS AND BEST PRACTICES

A number of innovative practices have been introduced.

- "Save Power" – campaign is followed in the college.
- A/C waste water is used as distilled water in laboratories.
- "Save paper Save trees" – is a new campaign initiated by IQAC.
- "Minimal use of AC" is another campaign initiated by IQAC.

SECTION B: PREPARATIONO F SELF-STUDY REPORT

1. Profile of the Affiliated College

1. Name and Address of the College:

Name: Samsi College		
Address: Post office, Kandaran		
City: Malda	Pin: 732139	State: West Bengal
Website: samsicollege.com		

2. for Communication:

Designation	Name	Telephone With STD code	Mobile & Fax	Email
Teacher-in-charge	Dr P K GHOSH	O:03513-265252	9434431649 Fax-03513-265252	samsicollege.malda@gmail.com
IQAC, Coordinator	Dr M K Bhoje	O:03513-265252	8436589289 Fax-03513-	manojerdakbaxo@gmail.com

3. Status of the Institution:

Affiliated College	✓
Constituent College	
Any other (specify)	

4. Type of Institution:

a. By Gender

i) For Men	
ii) For Women	
iii) For Co-Education	✓

b.By Shift

i) Regular	
ii) Day	✓
iii) Evening	

5. It is a recognized minority institution?

Yes	
No	✓

If yes specify the minority status (Religious/linguistic/any other) and provide documentary evidence. [ ]

6. Source of Funding:

Governing	
Grant-in-aid	✓
Self-financing	
Any other	

7. a. Date of establishment of the college:**25/08/1968**

b.University to which the college is affiliated/or which governs the college (If it is a constituent college)

University of GourBanga

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (If any)
i.2(f)	3-9-1971	
ii.12(b)	3-9-1971	

(Enclose the Certificate of recognition u/s2(f)and 12(B)of the UGC Act) – **Annexure 1 (P – 167)**

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCIetc.)

Not Applicable

Under Section/ Clause	Recognition/Approval details Institution/Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
NA	NA	NA	NA	NA

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC),on its affiliated colleges?

Yes ☑   No ☐

If yes,has the College applied for availing the autonomous status?
Yes ☐   No ☑

9. Is the college recognized?

- By UGC as a College with Potential for Excellence (CPE)?

Yes ☐   No ☑

If yes, date of recognition :………………….(dd/mm/yyyy)

b. for its performance by any other governmental agency?
Yes ☐   No ☑

If yes, Name of the agency……………………and

Date of recognition :…………………….(dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location*	**Urban**
Campus area in sq.mts.	13.69 Acres
Built up area in sq.mts.	1121 sq. m.

(*Urban, Semi-urban, Rural, Tribal, Hilly Area, Anyothersspecify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

Auditorium/seminar complex with infrastructural facilities:

➢ An Open-air Stage (Nazrul-SukantaMukto Mancha) with visibility from all the floors of the college.
➢ One Audio Visual Smart Class (Seating Capacity 30) & One Seminar Hall having a seating capacity of 100 with interactive board, LCD projector, Amplifier with cordless microphones and furniture.

Sports facilities: **Only Indoor Games facility available**

- ➢ Play ground
- ➢ Ground for outdoor games (foot ball, cricket and others).
- ➢ Indoor games: students have TT boards, caroms boards and chess boards.
- ➢ Swimming pool- Not available
- ➢ Gymnasium - Not available
- ➢ Boys' hostel
    - ➢ Number of hostels- 01 with a capacity of **50**
- • Girls' hostel -1 with capacity 100
- • Working Women Hostel-Not available

- ➢ Residential facilities for teaching and non-teaching staff (give numbers available -- cadre wise) -Not available
- ➢ A well decorated guest house with three rooms.
    Cafeteria -Not available

1. Health centre:Though the college does not have a health centre, but students are getting facilities from Students' Heath Home. Health services are provided to the students in alliance with the Samsi Rural Hospital which is just 2 Km away.

Qualified doctor	Full time	☐	Part-time	☐
Qualified Nurse	Full time	☐	Part-time	☐

- ➢ Facilities like banking, post office, bookshops: Not within the college campus as they are available very near.

- ➢ Transport facilities to cater to the needs of students and staff: As the college is located within 1km from highway, transport fecilities are not required.

    - ➡ Animal house   : No

    - ➡ Biological waste disposal: There is no Bio Science Department in the college. Other biological wastes that generates from college hostel and canteen are deposited in a peat which was dug at a corner of the college compound.

    - ➡ Generator or other facility for management/regulation of electricity and voltage:

Generator is available for Office & Principal's Chamber
- ➢ The college has the following facilities to manage power supply:
- ➢ Two diesel generators with capacity of 32 KVA and 5KVA.

- ➢ UPS backup for Computers
- ➢ Administrative Office is supported by 600 VA UPS for Computer
- ➢ Solid waste management facility: The campus is plastic free. We dispose biodegradable waste biologically.
- ➢ Waste water management: With the help of proper sewage and drainage system the waste water is channelized to the pond behind the college.
- • Water harvesting: The rain water from the roof top of ladies hostel is channelized to the pond.

12. Details of programmes offered by the college (Give data for current academic year)
* based on 1st year admission 2014-15

Sl. No	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ Student strength	No. of students admitted *
Programme Level – Under Graduate						
1	Arabic	3 yrs	Passed in HS with 45% in aggregate for General Categories & 40% for SC/ST	Vernacular English/Bengali	121	115
2	Bengali	3 yrs	Passed in HS with 45% in aggregate for General Categories & 40% for SC/ST	Bengali	121	129
3	English	3 yrs	Passed in HS with 45% in aggregate for General Categories & 40% for SC/ST	Vernacular English	121	94
4	Sanskrit	3 yrs	Passed in HS with 45% in aggregate for General Categories &40% for	Sanskrit/Bengali	121	72

			SC/ST			
5	History	3 yrs	Passed in HS with 45% in aggregate for General Categories & 40% for SC/ST	Vernacular English/Bengali	121	64
6	Pol Science	3 yrs	Passed in HS with 45% in aggregate for General Categories & 40% for SC/ST	Vernacular English/Bengali	121	23
7	Philosophy	3 yrs	Passed in HS with 45% in aggregate for General Categories & 40% for SC/ST	Vernacular English/Bengali	121	41
8	Sociology	3 yrs	Passed in HS with 45% in aggregate for General Categories & 40% for SC/ST	Vernacular English/Bengali	39	05
9	Geography	3 yrs	Passed in HS with 45% in aggregate for General Categories & 40% for SC/ST	Vernacular English/Bengali	37	34

13.   Does the college offer self-financed Programmes?

          Yes ☐   No ☑

     If yes, how many? :

14.   New programmes introduced in the college during the last five years if any?

Yes	✔	No		Number	**01**

15. List the departments (respond if applicable only and do not list facilities like Library, Physical Education departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes Like English, regional languages etc.)

Discipline	Departments	UG		PG	Research
		Hons	**General**		
Arts	Bengali	√	√		
	English	√	√		
	Sanskrit	√	√		
	History	√	√		
	Pol. Science	√	√		
	Philosophy	√	√		
	Economics		√		
	Geography	√	√		
	Arabic	√	√		
	Sociology	√	√		
	Education		√		
Commerce			√		

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com)

a. **Annual system**	**02**
b. **Semester System**	
c. **Trimester system**	

17. Number of Programmes with

a. Choice Based Credit System	00
b. Inter/Multidisciplinary Approach	00
c. Any other (specify and provide details)	-

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes ☐   No ☑

If yes,

a. Year of Introduction of the programme(s)…………………(dd/mm/yyyy)and number of batches that completed the programme ☐

b. NCTE recognition details(if applicable)

Notification No………:Date: ……………………………… (dd/mm/yyyy) Validity:

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately? Yes ☐ No ☐

19. Does the college offer UG or PG programme in Physical Education?

Yes ☐   No ☑

If yes,

• Year of Introduction of the programme(s)…………………(dd/mm/yyyy)and number of batches that completed the programme ☐

b. NCTE recognition details(if applicable)

Notification No.: Date: ……………………………… (Dd/mm/yyyy) Validity:

c. Is the institution opting for assessment and accreditation of Physical Education Programme separately? Yes ☐ No ☑

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty[#]						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC/University/ State Government**Recruited:**	Nil	Nil	01	Nil	07	02	09	02	01	Nil
Yet to recruit:	Nil	Nil	Nil	Nil	11		15		Nil	Nil

*Associate Professor Posts are not sanctioned but teachers are promoted to these posts through Career Advancement Scheme (CAS) as designed by UGC regulations from time to time.

21.   Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	M	F	M	F	M	F	
Permanent teachers							
D.Sc./D.Litt./Post doctoral			-	-	-	-	-
Ph.D.			-	-	03	01	04
M.Phil.			-	-	02	01	03
PG			01	-	02	-	03

Highest qualification	Part time Lecturer/Guest Lecturer		Total
	M	F	
Part-time teachers (approved)			
PG	05	04	09
Temporary teachers (Contractual Teachers, Guest Lecturer)			
Ph.D	2	0	2
M.Phil	1	0	1
PG	18	4	22

Highest qualification	Selectio Grade GLI (SLGLI)		Total
	M	F	
Graduate LabortoryInstructor (Teaching Staff)			
Ph.D.	NO		
M.Phil.	NO		
PG	NO		
UG	NO		

22.   Number of Visiting Faculty/ Guest Faculty engaged with the College: Nil

23.   Furnish the number of the students admitted to the college during the last four academic years.

Categories	2011-12		2012-13		2013-14		2014-15	
	M	F	M	F	M	F	M	F
SC	712	552	575	347	760	405	436	346
ST	67	35	72	28	61	31	161	89
OBC	330	209	30	7	125	71	248	173
General	2135	2002	2220	1390	1909	1091	749	586
OBC- Minority	NA	NA	NA	NA	57	33	297	273
Minority	NA	NA	601	443	928	435	1684	1795

24. Details on students enrolment in the college during the current academic year:

Type of students	UG		Total
Students from the same state where the college is located	6837		6837
Students from other states of India	Nil		Nil
NRI students	Nil		Nil
Foreign students	Nil		Nil

25. Dropout rate in UG and PG (average of the last two batches):

   UG—
   PG—

26. Unit Cost of Education
   (Unit cost=total annual recurring expenditure(actual)dividedbytotal number of students enrolled)

(**a**) Including the salary component   Rs. 1266/-

(b) Excluding the salary component

27.   Does the college offer any programme /in distance education mode (DEP)?

   Yes   ✓   No ☐

   Ifyes,

   A) Is it a registered centre for offering distance education programmes of another University
   Yes   ✓   ☐ Io

b) Name of the University which has granted such registration.

Rabindra Bharati Univrsity

c) Number of programmes offered 01

d) Programmes carry there cognition of the Distance Education Council.

Yes ☐ No ☐

28. Provide Teacher-student ratio for each of the programme/course offered

Sl. No.	Programme	Students (1st, 2nd & 3rd years)	Teachers*	Student-TeacherRatio
1	BA (Hons)	1457	43	**30.23:1**
2	BA(General)	3557	58	**61:1**

29. Is the college applying for?

Accreditation : Cycle1 ✓ Cycle2 ☐ Cycle3 ☐

Cycle4 ☐

Re-Assessment : ☐

(Cycle1 refers to first accreditation and Cycle2, Cycle3 and Cycle4 refer store-accreditation)

30. Date of accreditation*(applicable for Cycle2, Cycle3, Cycle4 and re-assessment only):NA

Cycle1: AccreditationOutcome/Result

Cycle2: …………(Dd/mm/yyyy)Accreditation Outcome/Result…......

Cycle3: ………… (Dd/mm/yyyy) AccreditationOutcome/Result…........

Kindly enclose copy of accreditation certificate(s) and peer team report(s)as an Annexure
Please see Annexure 2

31. Number of working days during the last academic year.

255

32. Number of teaching days during the last academic year

   (Teaching days means days on which lectures were engaged excluding the examination days)

   158

33. Date of establishment of Internal Quality Assurance Cell: 20/05/2014

34. Details regarding submission of Annual Quality Assurance Reports(AQAR)to NAAC.: NA

35. Any other relevant data (not covered above) the college would like to include.(Do not include explanatory/descriptive information)

2. CRITERIA WISE INPUTS

CRITERION –I: CURRICULAR ASPECT

1.1 Curriculum Planning and Implementation

1.1.1 State the vision, Mission and objectives of the institution and describe how these are communicated to the students, teachers, staff and other stakeholders:

Vision: To uplift the society in general, rural, tribal and backward people in particular by imparting higher education

Mission: To represent the desire of staff and students to strive for genuine excellence where by each one becomes a national and responsible citizen who enlightens the society and fulfils the national expectaions.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

➢ The institution follows the syllabus framed by its parent university and the same is followed in all its UG courses. Keeping in mind the guidelines of the University, the internal evaluation is conducted

➢ The college, in every academic session conducts various examinations like class tests, mid-term and test examinations to ensure quality through assessment.

➢ Some of the departments hand out the assignments to the students so that they can do the needed preparation for the examinations as well as for their self-improvement. At the beginning of every academic session the departments hand out the unitized syllabus to the students so that they can be familiarized with the syllabus.

➢ To familiarize the students with the basic language emphasis is given on

➢ Some departments of the college organize excursion and educational visits.

- Students in the college are encouraged to write articles in various journalsand magazines and present papers. They are also encouraged to give talks in the seminars in the college.

- Formal and informal feedback is taken from the students of various departments on various aspects of curriculum delivery. The feedbacks are discussed in the departmental meetings and corrective measures are taken for better results.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the university and/or institution) for effectively translating the curriculum and improving teaching practices?

The parent university communicates any changes in curricula through periodic circulars to the college.

- The faculties are encouraged by the college to participate in the Orientation/Refresher Courses/ Workshops/ Seminars to update their knowledge and to improve the teaching practices.

- Faculty members of the college are encouraged to participate in various seminars, conferences and workshops etc. organized by the Universities, colleges and other institutions.

- Sufficient reference and other books and other related and essential teaching and reference materials such as Journals, Magazines, and softwaresare provided by the college. This enables the faculties to ensure effective delivery of curriculum.

- Academic support is provided to enhance knowledge in the areas whenever the curriculum is amended. It needs to be noted in this context that the UG syllabus in some subjects have undergone a great deal of modifications in respect of prescribed texts and pattern of questions. Accordingly, the teachers of the college orient themselves to the changes effected.

Internet can be accessed both in the library and the computer center to enable the teachers to surf the net for effective teaching. Power Point Presentation is prepared by the teachers both for the purpose of teaching as well as for their individual academic activities.

1.1.4. Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provide by the affiliating University or other statutory agency.

➢ Without diluting the prescribed syllabus of University, the college strictly follows and explores all angles to give the students the widest possible perspective.

➢ The teaching is done in the college by demonstration and it is also library centric.

➢ Teachers give personal attention to the late bloomers and give advice to them after identifying their area of weaknesses.

These sincere and voluntary efforts on the part of teacher cannot always be quantified in terms of results.

1.1.5. How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalization of the curriculum.

As of now the college does not have any formal mechanism to interact with beneficiaries

1.1.6. What are the contributions of the institution and/or its staff members to the development of the curriculum by the University? (Number of staff members/departments represented on the Board of studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

The list of BOS members are given below

Sl. No.	Name	Board/Bodies	Departments
01.	Dr.Manoje Kumar Bhoje	Board of studies	Bengali
02.	Dr. MedhaKumari	Board of studies	Sanskrit
03.	Dr. PralayKanti Ghosh	Board of studies	Philosophy
04.	Md. Abdul Wahab	Board of studies	English

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give the details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

The college has add-on courses for: Music/Drama, spoken English, spoken Arabic and spoken Sanskrit

1.1.8 How does institution analyse/ensure that the stated objectives of curriculum are achieved in the course of implementation.

➢ In the institution, there is an internal system (class test, interactive sessions with the students inside the class rooms based on questions, mid-term, test examinations) in place through which the curriculum is systematically completed in a decided time frame through planned and proper teaching.

➢ At three different levels i.e. in the departmental meetings, in the meetings of the Teachers' Council and in the meeting of the Academic Sub-Committee, matters related to academic performances of the students are reviewed. Lastly the observations of the Academic Sub-Committee are reviewed in a proactive manner by the highest authority of the college, the Governing Body.

1.2 Academic Flexibility

1.2.1.   Specify the goals and objectives and give details of the certificate/diploma/skill development courses etc., offered by the institution.

The college has add-on courses for: Music/Drama, spoken English, spoken Arabic and spoken Sanskrit

1.2.2.   Does the institution offer programs that facilitate twinning/dual degree? If 'yes' give details

No, the college does not offer programmes that facilitate twinning/dual degree. As per the norms and regulations of the University, there is no provision for such programmes.

1.2.3   Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skill development, academic mobility, progression to higher studies and improved potential for employability.

The college offers various add-on courses like: Music-drama, spoken englis, spoken Arabic, and spoken Sanskrit.

The college has a IQAC cell that has taken up the responsibility of conducting seminars/conferences in the college.

There are talks of introducing value education course in the coming years.

1.2.4. Does the institution offer self-financed programmes? If 'yes' list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary, etc.

No self-financed courses as of now.

1.2.5.   Does the College provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries

Any exclusively technical skill based educationis not provided by the college.

1.2.6.   Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice" If 'yes', how does the institute take advantage of such provision for the benefit of students?

Still now there is no option for distance mode of education. The conventional 'face to face' counselling method is followed by the institution where the students are enlightened about the available courses, and advised to make a proper choice of courses that would be beneficial for them in the future.

1.3. Curriculum Enrichment

1.3.1. Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated

The college follows the syllabus provided by the university to which it is affiliated to.

To supplement this curriculum the faculties, conduct mock tests, group discussions, debate on academic topics etc.

The main objective is to help the students to perform well in the academics. The faculties provide their complete support for the same

1.3.2. What are the efforts made by the institution to modify, enrich and organize the curriculum to explicitly reflect the experience of the students and cater to needs of the dynamic employment market?

The college is not authorized to formulate its own curriculum as it is an affiliate of the University. It entirely depends on the privilege of the university. But we, on our part, attempt to be innovative by enriching the curriculum keeping in view the basic intellectual requirements of the students through proactive involvement of the faculty as a stakeholder.

It is to be noted in this context that some faculties are on the BOS and they take it upon themselves to modify, enrich and organize the curriculum. The BOS meets to discuss change in curriculum. Other faculty members are invited to participate in workshops arranged by the BOS and there they are entitled to give their valued opinion in regard to changing and updating the curriculum. In this way, more or less all the faculty, either by representing the BOS or by participating in workshops, indirectly get involved in the curriculum development process of the University.

Further refer to point no. 1.1.7 regarding scope of employability of our students in the curriculum development process.

1.3.3. Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum

Various actions have been regularly initiated by the institution to integrate the cross cutting issues. The details of the actions initiated are:

Gender sensitivity:

At the beginning of the academic year, the induction programme for the entire fresher's educates and creates sufficient awareness on gender sensitivity.

Environmental education

The Environmental studies has been included as acompulsory subject in the University for the students of all the streams. The basic intention is to develop awareness among the students regarding recent issues associated with environment protection. In our college, we teach our students through theoretical classes and they are advised to share their knowledge to other people. Besides, a leading role is played by the Geography department in this context through their educational tours, projects, ICT etc.

Human rights:

In the Political Science classes, contemporary issues related to human rights and its violations are debated and discussed.

ICT

The institution has its own computer centre with modern facilities. There is also Internet facility in the library and the students can access the same according to their requirements.

1.3.4. What are the various value-add courses/enrichment programmes offered toensure holistic development of student?

The college has no enrichment programs as of now

1.3.5. Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum.

- For enriching the curriculum, there is formal feedback taken from the faculties, students and is also analysed for betterment.

- To discuss areas of concern and to take necessary corrective measures, the college arranges interactive parent-teacher meetings especially after mid/test examinations.

- Students are encouraged to ventilate their personal problems detrimental to their academic improvement.

- Disciplinary and Counseling sub-committee of the college responds with alacrity to any report on students' conduct.

1.3.6. How does the institution monitor and evaluate the quality of its enrichment programmes?

The college has no enrichment programs as of now

1.4 Feedback System

1.4.1   What are the contributions of the institution in the design and development of the curriculum prepared by the University?

Refer answer to Question No. 1.1.6 given above

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programme.

Formal feedbacks are taken from the students and faculties and those are analysed by the respective departments sincerely. Relevant points that come out from these feedbacks are raised in BOS (or extended BOS) meetings.

1.4.3 How many new programmes/Courses were introduced by the institution during the last 4 years? What was the rationale for introducing new courses/programmes?

No such programmes/courses were introduced by the institute during the last four years.

Any other relevant information regarding curricular aspects which the college would like to include.

CRITERIA II: TEACHING LEARNING AND EVALUATION

2.1 Student Enrollment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

The college follows a very transparent admission process. Merit is the main criteris that is considered. The students can come to the college to collect the admission form. They can submit it online. The admission committee scrutinises all the applications. The final merit list is announced and is put up in the college notice board as well as website.

The admission dates are announced in the college notice board, local news paprs, newspaper and the college website.

2.1.2 Explain in detail the criteria adopted and process of admission.

- The admission of students is confirmed purely on merit basis.

- Percentage of marks in related subjects in plus two exam as per recommendation of respective department subject to minimum percentage of marks prescribed by the affiliating university.

- For admission in some subject along with percentage of marks with related subjects marks in language subject is considered as admission criteria.

- Relaxation in required percentage of marks is given for SC/ST/PH and students having expertise in sports and games.

- Total intake capacity sanctioned by the affiliating university is classified under General, SC, ST, PH & OBC category and available number of seats under different categories for admission in particular subjects is notified accordingly.

Process of admission:

Admission process is conducted following the steps mentioned below:

1. The admission committee convenes a meeting and admission criteria are set in the meeting.

2. The Principal notifies the admission criteria in the college website and college notice board.

3. Publication of first merit list in the college website and notice board.

4. Checking of original testimonial of admitted students at college by faculties and office staff. If any anomalies found admission is cancelled otherwise students can join the college for the opted course.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

There are no maximum marks for admission as such.

The minimum marks is 34%

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes'what is the outcome of such an effort and how has it contributed to the improvement of the process?

Yes, the admission committee reviews the admission process of the previous year and the profile of students annually. To ensure smooth execution of the process the students are provided with quality service. In the admission criteria, new guidelines of government and affiliating university are incorporated. Negotiations are carried on with the banks continuously so as to ensure that the students do not face any difficulty at the time of depositing admission fees.

1. In the College website, all the information regarding the available courses, eligibility, vacancies etc is published.

2. The college notice board displays the complete list of students according to their merits.

3. Both student as well as teachers help-desk is made available at the time of admission.

Programmes	Number of applications	Number of students admitted	Demand Ratio

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

- **SC/ST**
- **OBC**
- **Women**
- **Differently abled**
- **Economically weaker sections**
- **Minority community**
- **Any other**

The reservation policy specified by the government is followed in the college for the categories like SC/ST/OBC and others.

Priority is also given to differently abled students. There is certain number of seats allocated for them.

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends.i.e. reasonsfor increase/decrease and actions initiated for improvement.

UG	2010-11	2011-12	2012-13	2013-14	2014-15	2010-11	2011-12	2012-13	2013-14	2014-15	2010-11	2011-12	2012-13	2013-14	2014-15
B.A. (Honours)															
1 Bengali		776	997	1036	1034		94	104	103	129		1:8.25	1:9.58	1:10.05	1:8.01
2 English		445	592	641	519		93	107	103	94		1:4.78	1:5.53	1:6.22	1:5.52
3 Sanskrit		511	515	410	368		94	101	103	72		1:5.43	1:5.09	1:3.98	1:5.11
4 Arabic		236	292	281	369		94	96	107	115		1:2.51	1:3.04	1:2.62	1:3.20
5 Philosophy		332	389	367	374		84	88	48	41		1:3.95	1:4.42	1:7.64	1:9.12
6 History		272	280	271	412		94	95	69	64		1:2.89	1:2.94	1:3.92	1:6.43
7 Geography		389	585	591	687		30	34	34	38		1:12.96	1:17.20	1:17.38	1:18.07
8 Political Science		178	211	224	216		36	47	25	23		1:4.94	1:4.48	1:8.96	1:9.39
9 Sociology		--	20	18	57		--	05	04	05		1:	1:4	1:4.5	1:11.4

2.2. Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

➢ In the college at present there is no differently -abled student.

➢ There is no provision for separate infrastructure for the differently - abled students.However, access to necessary facilities can be provided on priority in case there differently-abled students are admitted in the college.

➢ Differently abled students are given priority services.

➢ There is a sitting arrangement in the library and office to assist the differently abled students.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

Before the commencement of the program, there is no formal provision to assess the students' needs in terms of knowledge and skills. However, during the admission counseling process the students from various academic backgrounds are identified based on their academic records. In addition, during commencement of first year classes of different programmes teachers assess level of prior knowledge of admitted students and accordingly design lecture plans so that the least meritorious students in the class are also in par with the students.

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

The students are not provided with the bridge course. However remedial classes are conducted for the students who are weak in academics.

For the students whose previous stream is not the same as the course for which they got enrolled in the college some basic level claases are alloted. This step is taken by the college to bridge the knowledge gap and improve the quality of teaching-learning.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

➢ To sensitize students about gender and environmental issues the college occasionally organizes workshops.

➢ The students are given theory sessions. The students get an exposure about the several environmental issues in their local community. Practical knowledge is gained by the students which enables them with better knowledge and responsibility towards the environment.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

Identification of advanced learners are done through classroom interaction and performance in internal assessment or end term examinations. Following support is provided to the advanced learners by the college.

➢ Advanced learners are sensitized about opportunities to publish their papers in journals and they are also encouraged to publish their papers in college magazine and departmental magazines.

➢ Different departments of the college organizes departmental student seminars and in these seminars along with general students, students identified as advanced learners are encouraged to prepare and present papers and thereby the habit of public speaking is inculcated amongst them.

➢ Additional study materials and guidance is provided by the college.

➢ The advanced learners are provided with special sessions to help them appear for the competitive examinations.

2.2.6 How does the institute collect, analyse and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

From department to department the dropout rate at the college differs and overall it is moderate.

The following precautionary measures are taken by the college:

There are students whose academic background is very poor but are admitted for Honours Course as per the minimum cut off provided by the parent university. As a result, some of those students are not able to cope up with the course which ultimately leads to dropout. Precautionary action is taken by the faculty members and the students are made aware of the difficulty level of the course. The faculty members provide them with necessary guidance and they are advised to take the course seriously.

There are students who belong to poor financial background and most of them are first generation learners. This is another reason resulting in dropout. The college provides facilities like free-ships and concessions in order to support those students. Some of the teachers also individually provide financial assistance to those students.

Third reason is temporary appointment of jobs. During the course of study, the students get indulged in jobs temporarily because the poor financial situation in the family which results in dropout.

In addition to the above points, following measures are also taken by the college so as to reduce the rate of drop out:

➢ As a part of an effort by the college to minimize the rate of dropout, parent-teacher interactive sessions are conducted where the parents are made aware of the low attendance of the students. During those meetings, the parents are advised by the teachers to persuade their wards to regularly come to the college.

➢ The students who are at the risk of dropout are identified through day to day interaction at the class and continuous monitoring of the academic performance.

2.3. Teaching-Learning Process

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

➢ The college publishes academic calendar every year and circulate it among the faculty members, students and uploads the same in the college website.

➢ Workload is prepared by the departmental heads depending on various parameters like appointment of new teacher, inclusion of new subject, time to be taken for completion of syllabus etc.

➢ The Respective Committee prepares the final routine and this is distributed amongst the students. This is done so that they receive the schedule in advance and in accordance with this academic plan, they can adjust their other schedules like coaching classes, jobs etc. In this way, the college makes an endeavour to ensure maximum attendance of the students in the class.

➢ The learning of the students is assessed by conducting mid-term and end term tests.

➢ The examination schedule along with the syllabus is provided to the students.

➢ After the examination, date of publication of result is also announced in advance. The students are shown the answer scripts of mid-term tests so that they are able to evaluate their papers and if required they are also given the facility to get it revaluated by the teacher.

2.3.2 How does IQAC contribute to improve the teaching –learning process?

A major role is played by the IQAC in reviewing the quality of teaching-learning. Meetings are conducted on which various aspects like research work; academics, process of learning, evaluation etc. are discussed.

➢ The IQAC encourages the use of ICT, PPTs, video, charts, graphs etc. etc. It also takes care of all the departmental teaching-learning process.

➢ The process of learning is monitored by the IQAC and effective measures are taken to ensure quality education and learning.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

Interactive learning:

- Enrichment of knowledge amongst the students is done by conducting interactive sessions in the classrooms. This aide in the development of interactive learning.

- Before the commencement of normal class hours and before the commencement of college test and final examination the college arranges for additional library hours if required where students can avail the opportunity of group study. This results in team work in finding solutions to the questions.

Collaborative learning:

- Students themselves organise quiz and debate competition among departments. They also collectively organise ultural programs. This results in collaboration among the various departments.

Independent learning:

- The lesson plan is given in such a way that the students can learn on their own. If required, they are always free to seek help from the teachers.

- Students are given assignments and homework. This helps them to develop independent learning.

2.3.4. How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

1. In the classrooms a friendly environment is maintained by the teachers so that the students can clarify their doubts which results in better learning.

2. Students are encouraged to make an active participation in excursions and field visits organized by some of the departments from time to time. These visits give the students practical exposure in various theoretical issues they learn in textbooks. This generates in them the habit of critical thinking.

3. The students are involved enthusiastically in quiz, debate competitions organized within the college in the respective departments.

4. Departmental seminars are organised where the students are motivated to actively take part. These help them to be more confident.

5. In departmental wall magazines and college magazine, students are encouraged to publish their papers, poetry etc. This enables them to showcase their literary skills.

6. Students are encouraged for active participation in creative events and competitions like writing, designing etc. organized in various levels.

2.3.5. What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

In the college, these facilities are presently not available.

2.3.6. How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

Students' exposure to advanced level of knowledge and skills:

➤ At the time of delivering lectures on relevant issues, teachers share their experience of research work and participation in different refresher courses and orientation programmes which creates a sense of enthusiasm in the students.

➤ The college encourages the students to compulsorily participate in different seminars and workshops where they get exposure to deliberations made by eminent academicians, and other resource persons. This aids in exposure to advanced learning and enrichment.

➤ The college encourages the students to take up various creative activities like content writing. These kinds of participations help to bring out the innovative ideas in them.

➤ Field work, study excursions and educational tours are organised for the students as integral ways of exposing the students to get more acquainted with practical knowledge.

Teacher's exposure to advanced level of knowledge and skills:

➤ Professors are invited for seminars. This results in interaction among the teachers. It helps the teachers to be updated on various new developments in their area of interest and expertise.

➤ Teachers take up orientation programs and refresher courses where they get better enrichment in their respective disciplines and also get acquainted about the recent developments.

➤ Teachers present papers in different conference and seminars.

➤ Some teachers are appointed as guest lecturers in universities and colleges which allows them to get exposure to advanced level of learning.

➤ Latest Books and journals are made available in the library and teachers are notified about it.

2.3.7 Detail process and the number of students (benefitted) on the academic, personal and psycho-social support and guidance services (professional Counselling/mentoring/academic advice) provided to students?

➢ Review of the profiles of students is done and they are guided thoroughly to make the best career choices in accordance with their area of interest. As a part of academic support, remedial classes are arranged for academically weaker students. The college provides financial support to some of the needy students on the basis of their academic and economic background.

➢ Guidance is provided to the students by senior faculty members on Personal and psychological front. Various counselling sessions are conducted to address their problems.

➢ Guidance is also given through mentoring and counselling of students and they are encouraged to participate in various sports activities at College.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faulty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

• The college strongly believes in better enrichment of knowledge through innovative ways. Maximum exposure is given to students to practical learning by encouraging them to participate in various field work, study tours and visits.

• For delivering classroom lectures the teachers make use of interactive method of teaching like computer assisted teaching-learning, PPT etc.

• Faculties are encouraged to adopt innovative teaching approaches so that the students develop interest in the learning sessions.

2.3.9. How are library resources used to augment the teaching-learning process?

➢ A wide range of journals is available in the college library.

➢ According to the latest trend, books and journals are purchased.

- Daily newspapers are available in the library. This enables both the students and teachers to stay updated on the on-going events and activities globally.

- Computer with internet facility is available.

- Support system is provided by the college for the students for preparing for various entrance exams in terms of books and other resources required.

- Question banks of the previous year's University and other exams are available in the College library.

- Newly added stock of books is mentioned on the library notice board.

- The teachers and students are also informed of the new arrivals in the College library.

- The services under INFLIBNET are accessed both by the teachers and the students.

2.3.10. Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

For completing the curriculum within the planned time-frame the college faces some challenges. Some of the measures taken by the college to encounter them are:-

Teaching Post:

- As per the sanctioned teaching post, the college faces the challenge of shortage of faculty members.

  As an effort to overcome the above problem, the college authority appoints various guest faculties and part-time faculties to take special classes on various topics. This helps in completing the syllabus easily and within the stipulated time frame.

Teaching Days:

- Another challenge faced in completing the curriculum is curtailment in teaching days due to different circumstances which are beyond the control of the college.

The faculties are often asked by the Principal and respective HODs to take extra classes whenever required making up the loss of teaching days during academic session.

2.3.11. How does the institute monitor and evaluate the quality of teaching learning?

➢ The college asks the students to put forward their feedback. The feedback collected from the students is monitored and analyzed by IQAC department.

➢ Teachers are informed about their positive and negative feedback given by the students, peers and Principal to motivate them to keep up the good performance and improve in certain other areas where required. This helps the faculties to get a true picture of their working methodology.

➢ At the beginning of the academic session, heads of different departments discusses with the teacher about progress of syllabus that was assigned to them. Extra classes are conducted if necessary in order to ensure completion of entire syllabus before examination.

➢ The most important academic cell constituted directly by the GB is the Academic sub-committee who monitors and evaluates the quality of teaching of in the institution. The committee takes feedback from departmental heads regarding performance of students in different exams; suggest measures to be taken for further improvement of results.

➢ Counselling is done by the teachers by interacting with different sub-committees dealing with teaching-learning issues constantly endeavors to improve teaching-learning practices in the college.

➢ The apex authority is the GB who makes a continuous surveillance over the teaching–learning matter by recommending positive measures and supervising (through Principal) how effectively those measures are being implemented to ensure further improvement in teaching-learning ambience in the college.

2.4. Teacher Quality

2.4.1. Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.

2.4.2. How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

Well qualified guest faculties are appointed by the college to address the paucity of the permanent faculties. Besides, the college has also appointed govt. approved PTTs.

Although the needs of the students are being catered to with the sincere and dedicated services of those guest faculties and full-time faculty, the outcome will certainly improve further with the availability of permanent teacher in sanctioned post in such emerging areas of study.

2.4.3. Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

In the last 4 years, the college has sent several teachers for attending the Faculty Development Program of the UGC. The list is as follows:

- **Nomination to staff development programmes**
- **Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning- 1 Program**
  The details of the programs are added as annexure.

Sl. No	Academic Staff Development Programmes	Number of Faculty Nominated			
		2011-12	2012-13	2013-14	2014-15
1	Refresher courses	Dr. Manoje Kr Bhoje Dr. MedhaKumari	Dr. Pralay K. Ghosh		Tapas Kr. Barman
2	HRD programmes				
3	Orientation programmes	SoutiBasu 30.01.12- 25.02.12	Kausik Biswas 25.04.2012 - 22.05.2012	Narayan Chandra Basunia 04.12.13 - 31. 12.13	Dr.MedhaKumari 25.02.14- 24.03.2014

4	Staff training conducted by the university				
5	Staff training conducted by other institutions	Md. AynalHoque Gautam krDas			
6	Summer/ winter schools, workshops, etc.				
7	TOTAL				

- **Number of Faculties pursuing Ph.D and completed course work.**

Sl.No	Name of Faculty	Department	Status
01	Dr.PralayKanti Ghosh	Philosophy	Awarded
02	Dr.Manoje Kumar Bhoje	Bengali	Awarded
03	Dr.Narayan Chandra Basunia	Bengali	Awarded
04	Dr.MedhaKumari	Sanskrit	Awarded
05	Md.Abdul Wahab	English	Completed course work.
06	Kausik Biswas	Economics	Completed course work.
07	Indrajit Biswas	History	Completed course work.

2.4.4. What policies/systems are in place to recharge teachers? (e.g.: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

• The faculties are provided with the standard benefits. Besides they are also provided with benefits such as preparatory day off, leave for research etc. These facilities are available even for part timers also.

2.4.5. Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how

the institutional culture and environment contributed to such performance/achievement of the faculty.

No faculty has not received awards / recognition at the state, national and international level for excellence in teaching during the last four years.

2.4.6. Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching learning process?

The feedback evaluation of the teachers is done by the students by taking feedback from them. The college authority considers the feedback given by the students. Constructive suggestions are given to improve the quality of teaching learning process.

2.5. Evaluation Process and Reforms

2.5.1. How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

• The institution follows the evaluation process guided from two sources. The number of Mid-term and selection to be taken during an academic session is prescribed by the affiliating university. Holding of class tests, group discussions, submission of solved assignments are communicated by HODs to faculties and students are the various internal process followed by departments.

2.5.2. What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

The college has introduced mock tests after every chapter thought. This helps the students to prepare better.

The faculties also encourage class seminars, debates, group discussion etc.

2.5.3. How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

The college follows an effective evaluation process.

For effective curriculum delivery the college follows a unique process. For all the faculties teachers' council meeting is also organized periodically. In these meetings, discussion is done on the various methods to improve the teaching-learning process and curriculum delivery. To boost

the academic score of the college and for the benefit of the students the latest methods discussed in these meetings are implemented.

As per the regulations of the University, every student who wants to appear for the final University exams should have a minimum of 75% attendance. The faculty members inform the parents of the students who do not meet the above criteria.

The college also has an effective system of continuous internal assessment in which internal tests are conducted after every module. This allows the faculty to understand the level of understanding of the students.

2.5.4. Provide details on the formative and summative evaluation approaches adapted to measure student achievement. Cite a few examples which have positively impacted the system.

Continuous assessment process is followed by the college. Formative assessment is a part of continuous assessment which includes conducting group discussions and internal assessments. Various internal exams are also conducted before the final university exams. These internal exams help the students to be well prepared for the final university exams.

2.5.5. Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the student results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

• The academic performance of every student is monitored by conducting various internal assessments. The results are scrutinized and the performance of the students is analyzed. This method helps to identify the weaker students who need extra attention to pass the university exams at first attempt. This method helps the students to clear the university exams with much confidence.

Answer scripts are shown. Result is published in notice board.

	Name of the Programmes	2011-2012		2012-2013		2013-2014		2014-2015	
		Appeared	Pass %	Appeared	Pass %	Appeared	Pass %	Appeared	Pass %
1	B.A. Hons. in Bengali	66	78.78	54	87.04	67	97	67	80.59
2	B.A. Hons. in English	61	83.6	38	81.58	51	82.35	68	79.41
3	B.A. Hons. in Sanskrit	47	63.83	58	82.76	69	66.67	52	71.15
4	B.A. Hons. in Arabic	66	80.3	60	93.33	73	89.04	63	83.87
5	B.A. Hons. in Geography	14	92.85	07	100	19	100	16	100
6	B.A. Hons. in History	32	71.87	53	92.45	47	70.21	38	78.94
7	B.A. Hons. In Philosophy	43	69.77	22	77.27	28	67.86	21	57.14
8	B.A. Hons. in Political Science	21	66.67	25	84	12	50	10	60
9	B.A. Hons. in ociology	03	33.33	Not Appeared	Not Appeared	Not Appeared	Not Appeared	Not Appeared	

2.5.6. Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioural aspects, independent learning, communication skills etc.)

There is not much scope for improvements in internal assessment and evaluation since it is an affiliated college. The college however shares the answer scripts of all the internal exams with the interested students, which helps them to know where they stand and how they can improve in the final university exams. The students work hard to rectify their mistakes and avoid them in the final university exams.

2.5.7. Does the institution and individual teachers use assessment/evaluation as an indicator for evaluating student performance, achievement of learning objectives and planning? If yes provide details on the process and cite a few examples

The important indicators for evaluating a students' performance are assessment and evaluation. To assess the performance of the students the results of the MCQ, formative and summative assessment are also monitored.

2.5.8. What are the mechanisms for redressal of grievances with reference to evaluation both at the college and university level?

For evaluation the college follows a transparent process. Students can ask for the answer scripts of respective subjects, if they are not satisfied with the marks obtained they can get it re-corrected by the concerned faculty.

University has a standard process for redressal of grievances related to the university exams.

2.6. Student Performance and Learning Outcomes

2.6.1. Does the college have clearly stated learning outcomes? If 'yes' give Details on how the students and staff are made aware of these?

The holistic development of the students is a area where much focus and importance is given to. Accordingly, the institution has developed the following learning outcomes.

To be more employable, enhancement of entrepreneurship development, a responsible citizen with moral and ethical values.

2.6.2. How are the teaching, learning and assessment strategies of the institutionstructured to facilitate the achievement of the intended learning outcomes?

• The learning outcome here deals with grooming the students to face the competitive world. Accordingly, students are encouraged to participate in additional extra-curricular and co-curricular activities.

2.6.3 What are the measures/initiatives taken up by the institution to enhancethe social and economic relevance (quality jobs, entrepreneurship, innovation and research aptitude) of the courses offered?

The students are encouraged to take part in seminars, conferences etc. This helps to enhance their research and innovative approach.

2.6.4. How does the institution collect and analyse data on student learning outcomes and use it for planning and overcoming barriers of learning?

The results of the internal assessment and the mid-term examination are monitored by the college.

Results are analyzed by the academic subcommittee and placed to GB for necessary actions.

2.6.5. How does the institution monitor and ensure the achievement of learning Outcomes?

The college follows a process of formative and summative assessments.

The academic committee and the respective departments review the results to ensure that the stated objectives and learning outcomes are achieved. For academically weaker students the college also organizes tutorials and remedial classes. Personal and psychological mentoring is also arranged for the students.

2.6.6. What is the graduate attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?

Being an affiliated college, the graduate attributes as laid down by the university are followed by the college. However, the college has sometimes defined its own graduate attributes. Additional support is provided as necessary.

Criterion III: Research, Consultancy and Extension

3.1   Promotion of Research

3.1.1   Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

The institute does not have any recognized research center of the University or any other agency/organization

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

So far there is no Research Committee in the College.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?

1. **Autonomy to the principal investigator:** The full autonomy is given to the Principal investigator who plays an active role in planning any work.

2. **Timely availability or release of resources:** It is ensured that sanctioned grants are dispensed efficiently.

3. **Adequate infrastructure and human resources:** The College is well-equipped with internet facility. The Library has a rich stock of books, journals and INFLIBNEt, facilities which help the faculty members in enrichment of knowledge.

4. **Time-off, reduced teaching load, special leave etc. to teachers:** Special leaves can be sanctioned to the faculty members involved in research work. Reduction of teaching load also may be adjusted by making the time table flexible.

5. Technological support is provided for better functioning. Computers with internet facility are made available to the faculty members so that they can carry out their research work unhindered.

6. Faculty members are encouraged to take part in faculty development programmes.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

➢ Eminent professors are invited to deliver special lectures which helps in guiding the students in their career. The students are encouraged to pursue projects.

➢ Students are always encouraged to attend workshops organized by various national bodies.

➢ Students are encouraged to take part in quiz, debate, seminars etc. on their respective subjects or in their area of interest so that they get acquainted with more information.

➢ The College encourages the students to participate in the educational tours and field visits to different historical places of the state and outside.

➢ Students are encouraged to send in their contributions in the departmental wall magazines and the college magazine. This inculcates a sense of creativity in them.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

As of now no faculty is involved in research. However the research committee encourages the faculty to take up minor/major research projects.

3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

No programs have been conducted as of now.

3.1.7 Provide details of prioritised research areas and the expertise available with the institution.

No research expertise available in the college as of now.

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

Going forward, the college has decided to attract researchers of eminence to visit the college. This is one area the college has decided to give more focus and importance to.

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

There is no provision of Sabbatical leave for research activities as of now.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

Nil

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

The college has no authorization for allocation of funds for research and hence there is no budget earmarked for research. However, no research activity has been discouraged/ turned down for lack of funds till date.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

There is no provision in the institution to provide seed money to the faculty for research.

3.2.3 What are the financial provisions made available to support student research projects by students?

There is no financial provision made available to support student research projects by students.

Following steps are taken by the college to ensure support to the students:

➢ Internet facility is made available to the students for research under the supervision of faculty members.

➢ Financial allocations are also made for library to purchase reference books, and subscribe to research journals, etc.

➢ Some teachers also donate books.

➢ The college has INFLIBNET facility.

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavours and challenges faced in organizing interdisciplinary research.

There is no inter-disciplinary research taking place in the college.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

The college has a strategy of pooling various equipments and resources like computers, LCD projectors, etc. which leads to optimal usage of such resources.

3.2.6   Has the institution received any special grants or finances from theindustry or other beneficiary agency for developing research facility? If 'yes' give details.

The institute has not received any special grants or finances from the industry or other beneficiary agency for developing research facility.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organisations. Provide details of ongoing and

completed projects and grants received during the last four years.

As of now, there are no faculties who are pursuing research. The research committee has decided to give more importance and encouragement to faculties to take up major and minor research projects. The college has provided fcailities like internet for the same.

3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

The college is provided with internet connectivity.

All the departments are provided with computers along with printers.

The college has well-equipped laboratories.

Well-stocked Library is available.

INFLIBNET N-list facilities are available in the library.

As per the syllabus, students have to submit research based project reports at the UG Level.

Field work and visits are organized to other institutes.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

To develop infrastructural facilities in the college a part of Annual Budget is allocated.

Upgrading of Library is also taken into account.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments/ facilities created during last four years.

Till date no grants have been received by the college from industry.

3.3.4   What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

The students and research scholars are not provided with any research facilities outside the campus / other research laboratories.

3.3.5   Provide details on the library/ information resource centre or any other facilities available specifically for the researchers?

There is well stocked collection of text books, reference books, research journals, and periodicals in the college library.

The college also has INFLIBNET N-list facilities providing access to e-journals.

The library is provided with computers.

Internet facility is available in the library.

3.3.6   What are the collaborative research facilities developed / created by the research institutes in the college? For ex. Laboratories, library, instruments, computers, new technology etc.

The college library has INFLIBNET N-list facilities.

3.4 Research Publications and Awards

3.4.1   Highlight the major research achievements of the staff and students in terms of
  * Patents obtained and filed (process and product):Nil
  * Original research contributing to product improvement: Nil
  * Research studies or surveys benefiting the community or improving the services: Nil
  * Research inputs contributing to new initiatives and social development: Nil

3.4.2   Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

The Institute doesn't publish or partner in publication of research journals.

3.4.3   Give details of publications by the faculty and students:

- By Faculty :

- By Students: Nil

No. of books published   i) With ISBN No.   34

ISSN no   3

ii) Chapters in Edited Books

iii) Without ISBN No.   3

Details Added as Annexure – 2 (P – 170)

3.4.4   Provide details (if any) of

- research awards received by the faculty - Nil
- recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally – Nil
- incentives given to faculty for receiving state, national and international recognitions for research contributions – Nil

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

There is no formal strategy which has been instituted for establishing such interface.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

The stated policy of the institution is to promote consultancy to encourage faculty in sharing their expertise with other organizations by interactive sessions with concerned departments.

The expertise can be advocated through seminar presentations and publications.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

The college encourages the staff to utilize their expertise in consultancy services by giving them access to resources like library, internet etc.

Flexibility may be arranged in the timetable for such faculty members.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

There is no consultancy service provided by the institution.

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

There is no policy for sharing the income generated by consultancy as of now.

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution-neighborhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

The college gives importance to holistic development of the students. They are encouraged to take part in extra-curricular activities, sports, cultural activities etc.

They are also encouraged to take part in social service programs, cleaning of the campus etc.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

The college promotes the involvement of students in social activities and full co-ordination is provided by the faculty members.

The relevant details about the extension activities are circulated amongst the students through circulars, announcements, notice boards etc.

3.6.3   How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

On various parameters of the college like infrastructure etc. feedback is taken from the students. The input received is analyzed and a report is prepared.

Feedback links are provided in the website.

The IQAC reviews the feedback and is forwarded to the Principal.

The management takes initiative towards improving the quality of the institutional performance by seeking 'Strategic Plans' from the college.

Parent-teacher interactive sessions are conducted to get the perception of the parents about the college.

Feedback is also obtained via feedback sessions during events and activities like seminars/conferences etc.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

The institute has decided to plan and organise its extension activities and outreach programs through the womens cell, students union etc.

There are several activities that were conducted. These activities bring about a sense of awareness among the students and faculties.

3.6.5   How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC and other National/ International agencies?

An orientation programme is given to the newly enrolled students before the commencement of the session. One of the objectives of this programme is to make the students aware of the different extension activities of the college. Maximum participation is ensured by the college. Posters and

circulars play a major role throughout the session, to promote the extension activities amongst the students and faculty members of the college.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

The college gives more importance to extension work that might benefit the society and community. There was a campaign of 'Swach Bharath Abhiyan' conducted that benefitted the society and community. The college also runs an Aforestation Programme.

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

Blood Donation camps, etc. are some of the major extension activities arranged by the students with great enthusiasm.

These activities aid in holistic development of the students and instill a sense of social responsibility in them towards the society.

These activities help the students to acquire leadership qualities.

Peace, harmony and national integration are emphasized.

Self-awareness is inculcated in the students about their problems and they are advised how to encounter them.

These initiatives supplement students' academic learning in the classroom which results in making them responsible citizens of the nation.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

The college conducts many programs to benefit the community and its development. The college

initiated a 'Swach Bharath Abhiyan' and 'Briksharopan' (AforestationProgramme) for the benefit of community. This kind of programs bring about awareness among the students and faculties.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

No such relationships forged as of now.

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

Nil

3.7   Collaboration

3.7.1   How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

There is no such process as of now.

3.7.2   Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

No such MOU's signed as of now.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

The college has been consistently working on forging working relationships with the industry, other institutions and with the community for the development of the Institution.

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

The details of seminars organised by the college is added as annexure – 3 (P – 172)

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated –

The college has not signed any formal MoU with any external agencies as of now.

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/collaborations.

The college has not signed any formal MoU with external institutions or agencies. However, the possibility of collaboration is regularly viewed by the IQAC department of the college. IQAC reviews to check possibility of collaboration with other reputed national institutes and also advises the management accordingly.

Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

Nil.

Criterion IV: Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The college believes in providing quality education and learning. With this in view, the policy of the college is to have an infrastructure which not only facilitates physical fitness but also the mental well-being and extra-curricular interests of the students. The college aims in developing growth in infrastructure in the above-mentioned terms so as to ensure personality development in the students. Maintenance of the infrastructure is also an important key and is a part of policy.

4.1.2 Detail the facilities available for

a) **Physical Facilities**

i)	**Class Room**	:	**Plinth area 32`5``x25`5``= 08 823.885 X7=6591.10 sqft** **42`3`` x 33`6``=6 1415.375X06= 8492.25 sq ft.** **49`x27`5``=1 1343.38** **42`X25= 01 1050 sq ft.** **Total 17447.73 Sq. ft**	Our college has 16 spacious classrooms with proper lighting facility and proper ventilation.
ii)	Seminar halls	:	**Plinth area 69`x27`5`` = 1** **Total 1891.70 Sq.ft**	The College has one seminar hall. The hall is used for conducting seminars, workshops & meeting by different departments and The Governing Body.
iii)	Smart Class	:	**Plinth area 32`5``x25`5``= 1** **823.885 sq ft.**	The college posses one Smart Class to cater to the needs of the students.
iv)	Geography Laboratory	:	**32`5``x25`5``= 01**	The College has awell equipped laboratory for conducting practical classes

	Computer lab.		823.885 sq ft. 14`06``x12`09``=01 184.875 sq ft.	Computer Lab. Is used for practical classes and carrying project works by students as well as teachers. The laboratories are also used as class rooms as per master routine.
v)	Garden	:	67`03``X09`07`` = 644.456 sq ft. 75`X40`= 3000 sq ft.	The college has many plants maintained in clay-pots. Environmental consciousness among the students is enhanced with a decent ambiance for teaching-learning.
	Library Reading room	:	42`.3`` x 33`.6``= 1 16`03``X 14`09``=01	The Central library is well equipped and internet facility is available to the staff.

b) Extra-Curricular Facilities

i)	Sports	:	The institution strongly advocates holistic development of its students. All students are encouraged to take part at least in one activity of the college. To enable the students to participate the college has very good physical facilities for sports and games. Outdoor: 1 playground. 01 badminton court.
ii)	NSS	:	
iii)	NCC	:	
iv)	Cultural activities	:	Folk-Song—Vaoyaiya on 11.12.2013
v)	Public speaking:	:	
vi)	Communication skills development	:	The college publishes College Magazine regularly. Different departments of the college also prepare wall magagines.

4.1.3 How does the institution plan and ensure that the available in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution/ campus and indicate the existing physical infrastructure and the future planned expansions if any).

There is a large collection of books and journals in the college library.

Computer and internet facilities are available.

Utilization of resources is reviewed periodically.

Master plan of the college is given in Annexure – 4 (p – 173)

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

At present, there are no differently-abled students in the college. However there are certain policies made for such students if any, such as priority services to be given to them during admission, fees collecetion, laboratory etc. The library and office has sitting arrangement for them.

4.1.5 Give details on the residential facility and various provisions available within them:

There is no residential facility available in the college.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

As and when required the college provides the facility of First Aid.

Pure drinking water is available to ensure healthy state of the students and teachers.

A clean campus is maintained to ensure dust-free and pollution-free environment.

4.1.7 Give details of the Common Facilities available on the campus –spaces for special units like

Facilities like Women's Cell, IQAC, Grievance Redressal Cell, and Canteen for the staff and students are made available. Pure and safe drinking water is made available to all the students and faculty.

4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

Yes, there is a library committee which comprises of the librarian and few faculty members. Major initiatives taken by the committee are as follows:

Guidelines are given for smooth procurement of books and journals.

Optimal use of library facilities is ensured.

Discussions are made for the allocation of fund for the purchase of books and journals and forwarded to the Principal.

Guidance is given to the students about the library.

Separate reading room facility is available for the teachers and students.

Computers are available with internet facility.

INFLIBNET has been introduced and e-journals are accessed.

4.2.2 Provide details of the following:

Purchase of reading materials in the library is ensured as the demands placed by students and teachers and as per allocation of funds discussed in Library Committee.

* Total area of the library (in Sq. Mts.): 1655.062
* Total seating capacity: 70
* Working hours (on working days, on holidays, before examination days, during examination days, during vacation): 08
* On working days   08

* On holidays: totally closed
* Before examination days   08
* During examination days   08
* During vacation   remains closed
* Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)

The Library provide space for:

- Individual reading carrels: Nil

* The college has subscribed for INFLIBNET

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

Library Holdings	Year -2014-15			Year -2013-14			Year – 2012-13			Year -2011-12		
	Number	Total Number	Total cost in Rs.	Number	Total Number	Total cost in Rs	Number	Total Number	Total cost in Rs	Number	Total Number	Total cost in Rs
Text books	16	109	25761/-	38	515	91993/-	44	657	116286/-	12	146	37964/-
Reference Books	93			477			613			134		
Journals/ Periodicals												
N-List e-resources	INFLIBNET											

4.2.4   Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

OPAC : Not applicable

Electronic Resource Management package for e-journals : INFLIBNET

Federated searching tools to search articles in multiple databases- : Not applicable

Library Website- Link for online library has been given in the College website.

Library automation - Partially automated

Total number of computers for public access: 02

Total numbers of printers for public access- 00

Internet band width/ speed: Not applicable

Institutional Repository: Not applicable

Content management system for e-learning: Not applicable

Participation in Resource sharing networks/consortia: INFLIBNET

4.2.5   Provide details on the following items:

Average number of walk-ins	115
Average number of books issued/returned	608 / 600
Ratio of library books to students enrolled	1:1
Average number of books added during last three years	1281
Average number of login to OPAC	0

Average number of login to e-resources	0
Average number of e-resources downloaded/printed	03
Number of information literacy trainings organized	03 during orientation programs
Details of "weeding out" of books and other materials	So for only newspapers and old magazines are Auctioned every year, because of lack space in the library

4.2.6   Give details of the specialized services provided by the library

Manuscripts	Not provided
Reference	Yes,
Reprography	Not provided
ILL (Inter Library Loan Service): DELNET	Not provided
Information deployment and notification	Provides this service
Download	Provides this service
Printing	Not provided
Reading list/Bibliography compilation	Not provided
In-house/remote access to e-resources	Yes, Provides this service

User Orientation and awareness	Yes, Provides this service
Assistance in searching Databases	Yes, Provides this service
INFLIBNET/ IUC facilities	Yes, Provides this service

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

a) The library has internet access. Thee are good collection of boks in the library that can be used by the students and the staff of the college.
b) Guide to text books.
c) Guide to journals.
d) Guide of reference books.

The new arrivals list is put up in the college notice board for ease of access.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

a) Prompt services to them. Yes

b) Extended borrowing facility. Yes

c) Special care. Yes

d) Support services to physically challenged students: Yes

4.2.9 Does the library get the feedback from its users? If yes, how is it analysed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analysed and used for further improvement of the library services?):

No.

4.3 IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

The college has several computers and printers in different departments.
LAN facility: yes
Licensed software e.g. Windows 7, Statistical, Mini Tab, C, FORTRAN, ORACLE, Red Hat Linux, etc.: Yes
Number of nodes with Internet facility: 7

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

Various departments can make use of Computer lab.

Some of the computers are available with printer.

Internet facility is available which can be used both by students and teachers.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

The college ensures that the infrastructure of the college is upgraded every year. It is an effort to cater to the needs of students and faculties.

Computer with internet facility is available. This enables easy sharing of data and other documents within the college campus.

4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

Item	2011-12	2012-13	2013-14	2014-15
Computers	nil	60000/-	410000/-	900000/-
Laboratory equipments	100000/ -	**290000/-**	**10000/-**	**60000/-**

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

LAN is installed with good configuration.

The college has INFLIBNET to get access to e-journals.

Computers are available with printers.

There is a smart class in the college with projector and other required equipment.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

Faculties have started using modern methods for delivering class room lectures to make the classroom sessions enjoyable and attractive.

Computer, internet and library facilities can be used by all departments.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

Not available.

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

S. No.	Infrastructure	2011-2012	2012-2013	2013-2014	2014-2015
a.	Building		651499.00	1743101.00 (DPI) 748575.00	616903.00
b.	Furniture	51000.00	405348.00		619190.00
c.	Equipment				
d.	Computers		56550.00	371406.00	309248.00
e.	Lab equipments	71860.00	268410.00	750.00	55131.00

					521134.00
f.	Office equipment				

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

The college has taken the service of local vendors to maintain the equipment of the college. The building committee takes care of the infrastructure maintance. The facilities are also maintained accordingly.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

Not applicable.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

The college doesn't have any laboratory with such sensitive instruments.

It is ensured that voltage transformers and stabilizers take care of voltage fluctuations.

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Yes, the college has its own prospectus. However, the academic session the college has been uploaded in the meticulously designed website of its own. Comprehensive coverage is provided by the website to the different courses offered by the institution, the admission procedure, the rules and regulations that are to be strictly abided by the students the summary of the college publications, different wings of the institutions and also the extra-curricular activities undertaken by the college throughout the year.

The prospectus contains the summarized history of the institution along with description of college infrastructural facilities.

5.1.2 Specify the type, number and amount of institutional scholarships / free ships given to the students during the last four years and whether the financial aid was available and disbursed on time.

A number of scholarship schemes introduced by the state Govt. are made available to the students of our college.

- ➢ State Merit-cum-Means Scholarship
- ➢ WBMDFC scholarship

Financial support for students for the last five years

FREESHIPS / SCHOLARSHIPS

Year	WBMDFC scholarship	
	No. of students	Amount
2011-2012	658	1001450.00

2012-2013		1005202.00

- ➢ Institutional Freeship
- ➢ State Govt. Kanyashree

Year	Scholars **State Govt. Kanyashree**	
	No. of students	Amount
2013-2014	**373X25000**	9325000/-
2014-2015	**421 X25000**	10525000/-
2015-2016	**418X 25000 (K2) &** **33 X 750 (K1)**	10450000/- + 24750 = 10474750
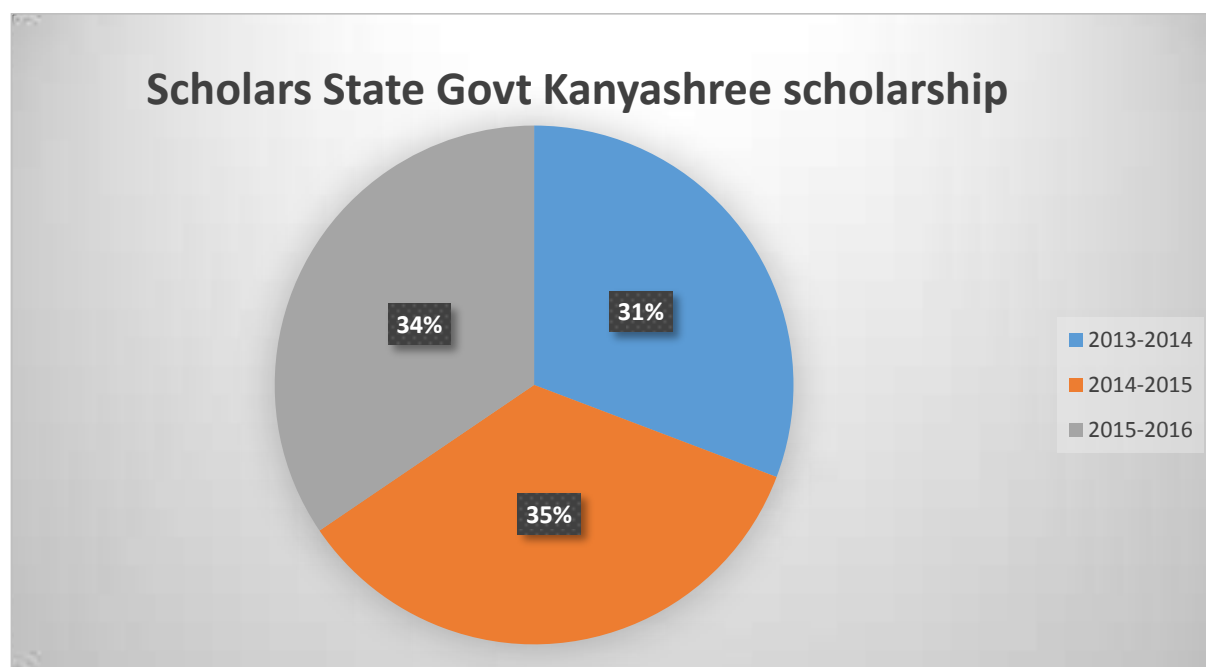
Year		
	No. of students	Amount
2013-2014	927	253755/-
2014-2015	677	304125/-
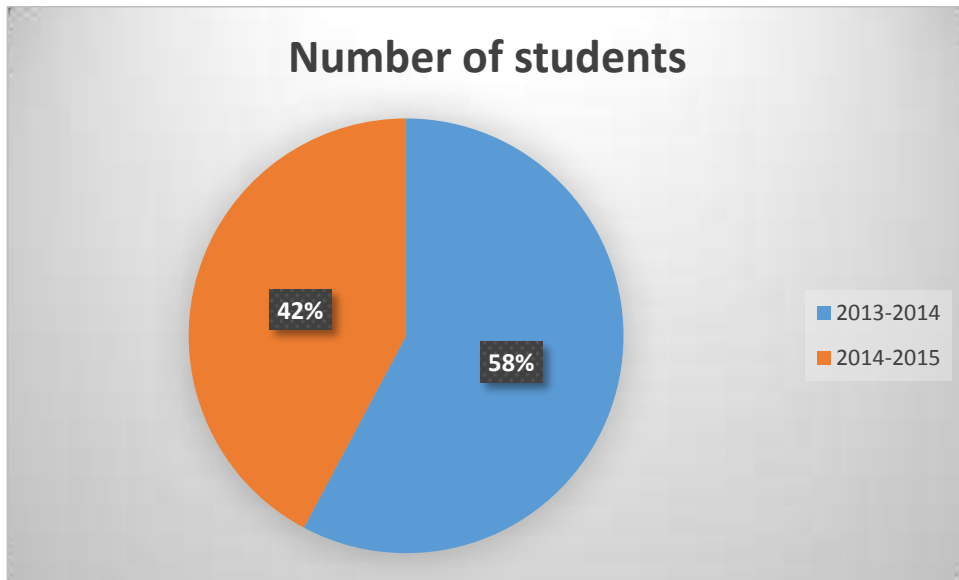
Number of students

5.1.3What percentage of students receives financial assistance from state government, central government and other national agencies?

The details of students receiving scholarships is provided in question number 5.1.2

5.1.4What are the specific support services/facilities available for

Students from SC/ST, OBC and economically weaker sections

Students with physical disabilities

Overseas students

Students to participate in various competitions/National and International

Medical assistance to students: health centre, health insurance etc.

Organizing coaching classes for competitive exams϶ Skill development (spoken English, computer literacy, etc.,)

Support for "slow learners"

Exposures of students to other institution of higher learning/corporate/business϶ house etc.

Publication of student magazines

Government sponsored stipends to SC/ST/OBC students as well as the ones from the economically weaker sections of the society are provided by the college. The students from the minority communities are also provided with government stipends.

The institution strictly adheres to the government policy regarding physically challenged students. If anyone applies for scholarships the college entertains it at once.

There is no such student under the category of 'overseas students'.

The students of the college are always encouraged to participate in variouscompetitions – sports, cultural etc. There performance has been extremely impressive and some of them have brought laurels to the college in their individual capacity also.

In case there is an emergency the institution calls the local Doctor at once to attend to the students. This apart the departments of the college do enlighten the students on how to constantly chisel their skills so that in future they can become professionally successful. Students have free access to computers with net connection both in the college library and the computer centre.

Teachers in their individual capacity reach out to the 'late bloomers' with personal care in the form of advice, 'one-on-one' teaching sessions after having identified their areas of weaknesses. Remedial classes are arranged by the college to help the slow learners to cope with their academics.

The college has a magazine of its own where the students are greatly encouraged to contribute. Besides this some departments also publish their departmental magazines where the students are encouraged to write on topics of their choice or as suggested by the teachers of their respective

departments. Apart from this most of the departments of the college have their individual wall magazines.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

Some carrier oriented programmes, such as 'entry into service' is run in the college. Such programme helps in developing entrepreneurial skill among the students.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, quiz competitions, debate and discussions, cultural activities etc.

The students who have proven record of excellence in games and other extra-curricular activities are allowed concession in fees. There is also flexibility in the examination schedule for facilitating them. Additional academic support is voluntarily offered by the teachers to these students so that their preoccupation with extra-curricular activities does not affect their academic performance in any way. The college provides sports uniform materials to the students who excel games and sports

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such asUGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT/Central /State services, Defense, Civil Services, etc.

There are no formal classes arranged for providing coaching for competitive exams. However, counselling is given to the students regarding the choice of field. Teachers serve as mentors and provide guidance to the students thus helping them in preparing for the exams. Required books are made available in the library to assist the students in the preparation of competitive exams.

5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)

The newly enrolled students are given academic counseling by the faculty and also by the very well informed non-teaching staff of the college. Based on their profile, they are advised on which field to choose. At the beginning of every academic session individual departments take orientation

classes. It's a very effective two way communication where both the students and the teachers interact in a healthy manner which allows the department to have some sorts of understanding about the newly enrolled students, their areas of interests etc.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

No such provision is available in the college.

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

Yes, the college does have a grievance redressal cell.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

The Grievance Redressed Cell and Womens Cell are empowered to tackle matters related to sexual harassment. In all humility we can say that there has been no report of such incident having occurred in the college till date.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

College does have an anti ragging committee in place. There is no instance of ragging report received by the institution during the last four years.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

The college informs the students about various Govt scholarships available. The meritorious and economically backward students can make use of the same.

There are number of students who have made use of these facilities. There are some scholarships made available by the institution too.

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

The institution does not have a registered Alumni Association; however there are informal contacts with the former students, both at a personal and institutional level.

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlights the trends observed.

The college has no formal mechanism to track the students' progression.

5.2.2 Provide details of the program wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish program-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

SL No	Name of the Programmes	2011-2012		2012-2013		2013-2014		2014-2015	
		Appeared	Pass %	Appeared	Pass %	Appeared	Pass %	Appeared	Pass %
1	B.A. Hons. in Bengali	66	78.78	54	87.04	67	97	67	80.59
2	B.A. Hons. in English	61	83.6	38	81.58	51	82.35	68	79.41
3	B.A. Hons. in Sanskrit	47	63.83	58	82.76	69	66.67	52	71.15
4	B.A. Hons. in Arabic	66	80.3	60	93.33	73	89.04	63	83.87
5	B.A. Hons. in Geography	14	92.85	07	100	19	100	16	100
6	B.A. Hons. in History	32	71.87	53	92.45	47	70.21	38	78.94

7	B.A. Hons. In Philosophy	43	69.77	22	77.27	28	67.86	21	57.14
8	B.A. Hons. in Political Science	21	66.67	25	84	12	50	10	60
9	B.A. Hons. in ociology	03	33.33	Not Appeared	Not Appeared	Not Appeared	Not Appeared	Not Appeared	

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

The faculty members in the respective departments inform its students about various institutes for higher studies and their application procedures as well.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

The counselling cell of the college is sensitive to the matter relative to matters related to the aggrandizement prospect of the students and try to bring them back to the main stream.

Refer to 5.2.1

5.2.5 Enumerate the special support provided to students who are at risk of failure and drop out?

The academic performance of a student is not connected with the risk of failure and dropping out. This is all the more true in case of institution like ours which has for generations cater to the needs mostly of those whose existence is peripheral in the society. In short we generally deal with first generation learners who are economically vulnerable. The college has a support mechanism in place in form of a students' concession committee which is sensitive to the causes providing support to this particular section of students so that their progress in the academics is not hindered in any way.

5.3 Student Participation and Activities

5.3.1   List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

The college has given importance to sports and cultural activities. The students are encouraged to participate in extra-curricular activities in the college and also outside.

The details are added as annexure - 5

5.3.2   Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

Students are motivated to take part in sports, cultural and other extra curricular activities. The students' union also supports the same.

The details are added as annexure – 5 (p – 174)

5.3.3   How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

The graduates of the college visit their respective departments and feedback is taken from them. The feedback is analyzed by the IQAC and necessary measures are taken to improve the quality of education, teaching and infrastructure.

5.3.4   How does the college involve and encourage students to publish   materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

The college has a wall magazine to which the students are encouraged to contribute. However there is no publication by the students as of now.

5.3.5   Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

Yes, the college does have a students' union. There is a general election that happenes in the college and the students elect the most elegible students as union leader. The Students' Union involve themselves in various activities of the college to keep the campus green and clean. They also take care of the programs that are conducted in the college for sports, cultural activities etc

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

In every important academic and administrative body there is a student representative. Every class has a Class Representative who ensures smooth functioning of the class and maintains a relation between the students and the faculty members. Students actively take part in organization of all activities and events in the college.

Following is a list of bodies which have student representatives:

Governing Body

Cultural

Games & Sports

Seminar

Magazine

Disciplinary & Counselling

Grievance Redressal

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

There is a mechanism where the feedback is taken from the alumni on several aspects. The link is provided in the college website.

Any other relevant information regarding Student Support and Progression which the college would like to include.

Nothing Significant.

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1. Institutional Vision and Leadership

6.1.1. State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

Vision: To uplift the society in general, rural, tribal and backward people in particular by imparting higher education

Mission: To represent the desire of staff and students to strive for genuine excellencewhere by each one becomes a national and responsible citizen who enlightens the society and fulfils the national expectaions.

6.1.2. What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

There is no formal quality policy framed by the Governing Body, the highest decision making body of the College. However, the quality aspect of any execution on the part of the Governing Body is never compromised. As for instance, the Governing Body at the commencement of the academic session constitutes different Sub-committees and prescribes the major assignments to be carried out by these sub-committees during the academic session. The management duly considers available human, financial and infrastructural resources and probable constraints that may be encountered at the time of execution while framing the assignments. Therefore, it may be set as an example of quality assurance of different activities to be achieved duly considering the reality.

In addition to above the GB also monitors the functioning of different sub-committees framed by the Teachers' Council, which mainly takes care regarding maintenance of quality of academic services provided by the institutions to the students.

6.1.3. What is the role of the leadership in ensuring?

The policy statements and action plans for fulfillment of the stated mission:

The college has an informal orientation program that is conducted during the starting of the session. The students are addressed accordingly to communicate the vision and objectives of the college.

The college has a management with the Head at its apex and other members respectively. All decisions are discussed by conducting a meeting.

Feedback is taken from the stakeholders and analysis is prepared. Corrective actions are taken based on the analysis report

6.1.4. What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

The IQAC of the College has been functioning in an organized way. Since then it has contributed substantially in the process of formulating strategic plans of the institution initiated by the management. As it has been reiterated that formal quality policy is yet to be formulated in our institution, but quality issue is always taken care of by the management and IQAC through its involvement in the process of strategic planning by the management indirectly associate itself with assurance of maintaining quality aspect in the institution.

6.1.5. Give details of the academic leadership provided to the faculty by the top management?

The departments are provided with complete autonomy for creating departmental academic calendar and examination schedules. In addition, field trips, educational tours etc. are decided by the departments. Complete autonomy is provided to the principal investigator for research projects.

6.1.6. How does the college groom leadership at various levels?

a) There college has many committees and sub-committees. Faculties are made coordinator and members of different committees.

b) As per guideline from the Government and UGC, coordinators of some of the committees are changed on a rotational basis or seniority basis as applicable.

6.1.7. How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

a) Academic autonomy is provided to all the departments.

b) There are a number of committees and sub committees in the College. Action plans are decided by the committees independently.

c) IQAC has started taking quality initiatives in the institution and forwards its suggestions to the management for review and approval.

6.1.8. Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management?

The College promotes participative management culture. There are a number of committees, sub-committees in the College that contains faculty members, non- teaching staff and the students. The Governing body and the IQAC also consist of members from faculties, non-teaching staff and external members.

6.2. Strategy Development and Deployment

6.2.1. Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

As already stated, the institution does not have any formally stated quality policy. However, at the time of deliberations made at different meetings of governing body, teachers' council, sub-committees and departments primary consideration is given to the quality aspect of any plan to be executed at different levels of the institution. Review of such quality-oriented plans is also periodically made at different meetings and necessary modifications are made in designing future course of action.

6.2.2. Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan?

In our institution, plan for development is considered from two viewpoints – academic development and infrastructural development. Different aspects of academic development and necessary planning to achieve different academic goals are primarily made at the departmental levels and then such primary plans are approved by the GB of the College. The departments consider different perspectives in which our institution exists, for example intelligence, financial background of our students while making such academic plans. These perspectives are duly considered while designing an academic plan at the departmental level. Similarly, planning for infrastructural development is mainly done by the Building Committee. One of the important perspectives which is dealt by the Coordination Committee, represented by members of the College is the sharing of common infrastructural resources. The financial perspective associated with such infrastructural development planning is also resolved through a unanimously settled coordination policy prescribed by such committee.

6.2.3. Describe the internal organizational structure and decision-making processes.

The plans of development and enhancements in the college are all decided in the Governing Body meetings. All decisions are taken after discussions with the GB members and also after getting feedback from different stakeholders.

The teachers' council also meet to discuss different issues and plans. They put forward their requeset to the GB where the decisions are taken after discussion. Smaller dicisions can be taken by the Principal who is the Head of the institution.

6.2.4. Give a broad description of the quality improvement strategies of the institution for each of the following
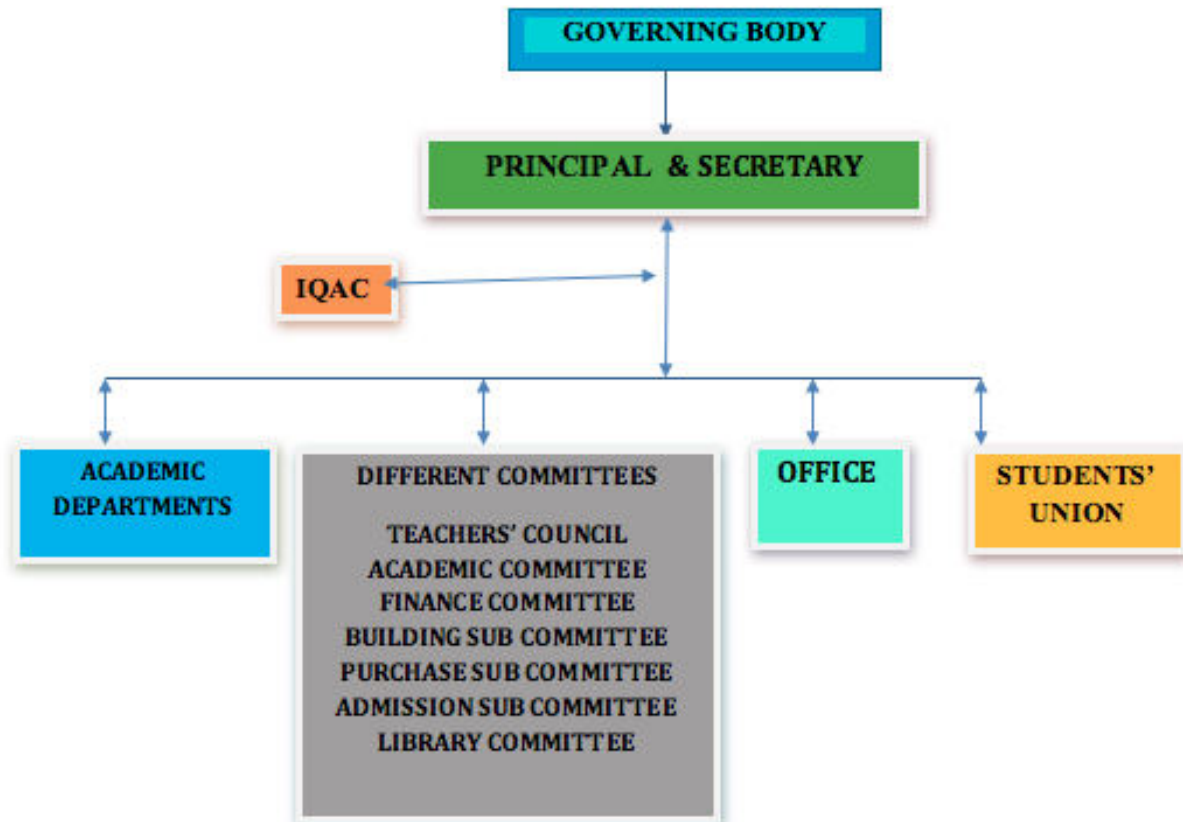
6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

The academic activities are mainly carried on by different sub-committees formed by the Teachers' Council. The reports of performances of different sub-committees are placed to the Principal by the Teachers' Council at the end of the academic session. In turn the Principal communicates the extracts of such reports to the GB for their consideration and necessary action.

The review of University results of our students is done by the Academic Sub committee and Teachers' Council. Observations of these two bodies are reported to the G.B. through the Principal.

Guardians meetings are held in the College at regular intervals. Information regarding academic performance and attendance of students are reported to the guardians. In some cases, with a view to increase the awareness of guardians in respect of progress of students, faculties place the examined answer scripts whenever asked by them. In course of interacting with the guardians in such meetings, they are made aware regarding the initiatives taken by the College to promote extra-curricular activities by our students – publication of departmental wall magazine, departmental magazine, arrangement of students seminar, educational tours etc.

To supervise the financial affairs of the institution the GB constitutes a Finance Subcommittee. Reporting in respect of financial transactions made by the College is duly communicated to the G.B.

6.2.6. How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

The management takes initiative to encourage and support involvement of the staff can be understood from the following practices followed in the College:

The College staff members are substantially represented in the highest decision making body. In different meetings of the G.B observations made by different staff members are given due weightage in the process of taking final decision.

The decisions of the G.B are executed through different sub-committees made by the GB itself and by the Teachers' Council. In most of such committees all levels of staff members are represented. This way the management encourages the involvement of staff in improving the effectiveness and efficiency of the institutional processes.

The IQAC in its different initiatives regularly interacts with the teaching and non teaching staff and associate them in a systematic manner in executing different plans and programmes.

6.2.7. Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

The G.B. meets periodically to discuss on different issues, developments, grievances etc. The decisions are taken after discussions. The implementation of plans for infrastructure, change of process etc are all decided after the meeting with the G.B.

Several decisions were taken and the details are all added as annexure – 6 (p – 176)

6.2.8. Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

Yes the affiliating university makes a provision for according status of autonomy. However, the College has not yet applied for availing the status of autonomy.

6.2.9. How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyse the nature of grievances for promoting better stakeholder relationship?

There is a Grievance Redressal Committee in the College. At the entrance of the collegeofice, a complaint box is placed. Any complaint received is analyzed and appropriate actions are taken and finally the grievance is resolved by the Committee.

6.2.10. During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

There was a case Case filed against thecollege on placement issues in October 2013 butthe case was dismissed as there was no supporting point for the petitioner (W.P. No. – 33190).

6.2.11. Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

Feedbacks are collected from the students. The feedback results are reviewed by the IQAC. Recommendations are forwarded to the Principal and the Management

6.3 Faculty Empowerment Strategies

6.3.1. What are the efforts made by the institution to enhance the professional development of its teaching and non-teaching staff?

Faculties are encouraged to engage themselves in Faculty Development Programs and other workshops. Faculties are allotted study leaves for those who are involved in active research. The faculties are made available with advance ICT tools and techniques. Faculties actively participate in interdisciplinary projects and lectures that help to nurture the students. For non-teaching staff workshops are conducted for ICT awareness.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

Infrastructures such as Internet access in computer lab and in library is provided to faculties. Autonomy to faculties is given for effective decentralized governance and to design teaching plans individually, so that the faculty empowerment initiative is ensured.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

As per UGC guidelines and norms, the academic appraisal of faculties for the purpose of promotion is done strictly. As per rule, the IQAC plays an important role in ensuring that performance appraisal parameter prescribed in the UGC norms have been duly complied by the applicant.

Academic assignments designated to different faculties are periodically appraised in departmental meetings and also by the Heads of different departments in the meeting of the Academic Sub-Committee. The GB seeks the reports from the Principal regarding the performances of the students in the University examinations and in that way appraises the teaching efforts taken by the faculties.

Faculties are also given responsibility to look after different teaching and extracurricular activities. Preparations of class routine, conducting examinations, holding seminars, pursuing cultural activities by the students are some examples in this respect. The performances of faculties in delivering these activities are also periodically reviewed in the meetings of the Teachers' Council. At the end of academic session, in the Annual General Meeting of the Teachers' Council the performances of the teachers representing different sub-committees are reviewed.

The Principal supervises the performances of the non teaching staff by takingfeedback from Head Clerk. In addition, the Principal in course of his regular interactions with non teaching staff monitors their performances and advises necessary measures for improving their performances.

6.3.4. What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

As stated above there is no formal performance appraisal system at individual level. Any suggestion required for improving the performance of any faculty and non teaching staff, is given informally by the Principal and subsequently, the Principal monitors the future performance of such staff member to whom improvements were suggested.

6.3.5. What are the welfare schemes available for teaching and non-teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

Teaching	Group insurance
Non-teaching	Group insurance

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

The college does not have any autonomy in retaining and selecting the faculty members..
It adheres to the rules and the selection process of the college service commission.

6.4. Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

The college has a representative who takes care of all financial spendings and maintenance of the college.
He makes sure the resources are used optimally. The accounts department also aids him to take care of the financial aspects of the college.
The college also has a purchase committee that takes care of the resources to be used for buying equipments and other things.

6.4.2   What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

The college conducts the audit with the help of certified auditors. There are no objections raised by the auditors during theprevious auditing.

6.4.3.   What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

The major sources of institutional reciptsare the fees collected from the students and grants from agencies.

6.4.4.   Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

As yet no such efforts have been made by the institution in securing additional funds.

6.5. Internal Quality Assurance System (IQAS)

6.5.1. Internal Quality Assurance Cell (IQAC)

a.   Has the institution established an Internal Quality Assurance Cell (IQAC)?   If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

The IQAC was established on 20th May 2014. However, prior to that, for the past two years, the Teachers' council has been monitoring both the quality assurance and enhancement aspects of the institution. IQAC has been extremely proactive in monitoring the quality initiatives that ensure comprehensive growth of the institution since the start of its functioning.

b. How many decisions of the IQAC have been approved by the management/ authorities for implementation and how many of them were actually implemented?

The IQAC in the College has started functioning in a structured manner. Some of the decisions of the IQAC like on-line admission of students, proposal for promotion of some teachers (CAS) have been approved by the management and necessary steps for implementation have been taken.

b. **Does the IQAC have external members on its committee?If so, mention any significant contribution made by them.**

Yes, the IQAC has external member in its committee. The members are significantly contributing by sharing expertise in enriching the functioning of IQAC. As the IQAC has started functioning afresh, it is taking the valuable inputs of external members in determining future course of action.

d. **How do students and alumni contribute to the effective functioning of the IQAC?**

There are no representatives from students and alumni till date.

e. **How does the IQAC communicate and engage staff from different constituents of the institution?**

The IQAC has engaged members both from faculties and non-teaching members. Members of the GB are also representing in the IQAC. They are invited formally in every meeting held by the IQAC and different decisions taken by the IQAC are communicated to other members through such representatives.

6.5.2. **Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.**

The quality assurance is perceived as growth enabler at the institution. Quality cells such as IQAC, Teachers' Council and other committees are part of quality assurance framework. At the commencing of every session academic calendar is designed for finer quality teaching. The progress is monitored by the HODs as per the academic calendar and arrange for additional classes as necessary. Administrative activities are monitored by the Principal and the College Management.

6.5.3. Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

Faculties are encouraged to participate in external workshops/in-house workshops, seminars, guest lectures and conferences for effective implementation of quality procedures. HODs and Principal of the College give necessary suggestions to faculties in regard to maintenance of quality in teaching. In addition, the institution runs computer awareness programme on different occasions particularly for its non-teaching staff.

6.5.4. Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

Every year Academic Audit is conducted in the institution. The record of classes allotted and actually taken by individual teachers is compiled by the Institutional Head and discussions on this issue are made in the Teachers' Council.

6.5.5. How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

The University as the regulatory authority prescribe different rules with a view to enhancing quality in teaching learning process. These rules are in respect of maintaining minimum number of teaching days during an academic session, minimum number of weekly classes to be taken on individual honours and general subjects, minimum percentage of classes by the students, holding prescribed number of internal and mid-term tests. All these quality assuring recommendations of the affiliating University are strictly adhered to in our institution.

6.5.6. What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

At the commencement of every session academic calendar is prepared for planning different teaching-learning processes. Then at the departmental level the HODs review the progress of different plans. The Academic Sub-Committee represented by all the HODs considers the progress of different departments and accordingly takes necessary measures. Finally, the Principal monitors

the entire teaching-learning processes carried on in the institution on a regular basis by interacting with students, teachers and guardians. The GB being the highest decision making authority of the College also takes inputs from the Principal with a view to review the progress of different teaching-learning processes in the institution.

6.5.7. How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

The academic calendar as the primary tool for achieving quality in teaching-learning process is communicated to all the students at the beginning of the academic session by uploading it in the College website. Also the Principal in person meets all the first year students and delivers messages regarding measures to be followed for maintaining quality in teaching-learning process. Immediately after the commencement of first year classes in the first meeting with the guardians of first year students, the Principal also communicates to the guardians the different quality related matters in order to seek their cooperation as also to achieve the quality initiatives of the institution. During informal interactions with former students, the Principal and the faculties inform such quality related initiatives and take their suggestions to increase their involvement with the institution.

Any other relevant information regarding Governance Leadership and Management which the college would like to include.

CRITERIA VII: INNOVATIONS AND BEST PRACTICES

7.1. Environment Consciousness

7.1.1. Does the Institute conduct a Green Audit of its campus and facilities?

No. Till date no green audit has been conducted in the college. But the college management has plan to conduct it in future.

7.1.2 What are the initiatives taken by the college to make the campus ecofriendly?

The college premises has been made a plastic free zone.

7.2. Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

➢ Use of ICT
➢ Go green Campaign
➢ MCQ tests.

7.3. Best Practices

7.3.1. Elaborate on any two best practices as per the annexed format which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

Practice #1

Title: Smart board teaching for some of the subjects

Goal: Smart classrooms are engaged to handle few subjects.

1. **Pedagogy**: Smart classrooms helps to upgrade and follow the new web based resource like, videos, photographs, graphs, maps, illustrations, etc. which makes the information effective and reaches the students.

2. **Effectiveness**: To make the presentation effective and to ensure that it reaches each and every student.

3. **Digital flipcharts**: Smart classrooms helps to create flipcharts

4. **Revision**: It helps to revise the previous lessons, and also acts as the evidence for the conducted lessons.

5. **Common platform**: It creates a common platform for the students to learn and explore things.

The Context

1. Modern methods: Smart classrooms provide new modern methods.

2. Attractive: The audio and visuals are more attractive and more approachable.

The Practice

1. The college has smart classes which are currently engaged and has additional plan of adding few more classes.

2. Faculties are always advised and encouraged to engage the classes through smart methods.

Evidence of Success

1. The traditional method of Chalk and Talk holds back the percentage of students attending the classes while the modern method attracts the students.

2. Response from the students is very effective and positive for the adoption of modern teaching technique. {ppt's , audios, videos}

Problems Encountered and Resources Required

1. **Language barrier:** Many of the students face the language problem due to the geographic regions.

2. **Electricity:** Interruption of power supply breaks downs the flow of the teaching, where the college should have backup of power at the class rooms.

3. **Training:** Training sessions has to be conducted or the better usage of the smart classrooms by teachers.

4. ∫**Broadband:** Every classroom should be connected to the internet for the accuracy of using the internet.

<u>Contact Details</u>

Name of the Institution   :Samsi College

City/Town   :Malda

Pin Code   : 732139

Accredited Status   : NA

Work Phone   : O: 03513-265252

Website   : Samsi collegege.com

E-mail   :samsicollegemalda@gmail.com

Mobile   :9434431649

Practice #2

Title: Green and clean environment

Goal: Creating awareness about environment for the students as a part of the Indian education system has become important, it is also mandatory for primary to higher level of education.

The institution achieves the goal by:

1. Creating awareness.
2. Educating about the basics of environment and the problems associated with it.
3. Building a feeling of responsible for the environmental activities.
4. Motivating the students to take part in environmental programs.
5. Follow the concept of eco-friendly.

The Context

Due to poverty and absence of any alternative source of fuel, usage of fuel woods are rampantly used in most of the households. In accordance more trees are cut.

The Practice

The college regularly celebrates *'bono-mohotsob"*. The planted trees are regularly pruned, matured by experienced personnel.

Evidence of Success

The students are now much aware than before to address about environment.

Problems Encountered and Resources Required

1. Deforestation.
2. Limited space.

3. Expansion of roads

Contact Details

Name of the   : Samsi College
Institution

City/Town   : Malda

Pin Code   : 732139

Accredited   : NA
Status

Work Phone   : O: 03513-265252

Website   : Samsi collegege.com

E-mail   :samsicollegemalda@gmail.com

Mobile   : 9434431649

EVALUATIVE REPORT OF THE DEPARTMENT OF ARABIC

1. **Name of the Department-** **Arabic**

2. **Year of Establishment-** **05.08.2004**

3. **Names of the Programmes/ Courses offered (UG, PG, M.Phil., Ph.D and Integrated Masters, Integrated Ph.D. etc.)-** **UG**

4. **Names of Interdisciplinary courses and the departments/ units involved-** No

5. **Annual/ Semester/ Choice based credit system (Programme wise)-** Annual

6. **Participation of the department in the courses offered by other departments-** No

7. **Courses in collaboration with other universities, industries, foreign institutions etc-** **No**

8. **Details of courses/ programmes discontinued (if any) with reasons-** No

9. **Number of Teaching posts**

	Sanctioned	Filled
Professors		
Associate Professors	00	00
Assistant Professors	02	00

10. Faculty profile with name, qualification, designation, specialization (D.Sc./ D.Litt/ Ph.D./M.Phil. etc)

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D. students guided for the last 4 years
Md. Mozahedur Rahman	M.A.	PTT	Tafseer	06 years	N.A
Md.Golam Rabbani	M.A.	Temporary faculty	Modern Arabic Literature (Poetry)	03 Years	N.A
Md.Afzal Hossain	M.A.	Temporary faculty	Tafseer	03 Years	N.A
Rizwana Akhtara	M.A.	Temporary faculty	Indo-Arab	01 year	N.A

11. List of senior visiting faculty- No

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty-39.7%

13. Student- Teacher Ratio (Programme wise)-   54:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled- No

15. Qualifications of teaching faculty with D.Sc./ D. Litt/Ph.D./ M.Phil/PG

Highest Qualification	Professor
M.A.	

16. **Number of faculty .with ongoing projects from a)National b) International funding agencies and grants received**-No

17. **Departmental projects funded by DST- FIST, UGC, DBT, ICSSR, etc and total grants received**- No

18. **Research Centre/ facility recognized by the University- No**

19. **Publications**-
   - **Publication per faculty**

   - **List of Research Publications in referred journals**- Nil
   - **International Journals**-
     National Journals-
   - **Chapters written in books-**

20. **Areas of consultancy and income generated- No**

21. **Faculty as members in**-
   - **National Committees** - No
   - **International Committes**- No
   - **Editorial Boards**- No

22. **Student projects**-
   - **Percentage of students who have done in house projects including inter- departmental/ programmes**- No

   - **Percentage of students placed for research in organisations outside the institution i.e. in Research Laboratories/ industry/ other agencies**- No

23. **Awards/ Recognitions received by faculty and students**- No

24. **List of eminent academicians and scientists/ visitors to the department**- No

25. **Seminars/ Conferences/ Workshops organized and the source of funding**
   - National- No
   - International- No

26. Student Profile programme wise / course wise:

Name of the Course/Programme	Applications received	Selected/ Appeared	Enrolled		Pass percentage
			Male	Female	
Arabic	369	115	97	18	

27. Diversity of students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
Arabic	100%	NIL	

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense services etc.- 4 NET

29. Student Progression-

Student Prgression	Against % enrolled
UG to PG	83.87%
PG to M. Phil	-
PG to Ph.D	-
Ph.D to Post Doctoral	-
Employed Campus Selection Other than campus Recruitment	-

Entrepreneurship/ Self Employment	-

30. **Details of Infrastructural Facilities**
  - **Departmental Library**- No
  - **Internet facility for staff and students**- Yes.
  - **Classrooms with ICT**- Yes
  - **Laboratories**- No

31. **Number of students receiving financial assistance from college, university, government or other agencies**- … Majority of the students receive financial assistance from different organisations.

32. **Details on student enrichment programmes (special lectures/ workshops/ seminars) with external experts**- No

33. **Teaching methods adopted to improve student learning**- Modular Learning

34. **Participation in Institutional Social Responsibility and Extension Activities-**

35. **SWOC Analysis of the department and future plan**-
  - **Strengths :-**
    - **Teachers Student Relationship ,**
    - **Actively Participate in Class,**
    - **Good Willing of Faculty member**

  - **Weaknesses: Lack of Faculty Member.**

  - **Opportunities: Job opportunity of School ,College & Translator .**

  - **Challenges: Lack of Knowledge of Arabic Script .**

  - **Future Plan: Upgrading of Student Quality .**

EVALUATIVE REPORT OF THE DEPARTMENT OF BENGALI

1. **Name of the Department- Bengali**

2. **Year of Establishment- 14.06.2002**

3. **Names of the Programmes/ Courses offered (UG, PG, M.Phil., Ph.D and Integrated Masters, Integrated Ph.D. etc.)- UG**

4. **Names of Interdisciplinary courses and the departments/ units involved**- No

5. **Annual/ Semester/ Choice based credit system (Programme wise)**- Annual

6. **Participation of the department in the courses offered by other departments**- No

7. **Courses in collaboration with other universities, industries, foreign institutions etc- No**

8. **Details of courses/ programmes discontinued (if any) with reasons**- No

9. **Number of Teaching posts**

	Sanctioned	**Filled**
Professors	-	-
Associate Professors	00	00
Assistant Professors	02	02

10. **Faculty profile with name, qualification, designation, specialization (D.Sc./ D.Litt/ Ph.D./M.Phil. etc)**

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D. students guided for the
Dr. Manoje Kumar Bhoje	M.A. Ph.D. NET	Assistant Professors	Drama	12 years	N.A
Dr.Narayan Chandra Basunia	M.A. NET,Ph.D, B.Ed.	Assistant Professors	Katha sahitya	7 Years	N.A
Ranjit Sarkar	M.A. SET	PTT	Literary Theory	9 Years	N.A
Kankan Dutta	M.A.	Temporary Faculty	Uponyas	3 Years	N.A
Roquea Parvin	M.A.B.Ed. NET	Temporary Faculty	Katha Sahitya	3 Years	N.A
Dr.Anarul Islam	M.A.,Ph.D.,B.Ed.	Temporary Faculty	Uponyas	3 Years	N.A

11. List of senior visiting faculty- No

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty- 22.22%

13. Student- Teacher Ratio (Programme wise)- 43.83:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled- No

15. Qualifications of teaching faculty with D.Sc./ D. Litt/Ph.D./ M.Phil/PG

Highest Qualification	Professor
Ph.D.	

16. Number of faculty with ongoing projects from a)National b) International funding agencies and grants received- No

17. Departmental projects funded by DST- FIST, UGC, DBT, ICSSR, etc and total grants received- No

18. Research Centre/ facility recognized by the University- No

19. Publications-

➢ **Publication per faculty**

Publication: Dr.Manoje Kumar Bhoje

Sl. no.	Description	ISBN/ISSN	Date	Remarks
01.	MeghnadbadhKabyer Prasangikata : Path o Proyoge. (Page no.- 14-19)	ISSN-2231-6515	June-2011	ManobhumiPatrika
02.	Rabindranath O ShreematiHeketi (pp: 115-117)	ISBN 978-81-920636-6-9	2012	Rabindranath: Nana Chokhe,NanaBhabe. Narayan Chandra Basunia.Sanbedan
03.	OgoGhumBhanganiya (pp: 28-33)	ISBN 978-81-920636-6-9	2012	Rabindranath: Nana Chokhe,NanaBhabe.NarayanChandraBasunia.Sanbedan
04.	EktiGalpo O DujonKabi (pp: 56-58)	ISBN 978-81-920636-5-2	2012	BanglaSahitya O Jibanandadash Narayan Chandra Basunia.Sanbedan

05.	SastrePremeJantranay Chenratar.	ISBN9 78-93-82012-16- 0	2012	ReferenceBookBangiyaSahityaSamsad.
06.	KabitaPathakerPrastuti.		2012	ReferenceBook
07.	OgoGhumBhanganiya.		2012	ReferenceBook
08.	NatyaAbhimukh :Ebong Indrajit		2003	Editor ReferenceBook
09.	KabitarAbhishanga		2002	Editor ReferenceBook
10.	ChhotogalpaSanupunkha		1995	Joint Editor ReferenceBook
11.	Hujur Aar NoyAlingan		2011	Book of poetry
12.	AdhunickJiggnasay Shakta PadabalirShilporup	ISBN9 78-93-820 41-12-2	2013	Shakta Padabali: Chinta-Charchar Nanadik
13.	SwarnakumariDevi:Keno?	ISBN9 78-93-835-90-20-9	2013	Galpacharcha
14.	Katoyar Bolan o Shiv Sangskriti	ISBN9 78-81-925 662-4-5	2012	LoksansKritirAngan ChinhitoManchitre SristiboichitrerKathamakh
15.	Bangla SahityeJatiyatabad	ISBN9 78-81-898 27-60-1	2013	SahityaProbandha ProbandhaSahitya

| 16. | Najruler Shakta Kabita | ISBN9 78-93- 824 77-07- 05 | 2015 | Bangla SahityePrachin o Madhya Bharatiya SahityerAnusrijan |

Publication:-Dr. Narayan Chandra Basunia

Sl.n o.	Description	ISBN/I SSN	Date	Remarks
01.	AbishkarersatoborsheHasyoroshe Shree Krishna Kirtan (Page -14-15)		Feb.2 010	Gurni, Sahitya O SanskritiBishoyok Patrika, Editor- Subhas Sarkar
02.	NagnaNirjon Haat O Kabi (Page-24-25)		2012- 2013	Usasi, Samsi College, Editor – Souti Basu&Tapas Kr. Barman
03.	Alorbade, Howarbade (Page -05-06)			Smaranika, NayebAlir 105 TamoJanmojayant iUtsab 1421. NayebAliSmaran Samiti
04.	MaldaJelarLokanatok o Lokautsab (Page no-151-162)	ISBN 978-93- 81677- 13-1	2012	Lokosanskriti, Uttorbanga o Assam, Editor- Biplob Kumar Saha, Chhaya Publisher
05.	Rabindra KaabbyePuranerNobomullyan, (Page No: 114-121)	ISBN 978-81- 923685	2012	Chintanayak Rabindra Nath O Tanr Sristi.

		-0-4		**Editor: Dr. Narendra Nath Ray** **Pub.- Baiwala**
06.	**AlokeGangopadhayerNatokeProtibaderBivin naSwar,** **(Page 165-171)**	**ISBN 978-81-923685 -1-1**	**2012**	**Bangla NatokeProtibader Starantar** **Editor ; Anal Biswas** **Pub.- Baiwala**
07.	**Postmaster:BichchhedeBehagBaje,** **(Page No.31-34)**	**ISBN: 978-81-922468 -5-7**	**2013**	**SamayProbahe Bangla Chhotogalpo,** **Editor :Dr. Dipak Saha&Dr.Subodh Kumar Yash** **Pub.:-S.Banerjee& Co**
08.	**Bangla Sahitya o Jibananada Das(Editor)-**	**ISBN 978-81-920636 -5-2**		**ReferenceBook: Sangbedan**
09.	**Rabindranath: Nana Chokhe Nana Bhabe (Editor)**	**ISBN 978-81-920636 -6-9**		**ReferenceBook: Sangbedan**
10.	**LoksanskritirAnganChinhitoManchitreSristi bochitrerKathamukh (Editor)**	**ISBN 978-819256 62-4-5**		**ReferenceBook: Kalyani Publication**
11.	**Gorakshanather Gan Lokpuraner angina Rajbanshi Jiban Katha,**	**ISBN 97893-83018-18-5**		**Reference Book:Granthabika sh**

Publication: -Ranjit Sarkar

Sl.no.	Description	ISBN/ISSN	Date	Remarks
01.	MaldahajelarMushahar,JatirLokosanskriti		2008	Ushashi, Samsi College Magazine
02.	Bangla UpanyaseNarirbektiterbikash.	978-938-3590-95-7	2016	Kathasahitya o Anyannya ed. By ManojeKumarBhoje
03.	AstitterChetanayAsim RoyerChotogalpo		2009	Anandamayi ed. By Ranjitnsarkar

Publication: Kankan Dutta

Sl.no.	Description	ISBN/ISSN	Date	Remarks
01.	Shishu-KishorderNatok O Natya	ISBN : 978-93-83590-94-0	2016	Kabita Natok Ebong Annanya, Ed. By Narayan Ch. Basunia
02.	Hindi Sahitya O Rabindranath	ISBN : 978-81-920636-6-9	2012	Rabindranath: Nana Chokhe Nana Bhabe, Ed. By Narayan Ch. Basunia
03.	Gambheera: EkProtirodhSpriha	ISBN : 978-81-925-662-4-5	2012	LoksanskritirAnganChinhitoManchitreSristiBoichitrerKathaMukh
04	Bangla SahityeJadubastabatabad	ISBN : 978-93-83590-95-7	2016	Katha Sahitya O Annanya, Ed. By

- ➢ **List of Research Publications in referred journals- International Journals-**

National Journals- Manoje Kumar Bhoje

S.no.	Name of Journal	Name of article	ISSN Number	Date of Publication
	ManobhumiPatrika	Meghnadbadh Kabyer Prasangikata : Path o Proyoge. (Page no.-14-19)	ISSN-2231-6515	June-2011

Chapters written in books-

Dr.Manoje Kumar Bhoje

Subject	Name Of The Chapter	ISBN /ISSN No.	NME/ILLL
Rabindranath: Nana Chokhe,NanaBhabe. Narayan Chandra Basunia.Sanbedan	Rabindranath O ShreematiHeketi (pp: 115-117)	ISBN 978-81-920636-6-9	
Rabindranath: Nana Chokhe,NanaBhabe.Narayan Chandra Basunia.Sanbedan	OgoGhumBhanganiya (pp: 28-33)	ISBN 978-81-920636-6-9	
BanglaSahitya O Jibanandadash Narayan Chandra	EktiGalpo O Dujon Kabi (pp: 56-58)	ISBN 978-81-920636-5-2	

Basunia.Sanbedan			
Shakta Padabali: Chinta-Charchar Nanadik	Adhunick Jiggnasay Shakta PadabalirShilporup	ISBN978-93-820 41-12-2	
Galpacharcha	SwarnakumariDevi: Keno?	ISBN978-93-835-90-20-9	
LoksansKritirAngan ChinhitoManchitre SristiboichitrerKathamakh	Katoyar Bolan o Shiv Sangskriti	ISBN978-81-925 662-4-5	
SahityaProbandha ProbandhaSahitya	Bangla Sahitye Jatiyatabad	ISBN978-81-898 27-60-1	
Bangla SahityePrachin o Madhya Bharatiya SahityerAnusrijan	Najruler Shakta Kabita	ISBN978-93-824 77-07-05	

Narayan Chandra Basunia

Subject	Name Of The Chapter	ISBN /ISSN No.	NME/ILLL
Lokosanskriti, Uttorbanga o Assam, Editor- Biplob Kumar Saha, Chhaya Publisher	Malda Jelar Lokanatok o Lokautsab (Page no-151-162)	ISBN 978-93-81677-13-1	

Chintanayak Rabindra Nath O Tanr Sristi. **Editor: Dr. Narendra Nath Ray** **Pub.- Baiwala**	**Rabindra KaabbyePuranerNobomullyan,** **(Page No: 114-121)**	**ISBN 978-81-923685-0-4**	
SamayProbahe Bangla Chhotogalpo, **Editor :Dr. Dipak Saha&Dr.Subodh Kumar Yash** **Pub.:- S.Banerjee& Co**	**Postmaster: Bichchhede Behag Baje,** **(Page No.31-34)**	**ISBN: 978-81-922468-5-7**	

Ranjit Sarkar

Subject	Name Of The Chapter	ISBN /ISSN No.	NME/ILLL
Kathasahitya o Anyannya ed. By ManojeKumarBhoje	**Bangla Upanyase Narir Bektiter Bikash. By Ranjit Sarkar**	**978-938-3590-95-7**	

Books Edited-

Manoje Kumar Bhoje

NatyaAbhimukh :Ebong Indrajit		**2003**	**Editor ReferenceBook**
KabitarAbhishanga		**2002**	**Editor ReferenceBook**
ChhotogalpaSanupunkha		**1995**	**Joint Editor ReferenceBook**
Katha Sahitya O Annyana	**ISBN: 978-93-83590-95-7**	**2016**	**ReferenceBook**

Narayan Chandra Basunia

Bangla Sahitya o Jibananada Das(Editor)-	**ISBN 978-81-920636-5-2**		**ReferenceBook: Sangbedan**
Rabindranath: Nana Chokhe Nana Bhabe (Editor)	**ISBN 978-81-920636-6-9**		**ReferenceBook: Sangbedan**

20. Areas of consultancy and income generated- No

21. Faculty as members in-
  ➢ **National Committees - No**
  ➢ **International Committes- No**
  ➢ **Editorial Boards- No**

22. Student projects-
  ➢ **Percentage of students who have done in house projects including inter- departmental/ programmes- No**

- Percentage of students placed for research in organisations outside the institution i.e. in Research Laboratories/ industry/ other agencies- **No**

23. **Awards/ Recognitions received by faculty and students- No**

24. **List of eminent academicians and scientists/ visitors to the department- No**

25. **Seminars/ Conferences/ Workshops organized and the source of funding**
    - **National-**
    - **International- Bangla Bhasha o Sahitye Nana Charcha**
    - **source of funding -College Fund**

26. **Student Profile programme wise / course wise**:

Name of the Course/Programme	Applications received	Selected/ Appeared	Enrolled		Pass percentage
			Male	**Female**	
Bengali	1034	129	59	70	

27. **Diversity of students**

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
Bengali UG	100%	00	00

28. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense services etc.- 1 NET**

29. **Student Progression-**

Student Prgression	Against % enrolled

UG to PG	80.59%
PG to M. Phil	
PG to Ph.D	
Ph.D to Post Doctoral	
Employed Campus Selection Other than campus Recruitment	
Entrepreneurship/ Self Employment	

30. Details of Infrastructural Facilities
- ➢ **Departmental Library**- No
- ➢ **Internet facility for staff and students**- Yes
- ➢ **Classrooms with ICT**- Yes
- ➢ **Laboratories**- No

31. Number of students receiving financial assistance from college, university, government or other agencies- Majority of the students receive financial assistance from different agencies.

32. Details on student enrichment programmes (special lectures/ workshops/ seminars) with external experts-

INTERNATIONAL SEMINAR ON Bangla Bhasha o Sahitye Nana Charcha .17th Febuary 2015.
Chief Speaker :Prof.Dr. Sharmila Bagchi, TMB University, Bihar.
Speaker :Dr.Gitimay Roy, Rangpur, Bangladesh.,Dr. Sumit Adhikari, Scottish Church College. West Bengal.,Dr.DronUpadhaya, Trivuban University, Jhapa Campus, Nepal.,Dr. Bikash Roy, University of GourBanga. West Bengal.,Dr.Nikhilesh Roy, North Bengal University, West Bengal.,Dr. Dipak Roy, North Bengal University, West Bengal.,Dr. Amit Bhattacharya, University of GourBanga. West Bengal.,Sri Abdul Wahab, Chairman Northern Zone, School Service Commission.

STATE LAVEL WORKSHOP,WITH MADHYABARTI PATRIKA & PRAKRITA PATRIKA ON POETRY 5th April 2015. Chief Instructor :Dr. Amalkanti Roy, Poet & ADM, ZillaParisad, Malda. Instructor: Biplab Sengupta,

Poet, Md Abdul Wahab, Poet & Chairman Northern Zone, School Service Commission.

33.Teaching methods adopted to improve student learning- Modular Learning

34.   Participation in Institutional Social Responsibility and Extension Activities-

Adult Education programme.
Little Magazine Publications.
Donated Blood in Donation Camp.
Anti-Nicotine Campaigning.
Wall Magazine.

35.   SWOC Analysis of the department and future plan-
➢   **Strengths :**
- **Healthy relationship.**
- **Moral character building.**
- **Career oriented teaching learning process.**
- **Value based education.**

➢ **Weaknesses: Insufficient Faculty.**
➢ **Opportunities: Job Opportunity(School ,College & Others)**

➢ **Challenges: Poor Class Room Attendance.**

➢ **Future Plan :-**

- **We have a proposal to organize an excursion for the Bengali (Hons) students.**
- **We have a proposal to acquire separate room for faculty.**
- **Up gradation of the result of the students, orientation programmes, discipline.**
- **To collect regional National & international Journals for department.**
- **Acquire true knowledge based education, related with social science.**
- **organising seminars & workshops.**

EVALUATIVE REPORT OF THE DEPARTMENT OF ENGLISH

1. **Name of the Department- English**

2. **Year of Establishment- 14.07.2003**

3. **Names of the Programmes/ Courses offered (UG, PG, M.Phil., Ph.D and Integrated Masters, Integrated Ph.D. etc.)- UG**

4. **Names of Interdisciplinary courses and the departments/ units involved**- No

5. **Annual/ Semester/ Choice based credit system (Programme wise)**- Annual

6. **Participation of the department in the courses offered by other departments**- No

7. **Courses in collaboration with other universities, industries, foreign institutions etc- No**

8. **Details of courses/ programmes discontinued (if any) with reasons**- No

9. **Number of Teaching posts**

	Sanctioned	Filled
Professors		
Associate Professors	00	00
Assistant Professors	02	02

10. **Faculty profile with name, qualification, designation, specialization (D.Sc./ D.Litt/ Ph.D./M.Phil. etc)**

Name	Qualification	Designation	Specialization	No. of years of experience	students guided for the last 4 years
Md. Abdul Wahab	M.A., B.Ed., PGDTE & PGCTE (CIEFL), PGDHE (IGNOU)	Associate Professor	American Literature & Indian English Literature	20 years	N.A
Tapas Kumar Barman	M.A., NET	Assistant Professor	Post Colonial Literature	7 Years	N.A
Md.Yusuf Ali	M.A.,B.Ed.,	(Temporary Faculty)	Indian English Literature	3 Years	N.A
Md. SelimAktar	M.A.,B.Ed.,	(Temporary Faculty)	American Literature	3 Years	N.A
Md. Mohidur Rahman	M.A.	(Temporary Faculty)	American Literature	3 Years	N.A

11. **List of senior visiting faculty**- No

12. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty**- 37.5%

13. **Student- Teacher Ratio (Programme wise)- 45:1**

14. **Number of academic support staff (technical) and administrative staff; sanctioned and filled**- No

15. **Qualifications of teaching faculty with D.Sc./ D. Litt/Ph.D./ M.Phil/PG**

Highest Qualification	Professor

PG 2	

16. **Number of faculty with ongoing projects from a)National b) International funding agencies and grants received**- No

17. **Departmental projects funded by DST- FIST, UGC, DBT, ICSSR, etc and total grants received**- No
18. **Research Centre/ facility recognized by the University- No**

19. **Publications-**
   Publication per faculty

Publications : Md. Abdul Wahab

Sl.No.	Description	ISSN/ISBN	Date	Remarks
01.	**From Iconoclast to Unifier: The Evolution of Swami Vivekananda and his Negotiations with other Religions**	**ISBN: 978-93-82042-58-7**	**Aug. 13-14 2014**	**Vivekananda and the Making of Indian Consciousness** **Edited by** **Dr.MadhuMitra&Manas Ranjan Chaudhuri**
02.	**A Lonely Light of Love in the Novel Heart of Darkness**		**Dec. 2004**	**Symposium** **Edited ByAnindyaShekharPurak ayastha**
03.	**The Preoccupations, the Anxieties, the Priorities of JayantaMahapatra's Poetry**		**Dec. 2003**	**Symposium** **Edited ByAnindyaShekharPurak ayastha**
04.	**Identity Crisis Among the College Youth: Suggested Remedies**		**1999-**	**West GoalparaMahavidyalaya Alochoni**

			2000	Edited by Mahfuzur Rahman
05.	Pandit Rahim Bakhsh: MaldarVismritaKobirPratiEkti Shradhwa	ISBN: 978-93-83590-94-0	2016	Kobita, NatokEbongAnyanya Edited by Narayan Chandra Basunia
06.	"SatatarAbhiman" (The Pride of Honesty) and "HijratiLipi" (The impressions/Print of Journey): Two Poems composed in Bengali with contexts and Short Biography	ISBN: 978-93-85131-26-4	2016	KabitaiVijeGelo Sab (The Bath in Poetry) An anthology of Bengali Poems Compiled by Sariful Islam
07.	MaldaZillarKshudra Patra-Patrika (An article on the Little magazines of Malda)		2015	Sagnik Edited by Tapasya Ghosh, SatyakiHaldar and Milan Datta
08.	Linga-Bayshamya-muktaBhasharAbhimukhe		2010	Monobhumi Edited by Amar Chandra Karmakar
09.	IngrajiSahityezounota (On the Sexuality in English Literature)		Jan.-Mar. 2009	Tehaai Edited by Saptarshi Bhattacharya
10.	Bhumika (Introduction)		2006	ShastrePremeJantranay Chenra Tar A Critical Book in Bengali

				by Dr.MonojeBhoje on TulsiLahiri's Bengali Play ChenraTaar
11.	**Iconoclast Vivekananda O Sarbodharma-Samanway**		**2012**	**Souvenir** **23rdMaldaZilla Book Fair & Exhibition 2012** **Edited by Prakash misra, Shubhendu Narayan Paul, Subhankar Das, and JoydipMohanta**
12.	**Vivekananda & Dharma-Samanway**		**Jan. 12. 2013**	**Souvenir 2012-2013** **Ganguria Shri ShriSaradatirtham, Malda** **Edited by** **Angshuman Chakraborty**
13.	**Gour-MaldaherSaudagor** **(A historical short story in Bengali on a medieval exporter of Gour-Malda)**		**2015**	**Souvenir** **26thMaldaZilla Book Fair & Exhibition 2015** **Edited by SasankaDasgupta, Prakash Misra, and Biplab Gupta**
14.	**VandanaKobiPandit Rahim Bakhsh** **(An Article in Bengali on Pandit Rahim Bakhsh, a Minstrel of**		**2010**	**Ghurni** **Edited by Subhas Sarkar**

	Malda)			
15.	VandeMataramer Mata Prasange		Dec. 8. 2009	GourBangaSahityaPatrika Edited by Md. Rafiqur Rahman, Abdul Wahab& Md. Akmal Hossain
16.	"EkShilpir Accident" (An accident of an Artist) and "KhudraPoisa o Lal Blouse-ta" (The Coins and the Red Blouse): two short stories on the real contexts		2013	E Path Perotei Hobe (A Must to Reach the End of this Path) An anthology of short stories Editedby MdZikraulHoque
17.	"Mukurke" (To the Mirror), "Gheu, Gheu, Avatar" (The Barking Avatar), "Campus, Tomake" (Campus, To Thee), "DoritanaBhagaban" (The god pulling the tug-of-wire): Four Poems in Bengali		2013	Gram MaldarKobita An anthology of poems of rural Malda) Edited by Md. Akmal Hossain
18.	Engreji dui kobirjibone bandhutwerchhap (Influence of friendship on the life of two English poets)		Feb. 2010	Prakrita Edited by Nayan Das &Sujay Mandal
19.	Vivekanander Dharma-Chinta (Vivekananda's religious Thought)		Jan. 2010	Prakrita Edited by Nayan Das &Sujay Mandal
20.	VandeMataramer Mata			GourBangaSahityaPatrik

	Prasange (The question of 'mother' in the national song "Vandemataram")		Dec. 8. 2009	a **Edited by Md. Rafiqur Rahman, Abdul Wahab& Md. Akmal Hossain**
21.	**RupkotharBibortan** **(The Evolution of the Fairy-tales)**		**Jan. 2009**	**Prasroy** **Edited by** **SanchitaBhoj Manna**
22.	**Romantic KobitaPrasange** **(Romantic poetry)**		**Jan. 2007**	**SahityaSena** **Edited by** **Sariful Islam**
23.	**Towards a Gender-free Language**		**2005-2006**	**Ushashi** **Edited by** **MdMukhlesuar Rahman**
24.	**Bhasha-DibaserAntarale** **(Behind the Language Day)**		**Feb.-Apr. 2006**	**Priya Bangla** **Edited by** **MdFaruque Hossain**
25.	**Ramallah-r Padabali** **(Three Bengali poems: :Charti Hater Alingane," "SamaikeChinreFeliPremdante" and "Korun Rose BhoraTomarBani")**		**2005**	**AnandeNecheOtheKobitar Para** **(An Anthology of Poems compiled by Sanjay Ghosh**
26.	**Dharma-ChakreDalitaNarirAgamani** **(The rising of the woman pitted by religion)**		**Nov. 2005**	**ChetanarAloke** **Edited by** **Debabrata Sinha**

S.no.	Name of Book		Year	Publisher
27.	PouranikYugeJuwa O Adhunik Bharat (Gamble in Mythological Ages & Modern India)		2003	Dinraat Edited by Bikash Chandra Sarkar
28.	Lok-SahityeGoalpararShishura (The children's role in Folk-poems/rhymes of Goalpara)		2002-2003	Ushashi Edited by SafikulAlam

➢ **List of Research Publications in referred journals-**

   ➢ **International Journals**- Nil

   ➢ **National Journals- 2**

S.no.	Name of Journal	Name of article	ISSN Number	Date of Publication
01	Symposium Edited ByAnindyaShekharPurakayastha	A Lonely Light of Love in the Novel Heart of Darkness		Dec. 2004
02	Symposium Edited ByAnindyaShekharPurakayastha	The Preoccupations, the Anxieties, the Priorities of JayantaMahapatra's Poetry		Dec. 2003

> ### Chapters written in books-

Subject	Name Of The Chapter	ISBN /ISSN No.	NME/ILLL
Vivekananda and the Making of Indian Consciousness	**From Iconoclast to Unifier: The Evolution of Swami Vivekananda and his Negotiations with other Religions**	**ISBN: 978-93-8204258-7**	**Edited by Dr.MadhuMitra&ManasRanjan Chaudhuri**
Kobita, NatokEbongAnyanya	**Pandit Rahim Bakhsh: MaldarVismritaKobirPratiEktiShradhwa**	**ISBN: 978-93-8359094-0**	**Edited by Narayan Chandra Basunia**

> **Books Edited**- No

20. Areas of consultancy and income generated- No

21. Faculty as members in-
> **National Committees** - No
> **International Committes**- No
> **Editorial Boards**- No

22. Student projects-

- ➢ **Percentage of students who have done in house projects including inter- departmental/ programmes**- No

- ➢ **Percentage of students placed for research in organisations outside the institution i.e. in Research Laboratories/ industry/ other agencies**- 1%

23. **Awards/ Recognitions received by faculty and students**- None for Faculty /Not Yet Known for Students

24. **List of eminent academicians and scientists/ visitors to the department**- No

25. **Seminars/ Conferences/ Workshops organized and the source of funding**
    - ➢ National- No
    - ➢ International- No

26. **Student Profile programme wise / course wise**:

Name of the Course/Programme	Applications received	Selected/ Appeared	Enrolled		Pass percentage
			Male	Female	
English	519	93	58	35	

27. **Diversity of students**

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
English	100	-	-

28. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense services etc**.- 2 NET

29. **Student Progression**-

Student Prgression	Against % enrolled
UG to PG	**79.41%**
PG to M. Phil	
PG to Ph.D	
Ph.D to Post Doctoral	
Employed **Campus Selection** **Other than campus Recruitment**	
Entrepreneurship/ Self Employment	

30. Details of Infrastructural Facilities
- ➤ **Departmental Library**- No
- ➤ **Internet facility for staff and students**- Yes
- ➤ **Classrooms with ICT**- Yes
- ➤ **Laboratories**- No

31. Number of students receiving financial assistance from college, university, government or other agencies- ….Majority of the students receive financial assistance from different agencies.But exact data is not available.

32. Details on student enrichment programmes (special lectures/ workshops/ seminars) with external experts- No

33. Teaching methods adopted to improve student learning- Modular Learning

34. Participation in Institutional Social Responsibility and Extension Activities- No

35. SWOC Analysis of the department and future plan-

- ➤ **Strengths :- Books**

- ➤ **Weaknesses :-**

- **Insufficient Faculty**

- **No Departmental Library.**

➢ **Opportunities : To Build Good Academic Minded Students.**

➢ **Challenges : In spite of Infrastructural and Stuff Paucity, Our Motto is to Develop Human Resource**

➢ **Future Plan :**
  - **ICT Class**
  - **More Communicative Programs to Organized Workshop & Seminar**

EVALUATIVE REPORT OF THE DEPARTMENT OF HISTORY

1. **Name of the Department-** History

2. **Year of Establishment-** 17.09.1998

3. **Names of the Programmes/ Courses offered (UG, PG, M.Phil., Ph.D and Integrated Masters, Integrated Ph.D. etc.)-** UG

4. **Names of Interdisciplinary courses and the departments/ units involved-** No

5. **Annual/ Semester/ Choice based credit system (Programme wise)-** Annual

6. **Participation of the department in the courses offered by other departments-** The Department is Involved in the UG level Course offered by department of Geography.

7. **Courses in collaboration with other universities, industries, foreign institutions etc- No**

8. **Details of courses/ programmes discontinued (if any) with reasons-** No

9. **Number of Teaching posts**

	Sanctioned	Filled
Professors	-	-
Associate Professors	00	00
Assistant Professors	02	01

10. **Faculty profile with name, qualification, designation, specialization (D.Sc./ D.Litt/ Ph.D./M.Phil. etc)**

Name	Qualification	Designation	Specialization	No. of years of experience	students guided for the last 4 years
Indrajit Biswas	M.A., M. Phil., SET	Assistant Professor	Modern Europe	7years	N.A
AmitabhaPattadar	M.A.	PTT	Modern India	7Years	N.A
SumonBenojir	M.A	(Temporary faculty)	History of Freedom Movement in U.P(1857-1947)	3 Years	N.A
Kamrujjaman	M.A, B.Ed	(Temporary faculty)		3 Years	N.A
Md. Washim Raja	M.A, B.Ed	(Temporary faculty)	History of Medieval Bengal	3 Years	N.A

11. **List of senior visiting faculty**- No

12. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty**- 39.7%

13. **Student- Teacher Ratio (Programme wise)- 28:1**

14. **Number of academic support staff (technical) and administrative staff; sanctioned and filled**- No

15. **Qualifications of teaching faculty with D.Sc./ D. Litt/Ph.D./ M.Phil/PG**

Highest Qualification	Professor
M.Phil	

16. **Number of faculty with ongoing projects from a)National b) International funding agencies and grants received**- No

17. **Departmental projects funded by DST- FIST, UGC, DBT, ICSSR, etc and total grants received**- No

18. **Research Centre/ facility recognized by the University- No**

19. **Publications-**

Publication per faculty

Publication:-Indrajit Biswas

Sl. No.	Description	ISBN/ISSN	Date	Remarks
01	Geology in The Mirror of Orientalism : The Illusive, Elusive And Substantive Pursuit of The Geological Survey of India in the nineteenth Century	ISSN: 0368-3308	August 2010	Asiatic Society

➢ **List of Research Publications in referred journals-**
  ➢ **International Journals-**

  ➢ **National Journals-**

Indrajit Biswas

S.no.	Name of Journal	Name of article	ISSN Number	Date of Publication

01	Asiatic Society	Geology in The Mirror of Orientalism : The Illusive, Elusive And Substantive Pursuit of The Geological Survey of India in the nineteenth Century	ISSN: 0368-3308	August 2010

Chapters written in books- Nil

Books Edited- Nil

20. **Areas of consultancy and income generated- No**

21. **Faculty as members in**-
    - ➤ **National Committees** - No
    - ➤ **International Committes**- No
    - ➤ **Editorial Boards**-

22. **Student projects**-
    a. **Percentage of students who have done in house projects including inter- departmental/ programmes**- No

    b. **Percentage of students placed for research in organisations outside the institution i.e. in Research Laboratories/ industry/ other agencies**- No

23. **Awards/ Recognitions received by faculty and students**- No

24. **List of eminent academicians and scientists/ visitors to the department**- No

25. Seminars/ Conferences/ Workshops organized and the source of funding
- National- No
- International- No

26. Student Profile programme wise / course wise:

Name of the Course/Programme	Applications received	Selected/ Appeared	Enrolled		Pass percentage
			Male	Female	
History	412	64	44	20	

27. Diversity of students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
History	100%		

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense services etc.- 1 NET

29. Student Progression-

Student Prgression	Against % enrolled
UG to PG	78.94%
PG to M. Phil	
PG to Ph.D	
Ph.D to Post Doctoral	
Employed Campus Selection Other than campus Recruitment	
Entrepreneurship/ Self Employment	

30. **Details of Infrastructural Facilities**
    - **Departmental Library**- No
    - **Internet facility for staff and students**- Yes
    - **Classrooms with ICT**- Yes
    - **Laboratories**- No

31. **Number of students receiving financial assistance from college, university, government or other agencies**- Majorityn of the students receive financial assistance from different agencies

32. **Details on student enrichment programmes (special lectures/ workshops/ seminars) with external experts**- No

33. **Teaching methods adopted to improve student learning**- Modular Learning

34. **Participation in Institutional Social Responsibility and Extension Activities- No**

35. **SWOC Analysis of the department and future plan**-

    - **Strengths :- The Will and Intentions of Students.**

    - **Weaknesses :- Lack of Knowledge of English Language of the Students And Lack of Infrastructure .**

    - **Opportunities :-The Regional History of Malda and Both Ancient and Medieval Periods is Very Rich, So Great Opportunities Exist for Research by Local Students.**

    - **Challenges :- The Lack of Communicational and residential Facilities are There, Also Poverty of the Students in the Matter of Concern.**

    - **Future Plan :- With Financial Help To Create Historical Research Resources And Develop Historical Awareness Among The Students And Local People.**

EVALUATIVE REPORT OF THE DEPARTMENT OF PHILOSOPHY

1. **Name of the Department-** **Philosophy**

2. **Year of Establishment-** **14.06.2002**

3. **Names of the Programmes/ Courses offered (UG, PG, M.Phil., Ph.D and Integrated Masters, Integrated Ph.D. etc.)-** **UG**

4. **Names of Interdisciplinary courses and the departments/ units involved-** No

5. **Annual/ Semester/ Choice based credit system (Programme wise)-** Annual

6. **Participation of the department in the courses offered by other departments-** No

7. **Courses in collaboration with other universities, industries, foreign institutions etc-No**

8. **Details of courses/ programmes discontinued (if any) with reasons-** No

9. **Number of Teaching posts**

	Sanctioned	Filled
Professors		
Associate Professors	00	00
Assistant Professors	02	02

10. **Faculty profile with name, qualification, designation, specialization (D.Sc./ D.Litt/ Ph.D./M.Phil. etc)**

Name	Qualification	Designation	Specialization	No. of years of experience	students guided for the last 4 years
PralayKanti Ghosh	M.A Ph.D.	Assistant Professor	Indian Philosophy	13 years	N.A
SoutiBasu(On Lien)	M.A., M. Phil., SET	Assistant Professor		7 Years	N.A
SangitaSaha	M.A.,	PTT	Logic	7 Years	N.A
SanjoyKarmokar	M.A. ,M.Phil.,B.Ed.	(Temporary faculty)	Logic	3 Years	N.A
Md. Anarul Islam	M.A. NET	(Temporary faculty)	AdvaitaVedanata	3 Years	N.A

11. **List of senior visiting faculty- No**

12. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty- 64.70%**

13. **Student- Teacher Ratio (Programme wise)- 22.25:1**

14. **Number of academic support staff (technical) and administrative staff; sanctioned and filled- No**

15. **Qualifications of teaching faculty with D.Sc./ D. Litt/Ph.D./ M.Phil/PG**

Highest Qualification	Professor
Ph.D	

16. **Number of faculty with ongoing projects from a)National b) International funding agencies and grants received**- No

17. Departmental projects funded by DST- FIST, UGC, DBT, ICSSR, etc and total grants received- No

18. Research Centre/ facility recognized by the University- No

19. Publications-
Publication per faculty

Publication : PralayKanti Ghosh

Sl.no.	Description	ISBN/ISSN	Date	Remarks
01.	The concept of Liberation in Indian Philosophy	ISSN 0376-415X		Indian Philosophical Quarterly
02.	An Exposition of Jaina Reality (I)		July,2006	JInabani
03.	An Exposition of Jaina Reality (I)		Aug,2006	JInabani

> **List of Research Publications in referred journals-**
>> **International Journals-**
>>
>> **National Journals-**

PralayKanti Ghosh

S.no.	Name of Journal	Name of article	ISSN Number	Date of

				Publication
01	JInabani	An Exposition of Jaina Reality (I)		July,2006
02	JInabani	An Exposition of Jaina Reality (I)		Aug,2006

- **Chapters written in books**- Nil

- **Books Edited**- Nil

20. Areas of consultancy and income generated- No

21. Faculty as members in-
National Committees -   No
International Committes-   No
Editorial Boards- No

22. Student projects-
   Percentage of students who have done in house projects including inter-departmental/ programmes- No

   Percentage of students placed for research in organisations outside the institution i.e. in Research Laboratories/ industry/ other agencies- No

23. Awards/ Recognitions received by faculty and students- No

24. List of eminent academicians and scientists/ visitors to the department- No

25. Seminars/ Conferences/ Workshops organized and the source of funding
   - National- No
   - International- No

26. Student Profile programme wise / course wise:

Name of the	Application	Selected/	Enrolled	Pass

Course/Programme	s received	Appeared	Male	Female	percentage
Philosophy	374	41	20	21	

27. Diversity of students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
Philosophy	100	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense services etc.- 2 NET

29. Student Progression-

Student Prgression	Against % enrolled
UG to PG	57.14%
PG to M. Phil	
PG to Ph.D	
Ph.D to Post Doctoral	
Employed Campus Selection Other than campus Recruitment	
Entrepreneurship/ Self Employment	

30. Details of Infrastructural Facilities
  ➢ **Departmental Library**- No
  ➢ **Internet facility for staff and students**- Yes.
  ➢ **Classrooms with ICT**- Yes
  ➢ **Laboratories**- No

31. Number of students receiving financial assistance from college, university, government or other agencies- Majority of the students receive financial assistance from different agencies.

32. Details on student enrichment programmes (special lectures/ workshops/ seminars) with external experts- No

33. Teaching methods adopted to improve student learning- Modular Learning and also with the help of projector.

34. Participation in Institutional Social Responsibility and Extension Activities- Gardening and Wall Magazine.

35. SWOC Analysis of the department and future plan-
  - ➢ **Strengths : Cooperation with Teachers & Students.**
  - ➢ **Weaknesses : Forwardness of Students for Rural Area.**
  - ➢ **Opportunities : To Build Good Academic Minded Students.**
  - ➢ **Challenges : Improve the Linguistic Ability of the Students.**
  - ➢ **Future Plan : National Seminar & Workshop Every year and Digitization Class Room.**

EVALUATIVE REPORT OF THE DEPARTMENT OF GEOGRAPHY

1. Name of the Department- Geography

2. Year of Establishment 23.03.2009

3. Names of the Programmes/ Courses offered (UG, PG, M.Phil., Ph.D and Integrated Masters, Integrated Ph.D. etc.)- UG

4. Names of Interdisciplinary courses and the departments/units involved- No

5. Annual/ Semester/ Choice based credit system (Programme wise) Annual

6. Participation of the department in the courses offered by other departments-The Department is Involved in the UG level Course offered by department of Geography and Sociology.

7. Courses in collaboration with other universities, industries, foreign institutions etc- No

8. Details of courses/ programmes discontinued (if any) with reasons- No

9. Number of Teaching posts

	Sanctioned	Filled
Professors		
Associate Professors	00	00
Assistant Professors	02	02

10. Faculty profile with name, qualification, designation, specialization (D.Sc./ D.Litt/ Ph.D./M.Phil. etc)

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Md.AminulIslamM.A.NET.B.Ed PTT Population Geography     06 years   N.A
Md.Mursedul Hasan M.A.Temporary faculty Geomorphology     03 years   N.A
Md.Aminul Hoque    M.A.Temporary faculty Urban Geography   03 years   N.A
Hajikul Alam        M.A.Temporary faculty Geomorphology   01 year  N.A
Salim Nuruddin      M.A. Temporary faculty Environmeni     01 year  N.A
Md.Hossain Ali      M.A. Temporary faculty Geomorphology   01 year   N.A
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11. List of senior visiting faculty-No

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty- 66.18%

13. Student- Teacher Ratio (Programme wise) - 12.5:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled- No

15. Number of faculty with ongoing projects from
  a) National - NIL
  b) International funding agencies and grants received- No

16. Departmental projects funded by DST- FIST, UGC, DBT, ICSSR,etc and total grants received- No

17. Research Centre/ facility recognized by the University-No

18. Publications-Publication per faculty- No
List of Research Publications in referred journals
  1. **International Journals-No**
  2. **National Journals**

Sl.no.Name of Journal Name of article ISSN Number Date of Publication-Nil

Subject   Name Of The Chapter ISBN /ISSN No NME/ILLL-Nil

Books Edited-No

19. Areas of consultancy and income generated-No

20. Faculty as members in
a. National Committees-No
  b. International Committee-No
  c. Editorial Boards-No

21. Student projects
a. Percentage of students who have done in house projects including inter- departmental/ programmes- 34%
  b.Percentage of students placed for research in organizations outside the institution i.e. in Research Laboratories/ industry/other agencies- No

22. Awards/ Recognitions received by faculty and students – No

23. Seminars/ Conferences/ Workshops organized and the source of funding

a.National- National Seminar on Population Development &
Environment: Issues & Challenges .Date :-14.02.2015.Chief Speaker
:-Prof. Ranjan   Basu, Speaker :-Prof.Sudipta Adhikari, Prof. Sushma

24. How many students̅ have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense services etc   NO

Rohatgi,

College Funding.
a. International- No

25. Student Profile programme wise / course wise
Name of Applications Applications Selected/ Enrolled Pass
the Course/Programme received   Appeared Male Female

percentage Geography 687 38 22 16

26. Diversity of students

Name of the Course % of students from the same state ;% of students
from other states;% of students from abroad
UG Geography 100% 00 00

27. Student Progression
Student Prgression Against % enrolled
UG to PG 100%
PG to M. Phil
PG to Ph.D
Ph.D to Post Doctoral
Employed
Campus Selection
Other than campus Recruitment
Entrepreneurship/ Self Employment

28. Details of Infrastructural Facilities
a. Library –No
b.Internet facility for staff and students-Yes

c.Classrooms with ICT-Yes
d.Laboratories-Yes

29. Number of students receiving financial assistance from college,university, government or other agencies-No

30. Details on student enrichment programmes (special lectures/workshops/ seminars) w ith external experts
1. Special Lecture by Kausik Biswas Dept. Of Economics, Samsi College. Amitava Pattadar Dept.of History ,Samsi College,

2. National Seminar on Population Development & Environment Issues & Challenges .Date :-14.02.2015.Chief Speaker :-Prof. Ranjan Basu, Speaker :-Prof.Sudipta Adhikari, Prof. Sushma Rohatgi

31. Teaching methods adopted to improve student learning
Audio Visual Learning, Demonstration Learning

32. Participation in Institutional Social Responsibility and Extension Activities-No

33. SWOC Analysis of the department and future plan

Strengths: - Healthy teacher Student Relationship, Good will of faculty member to improve the quality of students, Availability of books in library, organize national seminar , Discipline of students of class room.

Weakness: - Lack of faculty member, Lack of infrastructure

Opportunities: - Job opportunity in teaching (School, College &others), Technical (Laboratory) Professional (GIS), NGO.etc

Challenges: - Irregularity of the students for bad Communication. Lack of knowledge in English among the students.

Future Plan :- 1. Enhance the quality of students
2. Organize workshop, seminar to improve and make interest among the students.
3. To make interest in research, Writing among the students.

4. To make separate departmental library.

EVALUATIVE REPORT OF THE DEPARTMENT OF POLITICAL SCIENCE

1. **Name of the Department-** **Political Science**

2. **Year of Establishment-** **30.08.1994**

3. **Names of the Programmes/ Courses offered (UG, PG, M.Phil., Ph.D and Integrated Masters, Integrated Ph.D. etc.)-** **UG**

4. **Names of Interdisciplinary courses and the departments/ units involved-** No

5. **Annual/ Semester/ Choice based credit system (Programme wise)-** Annual

6. **Participation of the department in the courses offered by other departments-** No

7. **Courses in collaboration with other universities, industries, foreign institutions etc-No**

8. **Details of courses/ programmes discontinued (if any) with reasons-** No

9. **Number of Teaching posts**

	Sanctioned	**Filled**
Professors		
Associate Professors	00	00
Assistant Professors	03	01

10. **Faculty profile with name, qualification, designation, specialization (D.Sc./ D.Litt/ Ph.D./M.Phil. etc)**

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D. students guided for the last 4 years
Manabendra Roy	M.A	Assistant Professor		7 years	N.A
Debabrata Sinha	M.A	PTT (Temporary faculty)		2 Years	N.A
Mamun Hossain	M.A.,	Temporary faculty	Social Studies	3 Years	N.A

11. **List of senior visiting faculty**- No

12. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty**- 33.82%

13. **Student- Teacher Ratio (Programme wise)- 14:1**

14. **Number of academic support staff (technical) and administrative staff; sanctioned and filled**- No

15. **Qualifications of teaching faculty with D.Sc./ D. Litt/Ph.D./ M.Phil/PG**

Highest Qualification	Professor
M.A.	

16. **Number of faculty with ongoing projects from a)National b) International funding agencies and grants received**- No

17. Departmental projects funded by DST- FIST, UGC, DBT, ICSSR, etc and total grants received- No

18. Research Centre/ facility recognized by the University- No

19. Publications-
1. **Publication per faculty**

2. **List of Research Publications in referred journals-**
   - **International Journals**- Nil

   - **National Journals- Nil**

Chapters written in books- Nil

Books Edited- Nil

20. Areas of consultancy and income generated- No

21. Faculty as members in-
   - **National Committees** - No
   - **International Committes**- No
   - **Editorial Boards**-

22. Student projects-
   - **Percentage of students who have done in house projects including inter- departmental/ programmes**- No

   - **Percentage of students placed for research in organisations outside the institution i.e. in Research Laboratories/ industry/ other agencies**- No

23. Awards/ Recognitions received by faculty and students- No

24. List of eminent academicians and scientists/ visitors to the department- No

25. Seminars/ Conferences/ Workshops organized and the source of funding
   - National- No
   - International- No

26. Student Profile programme wise / course wise:

Name of the Course/Programme	Applications received	Selected/ Appeared	Enrolled		Pass percentage
			Male	Female	
Political Science	216	23	15	08	

27. Diversity of students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
Political Science	100	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense services etc.- No

29. Student Progression-

Student Prgression	Against % enrolled
UG to PG	60%
PG to M. Phil	
PG to Ph.D	
Ph.D to Post Doctoral	
Employed Campus Selection Other than campus Recruitment	
Entrepreneurship/ Self Employment	

30. Details of Infrastructural Facilities
  ➢ **Departmental Library**- No

- ➢ **Internet facility for staff and students**-   Yes.
- ➢ **Classrooms with ICT**- Yes
- ➢ **Laboratories**- No

31. Number of students receiving financial assistance from college, university, government or other agencies- Majority of the students receive financial assistance from different agencies.

32. Details on student enrichment programmes (special lectures/ workshops/ seminars) with external experts- No

33. Teaching methods adopted to improve student learning- Modular Learning

34. Participation in Institutional Social Responsibility and Extension Activities- No

35. SWOC Analysis of the department and future plan-
- ➢ **Strengths:** Healthy relationship Faculty &Students .,2.Career oriented teaching learning Process .

- ➢ **Weaknesses: Absence of students.**

- ➢ **Opportunities: Job opportunities School , College & Administration.**

- ➢ **Challenge: Lack of knowledge in English among the students.**

- ➢ **Future Plan: To make separate departmental library .**

EVALUATIVE REPORT OF THE DEPARTMENT OF SANSKRIT

1. **Name of the Department- Sanskrit**

2. **Year of Establishment-05.08.2004**

3. **Names of the Programmes/ Courses offered (UG, PG, M.Phil., Ph.D and Integrated Masters, Integrated Ph.D. etc.)-UG**

4. **Names of Interdisciplinary courses and the departments/ units involved**-No

5. **Annual/ Semester/ Choice based credit system (Programme wise)**- Annual

6. **Participation of the department in the courses offered by other departments**-No

7. **Courses in collaboration with other universities, industries, foreign institutions etc-No**

8. **Details of courses/ programmes discontinued (if any) with reasons**- No

9. **Number of Teaching posts**

	Sanctioned	Filled
Professors		
Associate Professors	00	00
Assistant Professors	02	01

10. **Faculty profile with name, qualification, designation, specialization (D.Sc./ D.Litt/ Ph.D./M.Phil. etc)**

Name	Qualification	Designation	Specialization	No. of years of experience	students guided for the last 4 years
Dr. MedhaKumari	M.A Ph.D.	Assistant Professors	Dharmasastra	14 years	N.A
Debadideb Chakraborty	M.A.	PTT	Veda	07 Years	N.A
Debamitra Das	M.A.	PTT	Dharmashastra& Inscription	07 Years	N.A.
Dr. Shiv Prasad Behera	Ph.D., NET	Temporary Faculty	Kabya	1 year	N.A.

11. List of senior visiting faculty- No

Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty- **33.82%**

12. Student- Teacher Ratio (Programme wise)- 36.6:1

13. Number of academic support staff (technical) and administrative staff; sanctioned and filled- 1 + (Part-Time Lecturer-2 + Guest Lecturer -1)

14. Qualifications of teaching faculty with D.Sc./ D. Litt/Ph.D./ M.Phil/PG

Highest Qualification	Professor
Ph.D.	

15. Number of faculty with ongoing projects from a)National b) International funding agencies and grants received-No

16. Departmental projects funded by DST- FIST, UGC, DBT, ICSSR, etc and total grants received- No

17. Research Centre/ facility recognized by the University- No

18. Publications-

➢ **Publication per faculty**

Publication: Dr. MedhaKumari

Sl.no.	Description	ISBN/ISSN	Date	Remarks
01.	Isopanisad (Book)	ISBN 978-81-921079-3-6	03.07.2011	
02.	Manusmriti Lakshyanabali (Book)	ISBN 978-81-921079-0-5	04.05.2015	
03.	Gouri Dashakam (Book)		2007	

➢ **List of Research Publications in referred journals-**
  ➢ **International Journals**-

  ➢ **National Journals-**

Chapters written in books- Nil

Books Edited- Nil

19. Areas of consultancy and income generated- No

20. Faculty as members in-

- ➢ **National Committees** - No
- ➢ **International Committes**- No
- ➢ **Editorial Boards**- No

21. **Student projects-**
    - ➢ **Percentage of students who have done in house projects including inter- departmental/ programmes**-No

    - ➢ **Percentage of students placed for research in organisations outside the institution i.e. in Research Laboratories/ industry/ other agencies**-No

22. **Awards/ Recognitions received by faculty and students**- No

23. **List of eminent academicians and scientists/ visitors to the department**-No

24. **Seminars/ Conferences/ Workshops organized and the source of funding**
    - ➢ National-   National   Seminar,12   Feb.2015,   Topic:-SanskritaSahityeUpodesha. **source of funding** -College Fund
    - ➢ International- No

25. **Student Profile programme wise / course wise:**

Name of the Course/Programme	Applications received	Selected/ Appeared	Enrolled		Pass percentage
			Male	**Female**	
Sanskrit	**368**	**72**	42	30	

26. **Diversity of students**

Name of the	% of	% of	% of

Course	students from the same state	students from other states	students from abroad
Sanskrit	100	-	-

27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense services etc.-

28. Student Progression-

Student Prgression	Against % enrolled
UG to PG	71.15%
PG to M. Phil	
PG to Ph.D	
Ph.D to Post Doctoral	
Employed Campus Selection Other than campus Recruitment	
Entrepreneurship/ Self Employment	

29. Details of Infrastructural Facilities
- **Departmental Library**- No
- **Internet facility for staff and students**- Yes.
- **Classrooms with ICT**- Yes
- **Laboratories**- No

30. Number of students receiving financial assistance from college, university, government or other agencies- Majority of the students receive financial assistance from different agencies.

31. Details on student enrichment programmes (special lectures/ workshops/ seminars) with external experts- No

Teaching methods adopted to improve student learning- Modular Learningand also with the help of projector

32. Participation in Institutional Social Responsibility and Extension Activities- **Wall Magazine**

33. SWOC Analysis of the department and future plan-

- ➢ **Strengths :- Good Will**

- ➢ **Weaknesses :-**
  - • **No ICT Class**
  - • **Departmental Library**
- ➢ **Opportunities :-**
  - • **Self-learning process.**
  - • **Career orientation lectures**
  - •
- c. **Challenges :- Literature givers us a knowledge of the fundamental essence of human being. We try to share this experience with our students.**

- d. **Future Plan :-we think that our students will able to speak sanskrit fluently and this will go to attend klidassamaroh is ujjayeree is comarigsedion. We all will try our level best to create awareves of the people for makirg a good society thorgh** **undlueree of sanskrit of dangrase. Our depastmental students will go to study tour for inpetant sanskrit is place. we all** **will try how can our students able to self dependant thorgh sanskrit and can try become good citizens in the socity etc.**
   We will try to keep good relation with each other for ever.

EVALUATIVE REPORT OF THE DEPARTMENT OF SOCIOLOGY

1. **Name of the Department-** **Sociology**

2. **Year of Establishment-** **05.08.2004**

3. **Names of the Programmes/ Courses offered (UG, PG, M.Phil., Ph.D and Integrated Masters, Integrated Ph.D. etc.)- UG**

4. **Names of Interdisciplinary courses and the departments/ units involved-** No

5. **Annual/ Semester/ Choice based credit system (Programme wise)-** Annual

6. **Participation of the department in the courses offered by other departments-** No

7. **Courses in collaboration with other universities, industries, foreign institutions etc-No**

8. **Details of courses/ programmes discontinued (if any) with reasons-** No

9. **Number of Teaching posts**

	Sanctioned	Filled
Professors	-	-
Associate Professors	00	00
Assistant Professors	01	00

10. Faculty profile with name, qualification, designation, specialization (D.Sc./ D.Litt/ Ph.D./M.Phil. etc)

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D. students guided for the last 4 years
Tapopriya Roy	M.A.	PTT	Rural Sociology	09 years	N.A
Mousumi Sarkar	M.A., M.Phil	Temporary Faculty		03 Years	N.A.

11. List of senior visiting faculty- No

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty- 13.23%

13. Student- Teacher Ratio (Programme wise)- 5:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled- Nill

15. Qualifications of teaching faculty with D.Sc./ D. Litt/Ph.D./ M.Phil/PG

Highest Qualification	Professor
M.Phil.	

16. Number of faculty with ongoing projects from a)National b) International funding agencies and grants received- No

17. Departmental projects funded by DST- FIST, UGC, DBT, ICSSR, etc and total grants received- No

18. Research Centre/ facility recognized by the University- No

19. Publications-
- **Publication per faculty   NO**

- **List of Research Publications in referred journals**- Nil
  - **International Journals-**

  - **National Journals-**

- **Chapters written in books-**
- **Books Edited**-

20.   Areas of consultancy and income generated- No

21.   Faculty as members in-
  - **National Committees** - No
  - **International Committes**- No
  - **Editorial Boards**-

22.   Student projects-
  - **Percentage of students who have done in house projects including inter- departmental/ programmes**- No

  - **Percentage of students placed for research in organisations outside the institution i.e. in Research Laboratories/ industry/ other agencies**- No

23.   Awards/ Recognitions received by faculty and students- No

24.   List of eminent academicians and scientists/ visitors to the department- No

25.   Seminars/ Conferences/ Workshops organized and the source of funding
  - National- No
  - International- No

26.   Student Profile programme wise / course wise:

Name of the	Applications	Selected/	Enrolled	Pass

Course/Programme	received	Appeared	Male	Female	percentage
Sociology	57	05	04	01	

27. Diversity of students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
UG	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense services etc.-
Data not available

29. Student Progression-

Student Prgression	Against % enrolled
UG to PG	No student appeared
PG to M. Phil	
PG to Ph.D	
Ph.D to Post Doctoral	
Employed Campus Selection Other than campus Recruitment	
Entrepreneurship/ Self Employment	

30. Details of Infrastructural Facilities
  - **Departmental Library**- No
  - **Internet facility for staff and students**- Yes.
  - **Classrooms with ICT**- Yes
  - **Laboratories**- No

31. Number of students receiving financial assistance from college, university, government or other agencies- Some of the students receive financial assistance from different agencies

32. Details on student enrichment programmes (special lectures/ workshops/ seminars) with external experts- No

33. Teaching methods adopted to improve student learning- Modular Learning

34. Participation in Institutional Social Responsibility and Extension Activities- No

35. SWOC Analysis of the department and future plan-

- ➢ **Strengths :- As a general subject in arts category we have huge students. It is the strength of our department that on an average 80% of the students have been qualified in general category every year.**

- ➢ **Weaknesses :- Insufficiency of faculty is one of the major weakness of our department. Another weakness of the department is that majority of our students come from poor socio-economic background.**

- ➢ **Opportunities :- We are always prepared to take care of and guide the pupils our department. It is glad to say that students have big opportunity to study with the sufficient books in our library.**

- ➢ **Challenges :- Motivate more students for taking Sociology as a Hons. Subject. Taking awareness for the students to make them much more attentive.**

- ➢ **Future Plan :- Taking steps to fill the vacant posts of the department's faculties. Commencing carrier counseling programmes for students. Encourage the students to take part in various social activities. Give emphasise on departmental exhibition every year.**

Annexures

a). Declaration by the Head of the Institution

DECLARATION BY THE HEAD OF THE INSTITUTION

I certify that that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Signature of the Head of the institution with seal
Teacher-in-Charge
Samsi College
Samsi, Malda

Place: Samsi

Date: 12.05.16

c. Certificate Of Compliance

CERTIFICATE OF COMPLIANCE

(*Affiliated*/Constituent/AutonomousColleges and Recognized Institutions)

This is to certify that **Samsi College** fulfils all norms

1. Stipulated by the affiliating **University of Gour Banga** and/or
2. Regulatory Council/Body [such as UGC, NCTE, AICTE, MCI, DCI, BCI, etc.] **UGC** and
3. The affiliation and recognition [if applicable] is valid as on date.2014-2015.

In case the affiliation / recognition is conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent. **No**

It is noted that NAAC'saccreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be. **No**

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

12.05.16
Teacher-in-Charge
Samsi College
Samsi, Malda

d. University Affiliation Certificate

UNIVERSITY OF GOUR BANGA

(Established under West Bengal Act XXVI of 2007)

Dr. Rajib Patitundi
Development Officer

Phone: 03512-223664
Fax : 03512-223568

P.O.: Mokdumpur, Dist.: Malda, West Bengal – 732 103

Ref. No.: 285/UGB/R-15

Date: 11.05.2015

TO WHOM IT MAY CONCERN

Certified that *SAMSI COLLEGE, P.O.: Samsi, Dist.: Malda, West Bengal, PIN-732 139* has permanent affiliation under this University. Earlier, it was under University of North Bengal. As per 'Gour Banga University Act 2007', this college is under our University from the very inception of this 'University of Gour Banga'.

Hence, the permanent affiliation of the said college still continues in the academic session 2014-2015 with **B.A.** (Honours in Arabic, Bengali, English, Geography, History, Philosophy, Political Science, Sociology & Sanskrit and General Course in Arabic, Bengali, Economics, Education, English, Geography, History, Philosophy, Political Science, Sociology & Sanskrit) AND **B.Com.** (General) Course of study.

For Registrar
Registrar
University of Gour Banga

Teacher-In-Charge
Samsi College
Samsi, Malda

2f and 12b certificate (Annexure – 1)

No. F.1-135/71(CD)   Dated: 3rd SEP 1971

To

The Registrar,

North Bengal University,

P.O. North Bengal University,

Raja Rammohunpur, (Darjeeling).

Subject:- Additions/Alterations in the names of the colleges,
included in the list prepared under Section 2(f) of
the UGC Act.

Sir,

     It has been observed that sometimes the Universities do not
intimate additions/alterations in the names of the affiliated
colleges immediately after the change has been affected. This
creates difficulties for the commission in the release of grants
to the colleges. It is, therefore, requested that any addition/
alteration in the name of the college affiliated to the University
may be intimated to the University Grants Commission immediately
so that necessary correction may be made in the list of colleges
prepared under Section 2(f) of the UGC Act.

     This may be brought to the notice of the colleges affiliated
to the University also.

Yours faithfully,

Sd'- L.R. Mal
for Secretary.

No. 219-UGC/ 4856 /R-71(20)   Dated: 3.12.1971

Copy to the Principals of colleges affiliated to the University
of North Bengal for information.

Dy. Registrar.

SG/

West Bengal 700 015

324	Rishi Bankim Chandra College, Naihati, Kankinara, Distt., North Twenty Four Parg, West Bengal 743 165, West Bengal 743 165		Under Section : 2(f)&12(B)
325	Rishi Bankim Chandra College for Women, Naihati, Distt., North Twenty Four Parg, West Bengal, West Bengal		Under Section : 2(f)&12(B)
326	Rishi Bankim Chandra Evening College, Naihati, Distt., North Twenty Four Parg, West Bengal, West Bengal		Under Section : 2(f)&12(B)
327	Sabang Sajanikanta Mahavidyalaya, Lutunia, Distt., Midnapore, West Bengal 721 166, West Bengal 721 166		Under Section : 2(f)&12(B)
328	Sagar Mahavidyalaya, P.O. Haridban, P.S. Sagar, Distt., South Parganas West Bengal 24, West Bengal 24		Under Section : 2(f)&12(B)
329	Sahaed Nurul Islam Mahavidyalaya, Dokaipar-Harampur, P.O. Tentulia, Distt., Parganat West Bengal 743 720, West Bengal 743 720		Under Section : 2(f)&12(B)
330	Saildjananda Nirgeni Sankrit Mahavidyalaya, Khara Sole, Distt., Birbhum, West Bengal, West Bengal		Under Section : 2(f)&12(B)
331	Saldiha College, Saldiha, Distt., Bankura, West Bengal, West Bengal		Under Section : 2(f)&12(B)
332	Salesian College, Sonada - 16, Distt., Darjeeling, West Bengal, West Bengal		Under Section : 2(f)&12(B)
333	Saltora Netaji Centenary College, P.O. Saltora, Distt., Bankura, West Bengal 722 158, West Bengal 722 158	University of Burdwan	Under Section : 2(f)&12(B)
334	Sarathhauth College, Lalpur, Distt., Birbhum, West Bengal, West Bengal		Under Section : 2(f)&12(B)
335	Sammilani Mahavidyalaya, Baghajatin, Distt., Parganas (South), E.M. By Pass West Bengal 24, West Bengal 24		Under Section : 2(f)&12(B)
336	Sammilani Teachers' Training College, Barabhola, Krishnabaty Mukundapur, Kolkata, West Bengal 700 099, West Bengal 700 099	University of Calcutta	Under Section : 2(f)&12(B), File No. 8.M/9/2011(CPP-IIC)
337	Samsi College, Samsi, Distt., Malda, West Bengal 732 139, West Bengal 732 139		Under Section : 2(f)&12(B)
338	Sanskrit College, 1, Sansri Chatterjee Street, Calcutta		Under Section : 2(f)&12(B)

UGC grants certificate:

UNIVERSITY GRANTS COMMISSION
EASTERN REGIONAL OFFICE
LB 8 Sector III Salt Lake, Kolkata 700 098

No. WGB-010/12-13   (ERO) ID No. WGB-010   Date: 28-Mar-14

S.No. 222039

The Accounts Officer
University Grants Commission
Eastern Regional Office, Kolkata 700 098

Sub : Release of Grant-in-Aid during the Current financial year (2013-14), during XIIth Plan, to Samsi College

Sir/Madam,

I am directed to convey the sanction of the Commission for payment of Rs. 1076940
towards the scheme XIIth Plan College Development
to the Principal, Samsi College
for the Plan expenditure to be incurred during the current financial year as per details given below:

Purpose of the grant, Undergraduate Ian Block Grant	Approved allocation (Rs.)	Amount already sanctioned (Rs.)	Amount being sanctioned now (Rs.)	Total grant including the grant now being sanctioned (Rs.)
Ian Block Grant-Head-31	538470	0	215388	215388
Ian Block Grant-Head-35	2153880	0	861552	861552
Total			1076940	

The College is requested to note:

A. SC concentrated district: SC-15%, ST-7.5%, General (including Minorities)-77.5%
B. ST concentrated district: ST-15%, SC-7.5%, General (including Minorities)-77.5%
C. General district: General-77.5%, SC-15% and ST-7.5%
D. No photocopy of bills/vouchers or the originals and detailed list of purchases should be sent with the accounts submitted unless specifically called for.

2. The sanctioned amount is debitable to Head I.B-(i)b and valid for payment during the financial year 2013-14 only.
3. The amount of the grant shall be drawn by the Accounts Officer (Drawing and Disbursing Officer), University Grants Commission on the Grant-in-Aid bill and shall be disbursed to and credited to grantee as above through Electronic mode as per the following details:

(a) Details (Name & Address) of Account Holder:
    Principal,
    Samsi College
    Samsi Malda
    West Bengal   732139

(b) Account No: 11673834064

(c) Name & Address of Branch: State Bank of India, Samsi

(d) MICR Code of Branch: 732002504

(e) IFSC Code: SBIN0002120

(f) Type of Account : SB/Current/Cash Credit.

4. The grant is subject to the adjustment on the basis of Utilisation Certificate in the prescribed proforma submitted by the University/College/Institution.
5. The University/College shall maintain proper accounts of the expenditure out of the grant which shall be utilised only on approved items of expenditure.
6. The University/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs,2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/Guidelines there under from time to time.
7. The Utilisation Certificate to the effect that the grant has been utilised for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the closing of the current financial year.
8. The assets acquired wholly or substantially out of the University Grants Commission's grant shall not be disposed or encumbered or utilised for the purpose other than those for which the grant was given, without proper sanction of the University Grants Commission.
9. A register of assets acquired, wholly or substantially out of the grant shall be maintained by the University/College in the prescribed form.
10. The grantee institution shall ensure the utilization of grant-in-aid for which it is being sanctioned/paid. In case of non-utilization/part utilization, the simple interest @10% per annum as amended from time to time on unutilized amount from the

Book Published (Annexure – 2)

Dept. of Bengali

Sl	Name of faculty	Subject	ISBN No.	Year	Remarks
1	Dr.Manoje Kumar Bhoje

Asst. Prof. of Bengali | SastrePremeJantranayChenratar | ISBN: 978-93-82012-16- 0 | 2012 | ReferenceBook BangiyaSahitya Samsad. |
2		Katha Sahitya O Annyana	ISBN: 978-93-83590-95-7	2016	Reference book
3		Bangla Sahitya o Jibananada Das	ISBN: 978-81-920636 5-2		Referenc eBook: Sangbedan
4		Rabindranath: Nana Chokhe Nana Bhabe	ISBN: 978-81-920636-6-9		Referenc eBook: Sangbedan
5		LoksanskritirAngan ChinhitoManchitre Sristibochitrer Kathamukh	ISBN: 978-81925662-4-5		Referenc eBook:

Kalyani Publication |
| 6 | | GorakshanatherGan Lokpuraner angina RajbanshiJiban Katha**,** | ISBN: 97893-83018-18-5 | | Reference Book:

GranthaBikash |
| 7 | Narayan Chandra Basunia

Asst. Prof. of Bengali | KabitaNatokEbong Annanya | ISBN : 978-93-83590-94-0 | 2016 | Reference book |
| 8 | | BhawaiyaSanjeet : Shilpirjeeban o shilpertatwaanwesa | ISBN : 978-81-927835-8-1 | 2015 | Reference book |
| 9 | | Kabitarakash : JibanShilperAlokeKabyaShilpa | ISBN : 978-93-83521-37-1 | 2015 | Reference book |

Dept. of Sanskrit

Sl	Name of faculty	Subject	ISBN No.	Date	Remarks
1	**Dr.MedhaKumari**	Isopanisad	ISBN 978-81-921079-3-6	03.07.2011	Reference book
2		ManusmritiLakshyanabali	ISBN 978-81-921079-0-5	04.05.2015	Reference book

Book Published
Without ISBN No.
Dept. of Bengali

Sl.	Name of faculty	Subject	Year	Remarks
	Dr.Manoje Kumar Bhoje	KabitaPathakerPrastuti	2012	Reference Book
1		OgoGhumBhanganiya	2012	Reference Book
2	Asst. Prof. of Bengali	NatyaAbhimukhEbongIndrajit	2003	Editor Reference Book
3		KabitarAbhishanga	2002	Editor Reference Book
4		ChhotogalpaSanupunkha	1995	Editor Reference Book
5		Hujur Aar noyAlingan	2011	Book Of Poetry
6	Dr. Narayan Chandra Basunia	Abishkarersatoborshehasyorosheshree Krishna Kirtan	2010	Gurni, sahitya o sanskritiBishoyokpatrika Ed. By Subhassarkar
7	Assistant Professor of Bengali	NagnaNirjon hat o Kabi	2012-2013	Usasi, Samsi College, Ed. By SoutiBasu&Tapas Kr. Barman
8		Alorbade, Howarbade		Smaranika, nayebAlir 105 tamojanmojayantiUtsab
9	Ranjit Sarkar	MaldahaJelarmushaharjatirLokosanskriti	2008	UshashiSamsi College Magazine
10		AstitterChetanayAsimrayerChotoGalpo	2009	Anandamayi Ed. By Ranjit Sarkar

Dept. of Sanskrit

Sl	Name of faculty	Subject	Year	Remarks
1	Dr.MedhaKumari	GouriDashakam	2007	Reference Book

ANNEXURE – 3

Seminars organised at Samsi College:

SL NO.	TOPIC	ORGANISED BY	DATE	REMARKS
01	The Renaissance across; continents and cultures: A Trans disciplinary perspective	Dept. of English	09/01/2016	National Seminar
02	Indian Philosophy	Dept. of Philosophy	21/09/2015	College Level Seminar
03	Education and Environment	Samsi College & Modern School	23/07/2015 & 24/07/2015	State Level Seminar
04	Bangla Bhasha O Sahitye Nana Charcha	Dept. of Bengali	17/02/2015	International Seminar
05	Population Development And Environment: Issues And Challenges.	Dept. of Geography	14/02/2015	National Seminar
06	Sanskrita Sahitye Upodesha	Dept. of Sanskrit	12/02/2015	National Seminar

Workshops organised at Samsi College:

SL NO.	WORKSHOP ON	ORGANISED BY	DATE	REMARKS
01	Training in Research Methodology and Applications	IQAC	17/11/2015	State Level Workshop
02	Baishnob Padaboli	Dept. of Bengali	14/10/2015 to 16/10/2015	College Level Workshop
03	Kobitar Karmashala	Dept. of Bengali	05/04/2015	State Level Workshop
04	Drama	Dept. of Bengali	06/02/2015 & 07/02/2015	College Level Workshop

ANNEXURE - 4

SAMSI COLLEGE MASTER PLAN

MASTER PLAN OF THE COLLEGE

PLAN SHOWING THE SITES OF VARIOUS BUILDINGS OF SAMSI COLLEGE IN KANDARAN MOUZA P.S. CHANCHAL DIST. MALDA
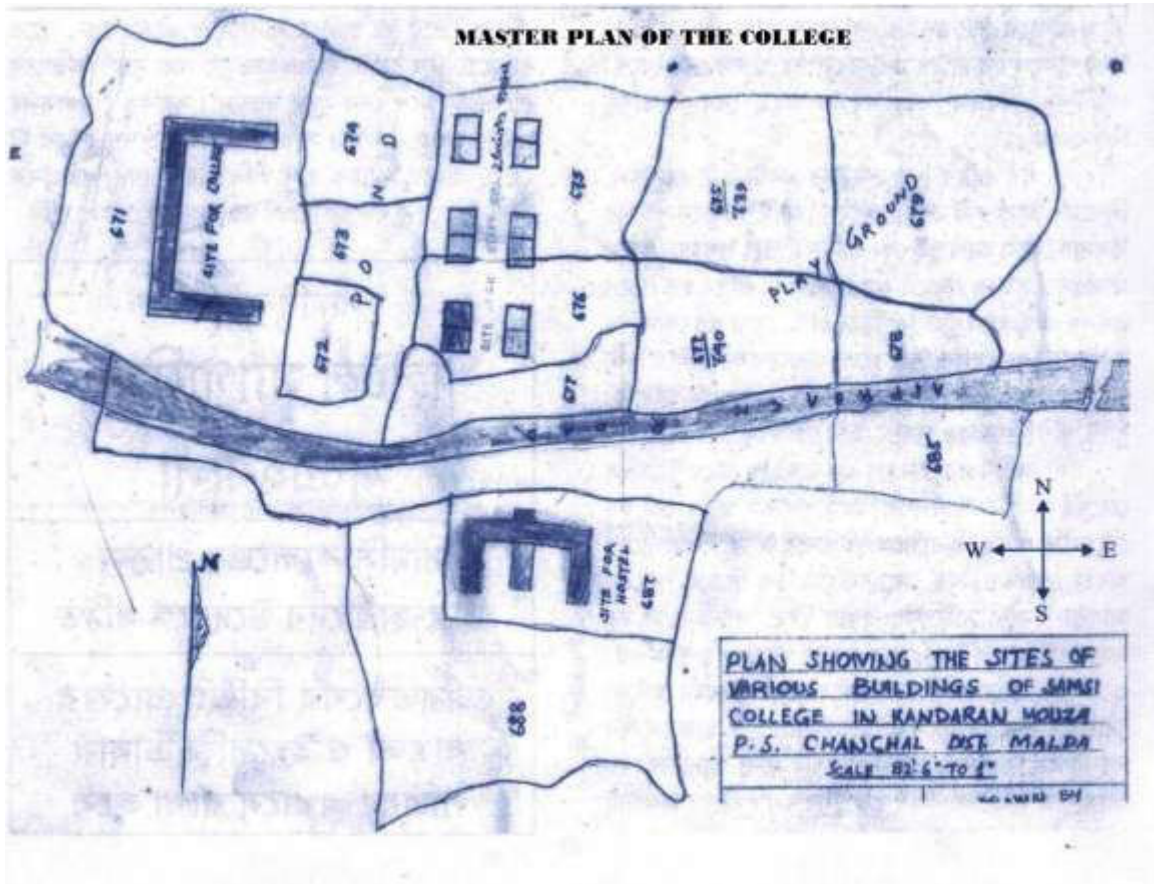
ANNEXURE - 5
SAMSI COLLEGE

CULTURAL PROGRAMME

SL .	DATE	EVENT
1.	12.01.2012	SWAMI VIVEKANANDA BIRTHDAY CELEBRATION
2.	26.01.2012	REPUBLIC DAY CELEBRATION
3.	14.04.2012	B.R.AMBEDKAR BIRTH DAY CELEBRATION
4.	08.05.2012	RABINDRANATH TAGORE BIRTH DAY CELEBRATION
5.	15.08.2012	INDEPENDENCE DAY CELEBRATION
6.	05.09.2012	TEACHERS DAY CELEBRATION
7.	12.01.2013	SWAMI VIVEKANANDA BIRTHDAY CELEBRATION
8.	26.01.2013	REPUBLIC DAY CELEBRATION
9.	14.04.2013	B.R.AMBEDKAR BIRTH DAY CELEBRATION
10.	09.05.2013	RABINDRANATH TAGORE BIRTH DAY CELEBRATION
11.	15.08.2013	INDEPENDENCE DAY CELEBRATION
12.	05.09.2013	TEACHERS DAY CELEBRATION
13.	12.01.2014	SWAMI VIVEKANANDA BIRTHDAY CELEBRATION
14.	26.01.2014	REPUBLIC DAY CELEBRATION
15.	14.04.2014	B.R.AMBEDKAR BIRTH DAY CELEBRATION
16.	09.05.2014	RABINDRANATH TAGORE BIRTH DAY CELEBRATION
17.	15.08.2014	INDEPENDENCE DAY CELEBRATION
18.	05.09.2014	TEACHERS DAY CELEBRATION
19.	12.01.2015	SWAMI VIVEKANANDA BIRTHDAY CELEBRATION
20.	26.01.2015	REPUBLIC DAY CELEBRATION
21.	14.04.2015	B.R.AMBEDKAR BIRTH DAY CELEBRATION
22.	09.05.2015	RABINDRANATH TAGORE BIRTH DAY CELEBRATION AN EXTENTION PROGRAMME WITH SAMSI SITA DEVI BALLIKA BIDYAMANDIR, SAMSI AGRIL HIGH SCHOOL& SAMSI NAVODAYA NATYA SANSTHA.
23.	14.08.2015	KANYASHREE DAY CELEBRATION
24.	15.08.2015	INDEPENDENCE DAY CELEBRATION
25.	26.08.2015	COLLEGE ESTABLISHED DAY CELEBRATION
26.	05.09.2015	TEACHERS DAY CELEBRATION
27.	17.10.2015	NABIN BARAN UTSAB

EXTRA CURRICULAR ACTIVITIES

SL NO.	DATE	EVENTS
1.	2012	SARASWATI PUJA CELEBRATION
2.	15.02.2013	SARASWATI PUJA CELEBRATION
3.	12.12.2014	EXAMINATION HELD FOR CAMPASSING FOR ANANDABAZAR PATRIKA
4.	13.12.2014	YOUTH PARLIAMENT IN GAZOLE

		MAHAVIDYALAYA,GAZOLE,MALDA
5.	15.12.2014	MOCK PARLIAMENT
6.	2015	SARASWATI PUJA CELEBRATION
7.	25.05.2015	ENVIRONMENTAL AWARENESS PROGRAMME ORGANISED BY SAMSI COLLEGE &MALDA DEBIPUR CHETANA AT DEBIPUR,MALDA
8.	16.11.2015	"BONOSRIJON PROGRAMME"
9.	19.11.2015	GENDER SENSITIZATION PROGRAMME

GAMES AND SPORTS

SL NO.	DATE	EVENTS
1.	29.02.2012-01.03.2012	ATHLETICS
2.	02.03.2012	FOOTBALL CHAMPIONSHIP
3.	09.02.2013-11.02.2013	INTER COLLEGE ATHLETIC MEET & FOOTBALL COMPETITION
4.	08.01.2014	ANNUAL SPORTS
5.	25.02.2014-27.02.2014	INTER-COLLEGE SPORTS

ANNEXURE - 6
GB Resolutions (2014-2015)

Date	Agenda	Status/ Action taken
04.01.2014	To discuss the Court order for recruitment the Post of Clerk & Typist (Group-C) of Samsi College.	Resolved to appoint as per Court order.
18.02.2014	1. To read and confirm the resolution taken in the previous G.B. meeting held on 06.10.2013 & 04.01.2014	Confirmed & approved.
	2. To welcome the new University nominee in the Governing Body	Unanimously welcomed in Governing Body.
	3. To approve the Joining of Non-Teaching post (Group-C) & (Group-D) of Samsi College.	Joining is approved.
	4. To discuss the purchase of Library Books.	Books Purchased.
	5. To discuss the resignation of Teacher-in-Charge of Samsi College	Requested to carry on duties as Teacher-in-Charge .
	6. To discuss the letter (No.Ed-1204/2013 dted24.12.13) of Higher Education Govt. of W.B.	Discussed and resolved not to appoint without sanctioned by Higher Education.
	7. To discuss about the condolence message of Late Dhiren Chandra Paul, Peon of Samsi College	Condolence done.
	8. To discuss about the performance report of Teaching and Non-Teaching staff ofSamsi College.	Performance discussed & reported to Teacher-in-Charge.
	9. Misc. if any (Kind permission to the chair)	Sweeper temporally appointment.
	9. To discuss about the remuneration of Sri Debabrata Sinha Part-TimeTeacher Political Science	Remuneration fixed Rs.5000/-
20.05.2014	1. To read and confirm the resolution taken in the previous G.B. meeting held on 18.02.2014	Read and confirmed.
	2. To approve the meeting of the Building Committee held on 20.05.2014 at 2.00 p.m.	Approved.
	3. To approve the Panel recommended by the selection Committee for recruitment of Sweeper (Part-Time) of Samsi College	Panel approved.
	4. To discuss the formation of IQAC.	IQAC is formed.
	5. To discuss about the sealed G.B. Resolution Book of Samsi College	Teacher-in-Charge is requested to write V.C. of UGB.
	6. To approve the Joining of Non-Teaching Post Clerk and Typist (Group-C) of Samsi College	Joining approved.
	7. To discuss fees structure of B.A. 1st year	Fee structure discussed and

	Admission (Hons. & General) 2014-2015	revised.
	8. To approve the on duty Leave for Orientation Programmee of Dr.MedhaKumari Asst. Prof. in Sanskrit and Dr. Narayan Chandra Basunia, Asst. Prof. in Bengali.	Approved on duty leave.
	9. To Discuss the Letter (Letter No. 329-EN/O/CS/4E-64/95 dated 11.04.2014 of Higher Education, Govt. of W.B.	Discussed and Teacher-in-Charge is asked to proceed.
	10. To Discuss the Vacant Post of Teaching and Non-Teaching of Samsi College	Requisition for vacant posts.
	11. To discuss the Award for Ph.D Degree of Sri Narayan Chandra Basunia, Asst. Prof. in Bengali	Praised and approved.
	12. To discuss the course work of Geography, MdAminul Islam, Part-Time Teacher in Geography.	Approved.
	13. To discuss of U.G.C. and other Grant for fixed deposit transfer from Development Account	Fund will be transformed.
	14. Misc, if any	Advance to group 'C' , 'D' & casual approved. Plan for Bike stand.
24.06.2014	1. To discuss the formation of different sub Committee of NAAC.	Sub-committee are made.
06.09.14	1. To read and confirm the resolution taken in the previous G.B. meeting held on 20.05.2014 and 24.06.2014	Read & confirmed.
	2.To approve the joining of Sweeper (Part-Time) of Samsi College.	Approved.
	3. To discuss and considerthe recommendation the duly constituted Staff Selection Committee of Head Clerk and Accountant of Samsi College.	Report accepted and necessary papers for promotion to be sent in D.P.I.
	4. To consider the maternity Leave of Smt. Barnali Mani, Part-Time Teacher in Economics.	Maternity leave sanctioned.
	5. To consider the prayer of SoutiBasuAsstt. Prof. in Philosophy for Leave of Lien of one year.	Lien approved.
	6.To discuss about the preparation of NAAC.	Discussed on 1. Book purchase. 2. Net in Library. 3. Master Plan.
	7. To discuss Puja Advance of Teaching and Non-Teaching staff and Festival Bonus	Approved on the basis of prayer.

		of Samsi College.	
		8. To approve the expenditure made by TIC upto the period of August, 2014.	Deferred in next G.B.
		9. To discuss the satisfactory service of SudhirHarijan Sweeper who retire on 28.02.2015.	Expressed satisfaction
		10. To discuss the Court case of Debabrata Sinha Part-time Teacher of Samsi College	Teacher-in-Charge is asked to proceed.
		11.Misc, if any (Kind permission of the Chair)	Ex-Head Clerk BalaiLal Dutta's remuneration increased to Rs. 10000/- per month.
	09.01.2015	1.To read and confirm the resolution taken in the previous G.B. meeting held on 06.09.2014	Read & Confirmed
		2. To discuss the report of co-ordinator for the preparation of NAAC	Discussed and a proposal is placed. For NAAC preparation.
		3. To discuss about the online Admission during the session of 2015-2016	On-Line admission resolved.
		4.To discuss about the confirmation of service SrimantaKarmakar, Guard of Samsi College.	Service confirmed.
		5.To approve the selection of new teacher's council Secretary	Dr. Narayan Chandra Basunia is approved as T.C.S.
		6. To discuss about the purchase of Library books in book fair at Malda and Samsi	Books purchased.
		7.To approve the Election committee for forthcoming Students union election	Election committee approved.
		8.To discuss about the fake admission of B.A. 1st year during the session of 2014-2015	Discussed Teacher-in-Charge is requested to report in police station.
		9.To discuss about the missing and damage of Library books	Reported regarding missing & damaged books.
		10.To discuss about the irregular attendance of Smt. ParbatiMandal, Library Clerk of Samsi College	Discussed and She is warned by G.B.
		11. To discuss about the Leave of Teacher (Full-Time & Part-Time) and Non-Teaching staffs during the year 2014.	Leave counted.
		12.To discuss about the new book to be Published by Samsi College	Approved.
		13. To approve the amount for the re-union of Alumni association of Samsi College for the year 2014	Alumni Association resolved to be formed.
		14. To consider the prayer of MdJullurRahaman, Clerk and Sri Ranjit Ghosh, Typist of Samsi College for permission from Governing Body to complete	Approved.

	the course of M.A. in Distance Education (RBU)	
	15. Misc if any, (Kind permission to the chair)	Prayer of Md. Abdul Wahab granted for Ph.D. pursuance in UGB.
23.05.2015	1.To read and confirm the resolution taken in the previous G.B. meeting held on 09.01.2015	Read & confirmed.
	2. To consider the application of Dr.Pralaykanti Ghosh, T.I.C./Asstt. Prof. in Philosophy for Participation of Refresher Course in Philosophy	Approved.
	3. To consider the application of Dr. M. K. BhojeAsstt. Prof. in Bengali for Participation of Refresher Course in Bengali	Approved.
	4. To discuss about the selection of temporary Teacher-in-Charge, Samsi College in absence of T.I.C. for Participation of Refresher Course	Dr.Manoje Kumar Bhoje empowered.
	5. To discuss about the enhance fees structure during the time of Admission.	Fee structure is reconstructed.
	6. To discuss about the concession of Admission Fees at the time of admission during the previous session	No concession at the time of admission is resolved.
	7. To approve the on duty leave for Refresher Course at N.B.U. of Sri Tapas Kumar Barman, Asstt. Prof. in English	Refresher Course of Tapas Kumar Barman is approved.
	8. To discuss the Course work of Sri Kausik Biswas, Asstt. Prof. in Economics at N.B.U	Course work for Ph.D. of Kausik Biswas is approved.
	9. To consider the confirmation of service MdJullurRahaman, Clerk of Samsi College	Service confirmed.
	10. To consider the confirmation of service Sri Ranjit Ghosh, Typist of Samsi College	Service confirmed.
	11. To discuss report of co-ordinator for the preparation of NAAC.	Report discussed.
	12. To discuss promotion/ placement of Dr.M.Kumari, Asstt. Prof. in Sanskrit, Miss SoutiBasu, Asstt. Prof.in Philosophy, Dr. N.C. Basunia, Asstt. Prof. in Bengali, M. Roy, Asstt. Prof. in Pol. Science and Dr. T.K. Barman, Asstt. Prof. in English under C.A.S	Discussed and asked to submit papers to IQAC.
	13.To consider the application of Sri SudhirHarijan, Ex-Sweeper regarding earned leave encashment who retired on 28.02.2015	Earned leave will be counted and given benefit.

	14. Misc if any, (with Kind permission to chair) **I**. To review the resolutions taken by the Samsi College Governing Body vide Item No. 5 on 24-04-2010 and Item No. 6 on 05-06-2010 as regards the allegations in connection with the expenditure of the UGC grant for Remedial Coaching Classes for SC, ST & Minority students.	Expenditure for remedial coaching classes is approved.
	II.To discuss the remuneration of Sri Debabrata Sinha, Part-Time teacher of Political Science.	Debabratasinha's remuneration enhanced to Rs. 7000/-
	III. To verify the disbursement of Remunerations of the Part-Time teachers in 2006 out of the grant as sanctioned by the DPI (Govt. Of W. B.), this issue being raised by the Hon'ble Member of the G.B. Sri Rajeswar Das.	Part-time teachers remuneration be verified for the year 2006.
10.09.2015	1. To read and confirm the resolution taken in the previous G.B. meeting held on 23.05.2015	Read & confirmed.
	2. To fix up the date of inauguration of Samsi College Women's Hostel.	Date fixed.
	3. To approve the on duty leave of Dr.PralayKanti Ghosh, Asstt. Prof. in PhilosophyandTeacher -in-Charge for participation of refresher course at University of Burdwan.	Granted.
	4. To discuss about the students Union fund.	Fund will be properly utilised.
	5. To discuss about of MdTajamulHoque Students of B.A. 2nd year regarding rustication.	G.B. President discussed with teachers.
	6. To discuss about the fund deposit of College Land.	Discussed and asked to take necessary action.
	7.To approve the expenditure of U.G.C. work at New Delhi.	Approved.
	8. To discuss about the selection of Teacher-in-Charge as per status of University of GourBanga	Dr.Manoje Kumar Bhoje will take the next charge of college.
	9. To discuss about the non-co-operation of Teacher during the time of verification for Admission of B.A. 1st year, 2015	Teacher's concerned are worked.
	10. To discuss about the technical problem of website Samsi College about the preparation of merit list of B.A. 1styear Hons. Candidate	Date extended.
	11. To discuss about for the lease of College	Lease given.

	pond.	
	12. To approve the audit report of during the financial year 2012-2013	Report approved.
	13. To discuss about the maintained the stock registrar of purchase and repair of all materials	Stock register maintained.
	14. To discuss about the course work for Ph.d of Part-Time teachers	Approved.
	15. To discuss about the Puja advance of Teaching and Non-Teaching staff of Samsi College	As per application.
	16. To discuss about the responsibilities of Cashier of Samsi College.	Cashier's duty will be given to some other person.
	17. To consider the application of Sri Kausik Biswas, Asstt, Prof. in Economics for participation of refresher course at N.B.U.	Approved.
	18. To discuss the intimation vide Memo No. 1402/1(1)/WBRSSC/NR/P-27 dated 01-09-2015 regarding the expiry of four-year term as Chairman of the West Bengal Regional School Service Commission (Northern Region) in respect of Md. Abdul Wahab, Associate Professor of English	Md. Abdul Wahab will resume his duty as Associate Prof. of English From 12.10.2015.
	19.To discuss about the signatory authority of account RabindraBharati University P.G. Study Centre.	Co-ordinator & President of G.B. jointly.
	20. Misc if any,	Shib Prasad Saha's remuneration Rs.5000/-
14.12.2015	1. To read and confirm the resolution taken in the previous G.B. meeting held on 10.09.2015	Read & confirmed.
	2. To approve the on duty leave Dr.PralayKanti Ghosh, Asstt. Prof in Philosophy and Teacher-in-Charge for participation of short term course at University of Burdwan.	Approved.
	3.To consider the application of Full-Time teachers for permission in WBCSC interview against Adv. No. 1/2015.	Permission given for WBCSC interview for Assistant Professor.
	4. To discuss about the selection of Asstt. Co-ordinator for preparation of NAAC	Kausik Biswas is selected as Assistant Coordinator.
	5. To consider the prayer of Md Abdul Wahab, Associate Prof. of English, as regards his Pay/ salary on resuming his duty w.e.f. 12.10.2015 in his parent cadre post after his release from the post of Chairman of the West Bengal Regional School Service Commission (NR) on 11.10.2015	Joining of Md. Abdul Wahab in parent cadre post is approved w.e.f. 12.10.2015. paper be sent to D.P.I.

	6. To discuss about confirmation of service Siddhartha Kumar Das, Peon of Samsi College	Service confirmed.
	7. To discuss about the modify of College website and installation of New software for Admission and Package of Office management	Teacher-in-Charge is asked to invite quotation.
	8.To consider the prayer SoutiBasu, Asstt. Prof in Philosophy for extended the leave of Lien one year	Six month extended w.e.f. 26.08.2015.
	9. To discuss about the online payment of Students B.A. 1st , 2nd& 3rd year (Admission & Examination)	Approved.
	10. To discuss about the formation of observation committee of Govt. Development Scheme	Committee found for observation.
	11. To discuss about the Excavate of College Pond.	Done.
	12. To discuss about the irregular attendance of Smt. ParbatiMandal, Lib-Clerk of Samsi College	Warned once again.
	13. To discuss promotion/ placement of Sri Kausik Biswas, Asstt. Prof. Economics, under C.A.S	Approved to Teacher-in-Charge is asked to proceed.
	14. To discuss about the acting Teacher-in-Charge from (02.12.15 to 08.12.15) Dr.Manoje Kumar Bhoje, Asstt. Prof. of Bengali	Empowered Dr.Manoje Kumar Bhoje to Act as Acting Teacher-in-Charge.
	15.To discuss the vacant Non-Teaching Post of Clerk & Peon(s)	Papers submitted in D.P.I.
	16. To discuss about the joining of Guest Lecturer for shortage of teaching staff in the subject of Bengali, English, History, Philosophy & Education.	Approved remuneration is fixed Rs. 5000/-
	17.To discuss about the Joining of Casual staff for shortage Non-Teaching staff of Samsi College	Two casual staff approved.
	18. To discuss the application of Md Abdul Wahab, Associate Professor of English for advance salary	Advance Rs. 75000/- per month to Md Abdul Wahab Approved.
	19.Miscellaneous (with kind permission of the Chair)	Shib Prasad Saha's remuneration enhanced to Rs 7000/- from the next month.

Abbreviations:

IQAC- Internal Quality Assurance Cell

ICT-Information Communication and Technology

UGC- University Grants Commission

CISA- Certified Information Systems Auditor

ISACA- Information Systems Audit Control Association

UG-Under Graduation

PG- Post Graduation

CAS- Career Advancement Scheme

NRI- Non Residential Indian

AQAR- Annual Quality Assurance Report

HOD- Head Of the Department

NSS- National Service Scheme

NCC- National Cadet Corps

FDP- Faculty Development Programme

TCS- Tata Consultancy Services

SC- Scheduled Caste

ST- Scheduled Tribe

OBC- Other Backward Classes

BSNL- Bharath Sanchar Nigam Limited

PTT- Part Time Teacher

CWTT-Contractual Whole Time Teachers

MCQ- Multiple Choice Questions

LCD- Liquid Crystal Display

NME-ICT- National Mission in Education Through ICT